

Document No: 312692**File No:** 037/042**Report To: Council****Meeting Date:** 27 August 2013**Subject:** **Deputation: Maniapoto Family Violence Intervention Network**

Purpose

- 1.1 The purpose of this business paper is to advise Council that representatives from Maniapoto Family Violence Intervention Network will be in attendance at the Meeting at 9.00am to address Council on their intention to hold a Community Picnic in the Park (Centennial Park) on Saturday 8th March 2014.

Commentary

- 2.1 The expectation is that Maniapoto Family Violence will hold a fun family day at Centennial Park where they will feed between 2,500 and 3,000 people from a large hangi pit and barbeques on site for which strict guidelines will be enforced. This will be a free of charge, smoke free, alcohol free, violence free day.
- 2.2 The Group see this as an opportunity to celebrate our community and deliver the anti violence message while developing key networks and services in the community and join together in a relaxed and fun environment.
- 2.3 Along with food there will be fun events and entertainment featuring local talent and personalities from throughout the Region.
- 2.4 The Group are working towards securing a major sponsor to assist with funding the project.
- 2.5 Attached for information is a copy of a recent article from the Waitomo News.

Suggested Resolution

The Deputation from Maniapoto Family Violence Intervention Network be received.

A handwritten signature in black ink that reads "D Macdonald".

DONNA MACDONALD
COMMUNITY DEVELOPMENT COORDINATOR



FOOD FOR THOUGHT: New World Te Kuiti owner Aaron Scanes has pledged the supermarket's support for the 'Picnic in the Park' project being launched by Maniapoto Family Violence Intervention Network (MFVIN). The group plans to feed up to 3000 people at Centennial Park in Te Kuiti in March.

New World backs giant picnic

A TE KUITI supermarket is to play a major role in an event to raise awareness that family violence is not okay.

New World Te Kuiti owner Aaron Scanes has pledged his support for the 'Picnic in the Park' project being launched by Maniapoto Family Violence Intervention Network (MFVIN).

'Picnic in the Park' will be held at Centennial Park in early March feeding up to 3000 people with a giant hangi, barbecue, games for all the family and entertainment featuring local talent. (*Waitomo News*, June 27)

The day's activities will be smoke-free, alcohol-free, violence-free and free of charge.

NATURAL PARTNER

Mr Scanes says he has offered to help sponsor 'Picnic in the Park' because he believes the supermarket is a natural partner in an event feeding the community and promoting goodwill.

"The owner of New World Taurarunui told me how a similar project, 'Dinner in the Domain', brought the town together after celebrity chef Richard Till promoted neighbourhood

meals as a traditional way of celebrating togetherness and goodwill.

"Hundreds of volunteers and more than 90 local groups, businesses, schools, churches, the council and government agencies produced a hangi for 2400 people.

"MFVIN is all about preventing family violence and we are very happy to participate in this initiative to raise awareness of the issues around family violence.

"We are already helping in other ways, giving food parcels to Te Kuiti's food bank and women's refuge. We also give food parcels to the police who take them to homes where families are under economic pressure.

"Hungry families lead to frustration and sometimes to violence and we are happy to help the police have a positive influence in these situations."

Mr Scanes is unsure exactly how New World can best contribute to the 'Picnic in the Park', but says offering food would be the logical choice.

"I'm sure there's a heap of stuff we can do and we are keen to give back to the community we operate in."

"This is a very worthwhile cause and a massive challenge for MFVIN.

"No single group could obviously do

it all on their own, so hopefully everyone will play a part in making it a huge success.

"We just want to see kids grow up in happy and healthy families."

MAJOR NKC PROBLEM

MFVIN member Sergeant Andy Connors of Otorohanga Police says the 'Picnic in the Park' is an opportunity to celebrate the community, raise awareness of the White Ribbon 'Family violence is not OK' message and educate people about all aspects of family violence.

"MFVIN's concern is the wellbeing of our families and sadly family violence is a major problem in the North King Country," says Mr Connors.

"We estimate up to 150 volunteers will be needed to make the picnic happen and we'll be seeking support in the form of sponsorship, participation, communication and collaboration."

Meetings are being held with interested parties such as the councils and marae.

MFVIN is in the process of creating giant white ribbons to appear on Kakamutu Hill at the north end of Otorohanga's Maniapoto St throughout White Ribbon's 'It's Not OK' campaign in November.

The giant white ribbons may also be 'planted' at each of the 'Picnic in the Park' garden sites.



RIBBON EFFECT: Maniapoto Family Violence Intervention Network (MFVIN) is planning to erect giant white ribbons on Otorohanga's Kakamutu Hill to help bring home its message that family violence is not okay.

WAITOMO DISTRICT COUNCIL

MINUTES OF THE WAITOMO DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, QUEEN STREET, TE KUITI ON TUESDAY 30 JULY 2013 AT 9.00AM

PRESENT: Mayor Brian Hanna, Council Members Phil Brodie, Charles Digby, Allan Goddard, Pat Hickey, Lorrene Te Kanawa and Guy Whitaker

IN ATTENDANCE: Mr Graham McKenzie, Todd Ward (Waitomo News);

Chris Ryan, Chief Executive; Michelle Higgie, Executive Assistant; Helen Beever, Group Manager – Customer Services (for part only); John Moran, Manager – Regulatory Services (for part only); Andreas Senger, Manager – Water Services (for part only); John De Luca, Group Manager – Community Services (for part only)

1. Council Prayer

2. Deputation: Mr Graham McKenzie
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File 037/042

Council received a Deputation from Mr Graham McKenzie in respect to Dog Control issues. In summarising his Deputation, Mr McKenzie asked Council to -

- 1 Make it mandatory for all dogs to wear a collar displaying the current registration tag
- 2 Capture and impound all dogs not wearing a collar and registration tag
- 3 Capture and impound all dogs which are not on a leash and are in public places between half and our after sunset and half an hour before sunrise
- 4 All impounded dogs be micro-chipped and registered prior to release
- 5 Complete a check of all dog owners licensed to keep more than one dog
- 6 Ensure that all statutory requirements relating to Dog Control are met

Resolution

The Deputation from the Mr Graham McKenzie be received.

Moved/Seconded Te Kanawa/Goddard Carried

Mr McKenzie left the meeting at 9.07am.

The Manager – Regulatory Services left the meeting at 9.08am.

3. Confirmation of Minutes – 25 June 2013
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File 037/001

Resolution

The Minutes of the Waitomo District Council meeting held on 25 June 2013, including the public excluded Minutes, be confirmed as a true and correct record.

Moved/Seconded Whitaker/Hickey Carried

4.	Verbal Reports: Council Representation on External Organisations and Elected Member Portfolios	File 037/005B
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Individual Council Members provided verbal reports in respect to Council representation on External Organisations and issues arising from allocated Portfolios as follows:

Cr Brodie

- Piopio Retirement Trust AGM
- Project Piopio Meeting
- Phillip Crown's Funeral
- Tutsan Meeting at Piopio
- Mokau Site Visit – Beach Front Erosion

Cr Te Kanawa

- Te Kuiti Community House
- Waitomo Village Road Changes
- Te Kuiti Development Inc
- Destination Waitomo

Cr Goddard

- Benneydale Hall Subcommittee Meeting

Cr Digby

- Brook Park
- Tutsan Meeting at Piopio
 - Need to get on to control on SH4

The Manager – Water Services entered the meeting at 9.17am.

Cr Whitaker

- Fire Service Meeting
- Brook Park

Cr Hickey

- Friends of Brook Park Meeting
- Te Kuiti Historical Society AGM

Mayor Hanna

- Roading – SH3/SH37 Intersection Open Day (Thursday 29 August)
- Waikato Mayors – Luncheon with Governor-General
- Youth Council Workshop
- LGNZ Conference
- Waikato Mayoral Forum
- Inframax Construction Ltd
- Mokau Site Visit – Erosion Issues

Resolution

The Verbal Reports from Elected Members relating to representation on external organisations and allocated portfolios be received.

Moved/Seconded Digby/Whitaker Carried

5.	Hamilton Waikato Tourism: Service Level Agreement for Regional Tourism Services – Schedule of Services 2013/2014	File 400/180
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Council considered a business paper presenting the Hamilton Waikato Tourism Schedule of Services 2013/14.

The Group Manager – Customer Services and Chief Executive expanded verbally on the business paper and answered Members' questions.

Resolution

- 1 The business paper on Hamilton Waikato Tourism: Service Level Agreement for Regional Tourism Services – Schedule of Services 2013/2014 be received.
- 2 Council approve the Schedule of Services 2013/2014 to the Hamilton Waikato Tourism: Service Level Agreement.

Moved/Seconded Digby/Te Kanawa Carried

The Group Manager – Customer Services left the meeting at 9.35am.

6.	Financial Reporting Schedule for Year Ending 30 June 2014	File 100/018
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Council considered a business paper presenting the Financial Reporting Schedule for the 2013/2014 Financial Year.

The Chief Executive expanded verbally on the business paper and answered Members' questions.

Resolution

- 1 The business paper on 2013/14 Financial Reporting Schedule be received.
- 2 The 2013/14 Financial Reporting Schedule be adopted as follows:

Meeting Date:	Report to be issued:
30 July 2013	Financial Reporting Schedule for the 2013/14 financial year. No Monthly Financial Report or Quarterly Financial Report for the Year ending 30 June 2013 will be issued. Organisational capacity will be directed to completing year end adjustments and preparing the Draft Annual Report for audit.
27 August 2013	No Monthly Report for the period ended 31 July 2013. There is only one month of operation to report which is outside of the normal construction period and as a result there is traditionally little to report. Further, organisational focus will still be on production of the Draft Annual Report and Audit process thereof at this time.
24 September 2013	Interim report on completion of the Annual Report 2012/13. No Monthly Report for the period ended 31 August 2013. There are only two months of operation to report which is outside of

Meeting Date:	Report to be issued:
	the normal construction period and as a result there is traditionally little to report. Further, organisational focus will still be on production of the Draft Annual Report and Audit process thereof at this time.
10 October 2013	Adoption of the Annual Report 2012/13.
22 October 2013	Quarterly Report for the period ending 30 September 2013.
26 November 2013	Monthly Financial Report for the period ending 31 October 2013.
10 December 2013	No Financial Report will be issued. Due to the December meeting occurring earlier in the month than usual to prevent running into the Christmas period, there will be insufficient time to complete the monthly financial report by this time.
January 2014	<u>Note</u> : There is not usually a Council meeting scheduled for January.
February 2014	Quarterly Report for the period ending 31 December 2013
March 2014	Monthly Financial Report for the period ending 28 February 2014.
April 2014	Quarterly Report for the period ending 31 March 2014.
May 2014	Monthly Financial Report for the period ending 30 April 2014. Business Paper outlining 2013/14 Draft Annual Report development process and timeline.
June 2014	Monthly Financial Report for the period ending 31 May 2014.

Moved/Seconded Goddard/Hickey Carried

7.	Progress Report: Monthly Operation and Maintenance Report for Water, Sewerage and Stormwater – July 2013	File 037/005A
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Council considered a monthly progress report for Operational and Maintenance performance by Council's contracted Services Provider for Water Services (Veolia Water).

The Manager – Water Services expanded verbally on the business paper and answered Members' questions.

Resolution

The Progress Report: Monthly Operation and Maintenance Report for Water, Sewerage and Stormwater - July 2013 be received.

Moved/Seconded Digby/Whitaker Carried

The Manager – Water Services left the meeting at 9.50am.

8. Storm Damage – June/July 2013**File 037/005A**

Council considered a business paper providing a brief on recent storm damage events within the District and detailing what work is planned or already underway regarding solutions, including ranking of priorities with reasons for the prioritisations.

The Chief Executive expanded verbally on the business paper advising that this report is an interim report and as more detailed assessment is completed, more comprehensive information will be presented to Council.

Resolution

The business paper on Storm Damage – June/July 2013 be received.

Moved/Seconded Brodie/Whitaker Carried

9. Summary of 2013/2014 Roothing Activities**File 037/005A**

Council considered a business paper providing a Summary of forward planning activities for the 2013/2014 financial year for WDC's Roothing Business Unit, including Preventative Maintenance, Unsealed Road Metalling and the Rehabilitation and Reseal Programmes.

The Chief Executive expanded verbally on the business paper and answered Members' questions.

Resolution

The business paper on Summary of 2013/2014 Roothing Activities be received.

Moved/Seconded Goddard/Brodie Carried

10. Piopio Public Meeting on Tutsan**File 037/005A**

Council considered a business paper providing a brief on a meeting held on 18 July 2013 at the Piopio Senior Citizens Hall in respect to the plant pest "Tutsan" and WDC's programmed response to the Tutsan issue.

Councillor Brodie advised that a Piopio Tutsan Action Group has been formed and Councillor Brodie is the Waitomo District Council representative on the Work Group.

Resolution

- 1 The business paper on Piopio Public Meeting on Tutsan be received.
- 2 The following Communication Strategy be implemented to ensure Waitomo District Council meetings the community objectives in respect to controlling the spread of Tutsan within the Waitomo District:
 - 1 Waitomo District Council set up communication through its Website and Facebook Page informing that a Spray Programme will commence in August/September and go through to December for spraying during the optimal time.

- 2 Photographs of Tutsan and a link to the Waikato Regional Council's Website "Fact Sheet 26" be included so as to provide information on Tutsan control and removal.
- 3 Any calls received by Councillors and Staff regarding Tutsan locations are to be lodged as Service Requests so that any roads on which newly identified Tutsan plants are located can be included in the Spraying Programme.

Moved/Seconded Digby/Brodie Carried

11.	Progress Report: Waikato Valley Rural Fire Steering Committee	File 502/001
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Council considered a progress report on the proposal to establish the Waikato Valley Rural Fire District.

The Chief Executive expanded verbally on the business paper and answered Members' questions.

Resolution

The Progress Report: Waikato Valley Rural Fire Steering Committee be received.

Moved/Seconded Hickey/Digby Carried

The Manager – Regulatory Services entered the meeting at 10.00am.

12.	Progress Report: Resource Consent Applications	File 097/001B
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Council considered a progress report providing information on outstanding resource consent applications and details of those applications currently being processed.

The Manager – Regulatory Services expanded verbally on the business paper and answered Members' questions.

Resolution

The Progress Report: Resource Consent Applications be received.

Moved/Seconded Goddard/Whitaker Carried

13.	Waikato River Catchment Economic Studies	File 507/010
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Council considered a business paper advising of a series of economic studies that are being commissioned in the Waikato and Waipa River Catchments.

The Manager – Regulatory Services expanded verbally on the business paper and answered Members’ questions.

Resolution

- 1 The business paper on Waikato River Catchment Economic Studies be received.
- 2 Waitomo District Council maintain a watching brief until such time as an approach is made to become further engaged in the Healthy Rivers Wai Ora project .

Moved/Seconded Digby/Whitaker Carried

14.	Draft Local Alcohol Policy	File 350/001A
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Council considered a business paper seeking approval of a draft Waitomo District Council Local Alcohol Policy 2013 (subject to any amendments) for public notification and consultation in accordance with Section 79 of the Sale and Supply of Alcohol Act 2012 and the special consultative procedure provisions of the Local Government Act 2002.

The Group Manager – Customer Services entered the meeting at 10.16am.

The Manager – Regulatory Services expanded verbally on the business paper and answered Members’ questions.

Resolution

- 1 The business paper on draft Waitomo District Local Alcohol Policy be received.
- 2 The draft Waitomo District Local Alcohol Policy (subject to any amendments) together with the Statement of Proposal for the said Policy be approved for public consultation.

Moved/Seconded Whitaker/Digby Carried

15.	Dog Control in Waitomo District	File 051/003A
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Council considered a business paper providing a brief on issues associated with dog control in the Waitomo District.

The Mayor recommended that in light of the issues raised by Mr McKenzie in his Deputation earlier in the meeting that a review be undertaken and reported on at the next Council meeting.

Resolution

- 1 The business paper on Dog Control in the Waitomo District be received.
- 2 The Chief Executive be requested to undertake a review of the adequacy of Waitomo District Council’s existing Dog Control arrangements and report back to the next Council meeting.

Moved/Seconded Hickey/Digby Carried

The meeting adjourned for morning tea at 10.28am.
 Todd Ward (Waitomo News) left the meeting at 10.28am.
 The meeting reconvened at 10.55am.
 The Group Manager – Community Services entered the meeting at 10.56am.

16.	Motion to Exclude the Public for the consideration of:	File 037/043
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Council considered a business paper pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987 giving Council the right by resolution to exclude the public from the whole or any part of a meeting on one or more of the grounds contained within that Section.

Resolution

- 1 The public be excluded from the following part of the proceedings of this meeting.
- 2 Council agree that the following staff, having relevant knowledge, remain

Chris Ryan, Chief Executive
 Michelle Higgie, Executive Assistant
 John De Luca, Group Manager – Community Services
 Helen Beever, Group Manager – Customer Services
 John Moran, Manager – Regulatory Services
 Russell Cassey and Others (TerraNature Kiritehere Conservation Project)

- 3 The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Section 48(1) grounds for this resolution
1. Progress Report: Regulatory Enforcement Issues	7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)(a)
2. Progress Report: Te Maika Zone – Te Maika Trust Proposal	7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)(a)
3. Progress Report: Wool Storage Facility	7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)(a)
4. WVEOA Civil Defence Provision	7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)(a)

General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Section 48(1) grounds for this resolution
5. Progress Report: Te Kuiti Railway Building	7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)(a)
6. Progress Report: Marokopa Campground – Renewals Work	7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)(a)
7. Progress Report: Marokopa Sea Wall	7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)(a)
8. Progress Report: Benneydale Water Easements	7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)(a)
9. District Plan Rules - Hoardings	7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)(a)
10. TerraNature Kiritehere Conservation Project	7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)(a)
11. Contractual Issues	7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6, Section 7 or Section 9 of the Official Information Act 1982 as the case may require are listed above.

Moved/Seconded Brodie/Goddard Carried

There being no further business the meeting closed at 2.26pm.

Dated this 27th day of August 2013

BRIAN HANNA
MAYOR

Confidential

Confidential

Confidential

Confidential

Document No: 311945

File No: 037/005A

Report To: Council**Meeting Date:** 27 August 2013**Subject:** **Verbal Reports: Council Representation on External Organisations and Elected Member Portfolios**

Purpose of Report

1.1 The purpose of this business paper is to enable individual Council Members to report back to the full Council, on a needs basis, in respect to:


- 1 Appointments as Council's representative on External Organisations
- 2 Reporting back on issues arising from allocated Portfolios

Commentary

2.1 Set out below are details of Council appointed representatives on External Organisations and allocated Portfolios.

External Organisation..... Council Representative

Benneydale Residents and Ratepayers Assn.....	A Goddard
Brook Park Advisory Committee	P Hickey
Brook Park Leadership Work Group.....	P Hickey, C Digby, G Whitaker
Brook Park Management Plan Working Group.....	P Hickey
Creative Communities Assessment Committee	P Hickey, L Te Kanawa
DC Tynan Trust	P Hickey, L Te Kanawa, G Whitaker
Hillview / St Andrews Court / Redwood Flats	L Te Kanawa
Kawhia Harbour (Foreshores)	C Digby
Marokopa Recreation Ground Committee.....	C Digby
Mokau Residents and Ratepayers Assn.....	P Brodie
North King Country Development Trust	Mayor
Piopio Retirement Board	P Brodie
Piopio Wastewater Community Liaison Group	Mayor, P Brodie, GM-Assets
Regional Land Transport Committee	Mayor or C Digby (Alternate)
Regional LTC Hearings Committee	Mayor
Regional Passenger Transport Committee	Waipa District Councillor
SPARC Assessment Committee	P Hickey and L Te Kanawa
Tainui Wetere Domain Board	P Brodie
Te Kuiti Community House	L Te Kanawa, GM-Com Services
Te Kuiti Historical Society	P Hickey
Transit NZ - State Highway 3 Working Party	Mayor and/or Cr Brodie
Waikato Region Civil Defence EMG.....	Mayor or C Digby (Alternate)

Document No: 313766	File No: 037/042
Report To:	Council
	Meeting Date: 27 August 2013
	Subject: Maraeroa C Incorporation – Sister Mountain Concept

Purpose

- 1.1 The purpose of this business paper is to present to Council a request from Maraeroa C Incorporating for Council's support in regard to a Sister Mountain concept.

Commentary

- 2.1 On Tuesday 6 August 2013, Mr Glen Katu, Chief Executive of Maraeroa C Incorporation met with the Mayor and Chief Executive to provide a brief update on the Maraeroa C Business Delegation's recent visit to Fusong, North China, including a proposal for the establishment of a "Sister Mountain" relationship as a first step to encouraging business and cultural exchanges between Waitomo and Fusong Districts.
- 2.2 Following that meeting, Mr Katu emailed the Mayor and Chief Executive a copy of a brief PowerPoint Presentation, which includes detail relating to a request from Maraeroa C Incorporation for support from Council for the Sister Mountain concept between Pureora o Kahu and Changai Mountains, North China.
- 2.3 A copy of that Presentation is attached to and forms part of this business paper.
- 2.4 To summarise, the request from Maraeroa C is as follows:

For Council to provide support for Maraeroa C's Sister Mountain concept by:

- *Providing a letter of support to Maraeroa C Incorporation to establish the Sister Mountain relationship*
- *Providing a profile of Waitomo District with a DVD(s) of the region for inclusion in a presentation pack*
- *To host visiting delegations from Fusong from time to time (perhaps once a year)*
- *To provide letters of invitations for the visiting Fusong delegations should they require it*
- *Joining future Maraeroa C business delegations to Fusong to assist foster the relationship*
- *Participating in a "Pureora Mountain" Friendship Committee should one be established*

- 2.5 In Mr Katu's email he has also asked if Maraeroa C can have an indication of Council's position on the Sister Mountain concept by the end of August 2013.
- 2.6 The Mayor and Chief Executive will expand verbally on this business paper at the Council meeting.

Suggested Resolutions

- 1 The business paper on Maraeroa C Incorporation – Sister Mountain Concept be received.
- 2 Council support/not support Maraeroa C Incorporation in the establishment of a "Sister Mountain" relationship by:
 - 1 Providing a letter of support to Maraeroa C Incorporation to establish the Sister Mountain relationship
 - 2 Providing a profile of Waitomo District with a DVD(s) of the region for inclusion in a presentation pack
 - 3 To host visiting delegations from Fusong from time to time (perhaps once a year)
 - 4 To provide letters of invitations for the visiting Fusong delegations should they require it
 - 5 Joining future Maraeroa C business delegations to Fusong to assist foster the relationship
 - 6 Participating in a "Pureora Mountain" Friendship Committee should one be established



DONNA MACDONALD
COMMUNITY DEVELOPMENT COORDINATOR

MARAEROA C INCORPORATION



Sister Mountain Concept

6 August 2013

Introduction

- Maraeroa C Business Delegation visited Fusong County, North China in June 2013
- Fusong is famous in China for the beauty of the Changbai Mountain ranges and as the ginseng capital of China
- Fusong City has a population of 300,000 and services the farming & forestry sectors
- Comprehensive research was completed on the ginseng industry there with meetings held with Ginseng; Growers, Processors, Distributors, Historians/Experts, Wholesalers and Retailers.
- Also visited ginseng farms, ginseng forests and the Changbai Mountains

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Fusong City



Ginseng Forest Visit - Fusong



Ginseng Farm Visit - Fusong



Changbai Mountain Visit

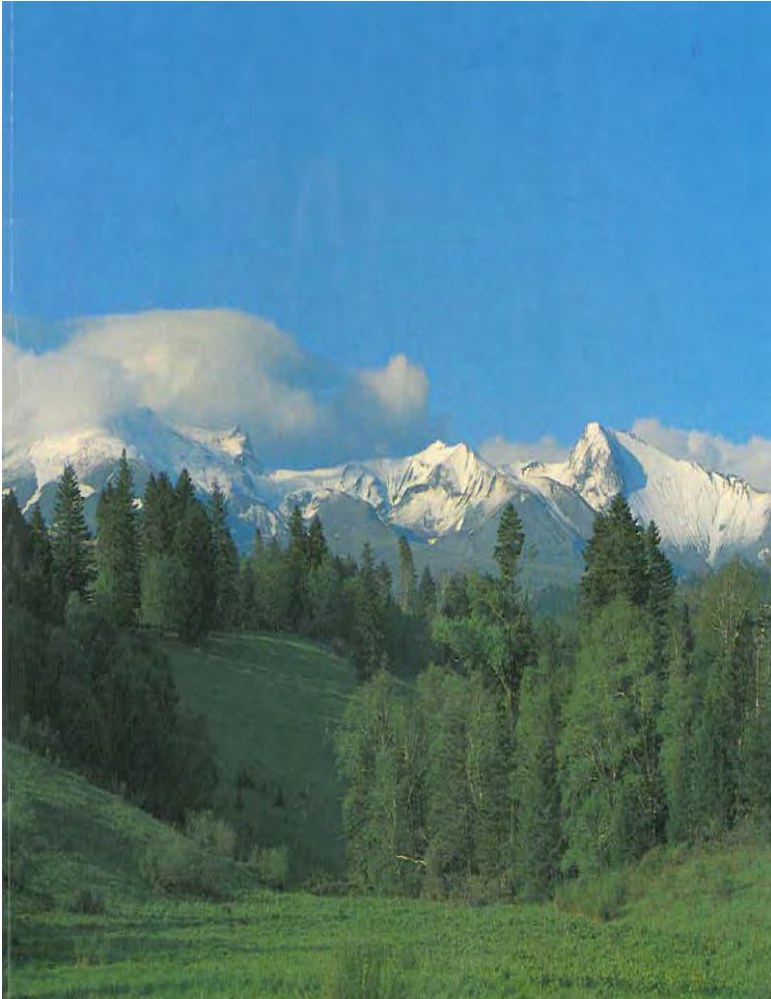


Heavenly Lake atop Mt Changbai

26 Regional Similarities

- Fusong is a rural farming and forestry region
- Changbai Mountain is the regions tourism attraction
- Ginseng, Forestry and Tourism are the main industries
- There are similarities with Waitomo District where farming, forestry and tourism are also key industries.
- We also grow ginseng in the Maraeroa C forests below Mt Pureora o Kahu
- Maraeroa C is investigating the establishment of a Sister Mountain relationship as a first step to encouraging business and cultural exchanges between Waitomo & Fusong Districts

Sister Mountains



Mt Changbai, Fusong County



Mt. Pureora-o-Kahu, Pureora

This Request²⁸

For Waitomo District Council to provide support for Maraeroa C's Sister Mountain concept by:

- Providing a letter of support to Maraeroa C Incorporation to establish the Sister Mountain relationship
- Providing a profile of Waitomo District with a DVD(s) of the region for inclusion in a presentation pack
- To host visiting delegations from Fusong from time to time (perhaps once a year)
- To provide letters of invitations for the visiting Fusong delegations should they require it
- Joining future Maraeroa C business delegations to Fusong to assist foster the relationship
- Participating in a "Pureora Mountain" Friendship Committee should one be established

Cost/²⁹Benefits

We believe the benefits to be gained from the Sister Mountain Relationship would far outweigh the costs by:

- Encouraging business engagements between Waitomo based businesses and Fusong, China
- Encouraging visitors from Fusong and other areas of China to visit Waitomo District
- Aligning Pureora Mountain Ginseng with the famous ginseng growing region of China
- Creating opportunities for exporting products and services to North China such as meat & wool, education and technology

He aha te mea nui? He tangata, he tangata, he tangata!



Maraeroa C Delegation with Fusong Ginseng Farmers and Officials
Taken in the Fusong Hills where wild simulated ginseng grows under the trees

Document No: 313112**File No:** 400/141**Report To: Council****Meeting Date:** 27 August 2013**Subject:** Sport Waikato Schedule of Services

Purpose of Report

- 1.1 The purpose of this business paper is to present to Council the Sport Waikato Schedule of Services (SoS) for the 2013/2014 year.

Local Government Act S.11A Considerations

- 2.1 The provision of Sport Waikato Services has no considerations under Section 11A of the Local Government Act 2002 (with amendments) but does impact on the usage of core community infrastructure provided by WDC.

Background

- 3.1 The SoS 2013/2014 forms part of the Contract for Services with Sport Waikato.
- 3.2 That Contract for Services involves an activity which WDC has participated in for many years and which was consulted on, and included in, the 2012-2022 LTP. Funding for the service identified in the LTP was based on cross boundary shared services opportunities for the delivery of Sport Waikato services.
- 3.3 Investigation as part of the Draft EAP 2013/2014 process determined that a shared service arrangement was not possible at the current time. Council therefore resolved to depart from the LTP forecast and maintain funding capacity so as to purchase services from Sport Waikato for the 2013/2014 year at the historical level.
- 3.4 In response to the submission lodged by Sport Waikato as part of the Draft EAP process, Council also confirmed the funding proposal was for the 2013/2014 year only, as Council was of the view that the delivery of the existing co-ordination effort must be substantially improved and refocused.
- 3.5 It should be noted that WDC will review its involvement in this activity as part of a wider organizational LGAA alignment review.

Commentary

- 4.1 A performance based contract has been negotiated with Sport Waikato covering the period 1 July 2013 to 30 June 2014 (copy attached).
- 4.2 Forming part of the contract is the SoS. The SoS has been developed to clearly identify activities and required outcomes in the areas of planning, communications, participation, quality of life, community development, information/promotion and community pride.
- 4.3 The first two activities listed on the SoS have been completed – finalisation of a Projects Register and Contacts Register.
- 4.4 WDC Representatives will meet with Sport Waikato on a quarterly basis to review progress against required outcomes identified in the SoS.
- 4.5 It has been agreed between both parties that Sport Waikato will provide a written briefing one week prior to scheduled meetings outlining delivery of services against the agreed SoS and Projects Register.
- 4.6 Sport Waikato will present to Council at the September 2013 and March 2014 Council meetings.

Suggested Resolution

The report on the Sport Waikato Schedule of Services be received.



HELEN BEEVER
GROUP MANAGER – CUSTOMER SERVICES

15 August 2013

Attachment: 1 Contract For Services and Schedule of Services

CONTRACT FOR SERVICES

between

SPORT WAIKATO GENERAL PURPOSES TRUST

and

WAITOMO DISTRICT COUNCIL

AGREEMENT dated

2013

PARTIES

- (1) SPORT WAIKATO GENERAL PURPOSES TRUST ('Sport Waikato')
- (2) WAITOMO DISTRICT COUNCIL ('Council')

BACKGROUND

- A. The WDC wishes to engage Sport Waikato as a contractor to perform services.
- B. The parties have agreed that Sport Waikato will perform the services for the WDC on the terms set out in this agreement.

AGREEMENT

- 1. The parties agree:
 - (i) that the services to be performed by Sport Waikato are as set out in Schedule A of this agreement;
 - (ii) to the specific terms and conditions applicable to the relationship between the parties in Schedule B of this agreement; and
 - (iii) to the general terms and conditions contained in Schedule C of this agreement;

EXECUTED as an agreement.

SPORT WAIKATO GENERAL PURPOSES TRUST

WAITOMO DISTRICT COUNCIL

.....
Signature

.....
Signature

.....
Name

.....
Name

.....
Title

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Title

.....
Date

.....
Date

SCHEDULE A – SERVICES

SERVICE COMPONENTS

Sport Waikato will focus its delivery methods in alignment to WDC's Long Term Plan 2012 – 2022 and Sport Waikato's strategic outcomes.

Sport Waikato Key Priority Areas

- **Healthy Active Lifestyles** – Physical activity and recreation for health, fun and a lifelong habit.
- **Young People** – A lifelong involvement in sport, recreation and healthy active lifestyles.
- **Community Sport** – Strong and capable delivery of community sport.
- **Regional Leadership** – A professional organisation providing regional leadership and influence.

Waitomo District Council Community Outcomes

1. A place where people are enriched by the multicultural values of all its people and in particular, Maori heritage and culture are an inherent and valued part of decision making that affects community life.
2. A place where all age groups have the opportunity to enjoy social, cultural and sporting activities within our District.
3. A place where young people have access to education, training and work opportunities. A place where young people feel valued and have opportunities for input into the District.
4. A place that attracts more people who want to live, work and play, and raise a family. A place where wealth and employment are created through local business and development of tourism opportunities.
5. A place where water supply infrastructure maintains good public health and meets District community needs.
6. A place where our transport infrastructure is safe and reliable, and supports living and development.
7. A place where solid waste and wastewater are managed, and waste is minimised to preserve and protect our natural environment and meet District community needs.
8. A place where we preserve the natural environment for future generations, ensuring that natural resources are used in a sustainable manner.

SERVICES WILL INCLUDE

The coordinator shall on behalf of Sport Waikato carry out the following duties to the best of his/her ability

- Undertake activities as per District Coordinator position description and Schedule of Services (as attached in Appendix A).
- Delivery of Sport Waikato programmes in accordance with schedule of services.
- Coordination of specialised Sport Waikato staff in the district.
- Improve the delivery of sport through club and volunteer development.
- Provide opportunities/programmes/information to ensure more people more active more often.

- Advocate an inclusive approach to sport and recreation with equal opportunities for all in Waitomo.
- Provide an advocacy role for WDC facility usage and give feedback to the WDC from user groups when appropriate.
- Assist when required with recreation and sports planning in the Waitomo district.
- Attend quarterly meetings with WDC Representative to track progress against agreed Schedule of Services.
- Achieve strategy outcomes.

REPORTING REQUIREMENTS

Sport Waikato will:

- Compile a Projects Register for all initiatives under this agreement. This register will include details of the project, objectives, and the role of Sport Waikato.
- Compile a Contacts Register containing contact details for all participating community organisations, groups and schools throughout the Waitomo District.
- Meet with the WDC Representative quarterly in March, June, September and December of each year.
- Provide a written briefing to the WDC Representative on the delivery of services against agreed Schedule of Services and Projects Register. The report will be provided no later than 1 week prior to the scheduled meeting.
- Provide a written and verbal presentation to Council at the September and March Monthly Council Meetings.

WDC will:

- Provide feedback to Sport Waikato Management on Sport Waikato's achievement of the Schedule of Services and Projects Register as presented at the quarterly representative meetings.
- Provide written feedback to Sport Waikato Management following the September and March presentations to the Council.

SCHEDULE B - CONTRACT SPECIFIC TERMS AND CONDITIONS

1. PAYMENT

- 1.1 The WDC will pay to Sport Waikato the fees and expenses as set out in this clause 1 for performance of the Services in the manner described in this clause 1.
- 1.2 Sport Waikato will invoice the WDC two times per year, in July and January for the provision of the Services. The WDC will pay all amounts payable under this agreement to Sport Waikato on the 20th of the month following date of receipt of an invoice from Sport Waikato.
- 1.3 If any item or part of an item in an invoice submitted by Sport Waikato is disputed by the WDC, the WDC will give immediate notice with full reasons setting out the dispute to Sport Waikato and shall not delay payment of the remainder of the invoice which is not disputed.

Contract Payment Details	Price
Salary and overheads for District Co-ordinator	73,434.00
<i>plus GST</i>	11,015.10
Annual Price for Contract (inclusive of GST)	\$84,449.10

Payment shall be made via direct credit by the WDC to the bank account nominated by Sport Waikato as follows:

Payment made to Sport Waikato	Amount
1 July 2013	\$36,717.00 + GST
1 January 2014	\$36,717.00 + GST

2. TERM

- 2.1 Commencement Date: 1 July 2013
Expiry Date: 30 June 2014

3. PROVISION OF FACILITIES

- 3.1 If a facility is specified in 3.2 below, the WDC will ensure that facility is made available for the use of Sport Waikato for the conduct of the Services.
- 3.2 Facility Provided: N/A.

SCHEDULE C – GENERAL TERMS AND CONDITIONS

1. TERM

- 1.1 The term of this agreement will be the term set out in Schedule B.

2. APPOINTMENT AND OBLIGATIONS

- 2.1 Sport Waikato will perform the services set out in Schedule A ('Services') during the term of this agreement.
- 2.2 Sport Waikato will, during the term of this agreement:
- (a) perform the Services to the standards of a competent service provider in the industry;
 - (b) comply with any specifications and requirements as agreed to from time to time between Sport Waikato and the WDC and comply with all legislation and regulations, including all obligations under the Health and Safety in Employment Act 1992, related legislation and all health and safety requirements;
 - (c) work with the employees of the WDC as required, in a competent and professional manner.

3. TERMINATION

- 3.1 This agreement may be terminated by either party giving 12 weeks' notice in writing to the other party.
- 3.2 Either party may terminate this agreement if the other party commits, or allows to be committed, any material breach of the terms of this agreement and fails to remedy the breach to the satisfaction of the innocent party, acting reasonably, within 14 days of receipt of notice in writing from the innocent party requiring the breach to be remedied.
- 3.3 Termination of this agreement shall be without prejudice to the rights and obligations of the parties prior to termination. Termination shall also be without prejudice to any of the provisions of this agreement which are expressed to survive termination.

4. INDEPENDENT CONTRACTOR

- 4.1 Sport Waikato is an independent contractor and is neither an agent, partner or employee of the WDC. Sport Waikato is responsible for payment of all of Sport Waikato's employees' and contractors' wages, salaries, annual holidays and statutory holidays, sick leave, public liability insurance, income tax, accident compensation levies and other relevant taxes, levies or items of remuneration to Sport Waikato's employees and contractors.

5. CONFIDENTIALITY

- 5.1 Both parties acknowledge that in the course of their relationship pursuant to this agreement, both parties may have access to information concerning the business, affairs, property or other activities of the other, the other's customers, the other's clients, the other's contractors and the other's employees that is confidential and may be of significance to the other ('Confidential Information').
- 5.2 Both parties agree and acknowledge that Confidential Information will be kept in the strictest confidence and shall not at any time without prior written consent from the other party be directly or indirectly disclosed or distributed to any third party or be copied or reproduced in any way or permitted to be copied or reproduced in any way.
- 5.3 Both parties shall take all reasonable steps to prevent any unauthorised use or disclosure of Confidential Information and shall use Confidential Information solely for the purpose for which it has been provided or disclosed.
- 5.4 Both parties acknowledge that all Confidential Information is the sole property of the party from which that information originates and agree that at the completion of this agreement or at the request of either party, both parties shall promptly return or destroy all copies of Confidential Information in either party's possession including any reports and analyses, confirmations, studies, notes, memoranda, agreements or other documents or papers prepared by or for either party.
- 5.5 Both parties acknowledge that the obligations herein related to Confidential Information expressed in this agreement continue to apply after the term of this agreement without limit in point of time.

6. INTELLECTUAL PROPERTY

- 6.1 All intellectual property that is generated by Sport Waikato prior to the commencement of this agreement or independent from the performance of the Services by Sport Waikato shall remain and be the exclusive property of Sport Waikato. The WDC will use such intellectual property only for the purpose of implementing this agreement.
- 6.2 Both parties warrant that any codes, products or other material provided to the other party do not infringe the industrial or intellectual property rights of any person and shall fully indemnify the other party for any loss arising out of a claim by a third party for breach of this warranty.

7. INSURANCE

- 7.1 Sport Waikato will at all times hold public risk or public liability insurance of not less than \$1,000,000.00.
- 7.2 The WDC will at all times hold or ensure that there is in place insurance for any facility specified in Schedule B as being available for the use of Sport Waikato. The insurance specified in this clause 7.2 shall include cover for fire, flood, explosion, lightning, storm, earthquake and volcanic activity and shall be on a full replacement and reinstatement basis, including loss, damage or destruction of windows or other glass.

- 7.3 Either party may request that the other party provide evidence of the insurance policies requires to be put in place by that other party pursuant to this clause 7.

8. DISPUTE RESOLUTION

- 8.1 On the occurrence of any dispute, one party may provide notice in writing to the other party of the dispute, setting out the nature and particulars of such dispute. On the giving of such notice, both parties shall use all reasonable endeavours, including the use of mediation if agreed upon by both, to resolve the dispute.
- 8.2 If the dispute is not resolved within 20 working days of the notice specified in clause 9.1, the dispute will be determined in accordance with the Arbitration Act 1996. Any such arbitration shall be conducted by a single arbitrator agreed to by the parties if the parties are able to agree within 30 working days of the notice specified in clause 9.1. Failing such agreement, either party may refer the appointment of the arbitrator to the President for the time being of the New Zealand Law Society or his or her nominee to appoint any such single arbitrator.

9. GENERAL

- 9.1 Both parties shall treat the contents of this agreement and the arrangements contemplated in it as confidential and neither shall disclose them to any person except with the prior written consent of the other party, except where such disclosure is required by law.
- 9.2 Neither party shall be liable for failure to perform its obligations if the failure results from force majeure, act of God, fire, explosion, industrial dispute, act of government such as a change of legislation or regulation or order made under legislative authority, or anything beyond that party's control, including, in the case of Sport Waikato, sickness of any employee, provided that if Sport Waikato is unable to carry out its obligations due to any of the foregoing causes the WDC shall be entitled to suspend the payments due to Sport Waikato under this agreement during any such period.
- 9.3 No waiver or any breach of this agreement shall be deemed to be a waiver of any other or subsequent breach. The failure of either party to enforce any provision of this agreement at any time shall not be interpreted as a waiver of the provision.
- 9.4 The WDC shall:
- (a) be publicly supportive of Sport Waikato programs.
- 9.5 Sport Waikato shall acknowledge the WDC for funding and support provided to Sport Waikato for delivery of the Services.

Appendix 1

Schedule of Services



Outcomes	Activities	Evidence/Progress	By When	Status
Planning Projects Register	Compile a Projects Register for all initiatives under this Agreement. This Register will include details of the projects, objectives, key stakeholders, roles, responsibilities, monitoring tools and timelines.	Project Register emailed to WDC Representative.	1 August 2013	
Communications Contacts Register	Compile a Contacts Register containing contact details for all participating community organisations, groups and schools throughout the Waitomo district.	Contacts Register emailed to WDC Representative.	1 August 2013	
Participation Reduce barriers and increase participation in recreation and sport	1. Coordinate and support a minimum of 8 KiwiSport initiatives in the district.	KiwiSport plan for each term Reports provided post each initiative. <ul style="list-style-type: none"> • Number of attendees provided. • Key stakeholder contact details provided. 	12 July 2013 27 September 2013 20 December 2013 17 April 2014 14 October 2013 27 January 2014 5 May 2014 4 July 2014	

Outcomes	Activities	Evidence/Progress	By When	Status
	<p>2. Support Energize in 15 primary schools in the Waitomo District to increase sport opportunities and participation.</p> <p>3. Support Te Kuiti High School (Sport Education Project) and Piopio College to add value to their projects to increase sport opportunities and increase participation.</p> <p>4. Support the delivery of 3 secondary school events. – Official duties and knowledge on the day to ensure smooth running of event.</p>	<p>Quarterly reports on projects and Projects supported and impact of support:</p> <p>Quarterly reports on projects and Projects supported and impact of support:</p> <p>King Country Sec School swimming sports King Country Athletics Waikato Sec School Swimming</p>	<p>September 2013, December 2013, March 2014, June 2014</p> <p>September 2013, December 2013, March 2014, June 2014</p> <p>February 2014</p> <p>March 2014 April 2014</p>	

Outcomes	Activities	Evidence/Progress	By When	Status
	<p>5. Provide a minimum of nine sport specific holiday programmes and activity options that meet the needs of school children (primary school and youth) in the Waitomo District. Children are given opportunities to try different sports and are provided with club information.</p> <p>6. Work in partnership with LIMITLESS Youth Breakaway programme to facilitate sport days and activities.</p> <p>7. Facilitate sport day activities for Pureora Lions Youth Camp</p>	<p>Initiatives detailed in Projects Register.</p> <p>Evidence of programmes delivered throughout the Waitomo district provided.</p> <p>Reports provided post each initiative, including evidence of clubs supported. Number of attendees provided.</p> <p>Reports provided post each initiative, including evidence of clubs supported. Number of attendees provided.</p>	<p>Plans in place 8 weeks prior to school holidays: July 2013 October 2013 December 2013 January 2014 April 2014</p> <p>October 2013 & April 2014</p> <p>January 2014</p>	

Outcomes	Activities	Evidence/Progress	By When	Status
	<p>8. Facilitate BikeWise events in the Waitomo district</p> <p>9. Support event organisers, including hands on involvement at the following local events:</p> <ul style="list-style-type: none"> ➤ Piopio Hall to Hall Relay ➤ Piopio Cycletime Challenge ➤ Waitomo Caves Sports Day ➤ Great New Zealand Muster ➤ New Zealand Shearing Championships ➤ Waitomo District Christmas Parade ➤ Pureora Timber trail MTB ➤ Waitomo Caves to Coast cycle race ➤ Kaumatua Games ➤ Te Kuiti Development Inc events <p>Work in partnership with Otorohanga DC to Lead the coordination of 2 bi- annual events calendar for the North King Country area</p>	<p>Initiatives detailed in Projects Register.</p> <p>Reports provided post initiative Numbers attending Success stories</p> <p>Numbers attending</p> <p>Evidence of support for each initiative</p> <p>Calendars completed, profile of events increased Calenders distributed</p>	<p>December 2013</p> <p>April 2014</p> <p>Dates - DEDE</p> <p>August 2013 December 2013</p>	

Outcomes	Activities	Evidence/Progress	By When	Status
	<p>10. Facilitate club development projects focussed on increasing participation and or membership in the following sports clubs/activities:</p> <ul style="list-style-type: none"> ➤ Work with North King Country Junior Hockey ➤ Work with Te Kuiti Amateur Athletics work on updating project plan with SportsForce Alan McDonald ➤ Work with Te Kuiti Tennis ➤ Work with Golf – Waitomo and Piopio Aria ➤ Work with North King Country Junior Rugby League (joint project with JRL) ➤ Work with NKCJ Football Association 	<p>Initiatives detailed in Projects Register.</p> <p>Reports on each project including impact of support</p> <p>Feedback from clubs</p>	<p>DEDE Starting dates for projects Or Projects underway Report against Milestones ; September 2013, December 2013, March 2014, June 2014</p>	
<p>Quality of Life</p> <p>Increasing physical activity and improve nutrition for health, fun and as a life long habit</p>	<p>1. Support the delivery of a minimum of 3 parent education sessions.</p> <p>2. Raise awareness of the importance of fundamental skills through KiwiBaby, KiwiToddler, KiwiPreschooler manual distribution throughout the district</p> <p>3. Support for the following community activity groups to ensure quality and increase numbers and develop new opportunities:</p> <ul style="list-style-type: none"> ➤ Sit and Be Fit ➤ Waitomo Walkers ➤ Piopio Silverados Easy Exercise to Music ➤ Piopio XCountry Walkers ➤ Upright and Active ➤ Piopio Mighty Music – Music and Movement ➤ Aquasize ➤ Te Kuiti Lifestyle Options – Fit Strips, Tai Chi, Kaumatua Zumba 	<p>Initiatives detailed in Projects Register Numbers of attendees provided</p> <p>Number of resources distributed</p> <p>Contact information provided</p> <p>Number of visits</p> <p>Evidence of training/support provided</p>	<p>Dates to be established</p> <p>Reported Quarterly :September 2013 , December2013 , March 2014, June 2014</p> <p>On-going and as needed</p> <p>Reported Quarterly : September 2013, December 2013, March 2013, June 2013</p>	

Outcomes	Activities	Evidence/Progress	By When	Status
	<ul style="list-style-type: none"> ➤ Kaumatua Games ➤ Te Kuiti Community Running Group ➤ Pre-Schoolers Sport & Games 			
	4. Support Healthy Lifestyle Coach to provide a minimum of 2 Healthy Lifestyle sessions and workshops, including goal setting workshops focussing on healthy eating and exercise.	<p>Initiatives detailed in Projects Register</p> <p>Reports provided post each initiative with numbers attending and feedback from stakeholders</p>	<p>Dates to be established based on need</p> <p>Reported December 2013 and June 2014</p>	
	5. Encourage and refer people from communities to Active & Well programme, with a minimum of 2 clients per month referred to Healthy Lifestyle Coach	<p>Total number of referrals provided as well as the number of referrals referred by District Coordinator</p> <p>Contact details for Healthy Lifestyle coach provided</p> <p>Success stories provided</p>	<p>Ongoing</p> <p>Reported Quarterly : September 2013 , December 2013, March 2014, June 2014</p>	

Outcomes	Activities	Evidence/Progress	By When	Status
	6. Work with community coalition groups to encourage people to participate in physical activity, recreation and sport. A minimum of 2 projects/events provided through programmes such as: <ul style="list-style-type: none"> • Summer Nature Programme • Smokefree – T.T.O.A.S.T • Mental Health Awareness Forum • Grandparents as Caregivers group 	Reports provided post each initiative. Evidence of participation provided and/or numbers attending	January 2014 , May 2014	
	7. Provide local community promotions to improve quality of life. <ul style="list-style-type: none"> ➢ Presentations to older adult networks – eg – Grey Power, Over 60's Group ➢ Presentations at Health Expos and Forums 	Numbers attending and feedback from participants	As requested by groups Reported December 2013 , June 2014 August 2013	
	8. Project to assist Samoan residents to integrate into Te Kuiti communities through participation, recreation and sporting activities. 9. Collaborative approach to Youth Initiatives through working with MSD, WDC, and Sport Waikato	Initiatives detailed in Projects Register. Reports provided on progress and impact Reports provided on progress and impact Strategy developed More engaged youth and feedback	Project underway Quarterly : September 2013, December 2013, March 2014, June 2014 Quarterly: September 2013 , December 2013, March 2014, June 2014	

Outcomes	Activities	Evidence/Progress	By When	Status
Community Development Developing capability to ensure effective delivery of physical activity, recreation and sport.	<ol style="list-style-type: none"> 1. Liaise with Energize to develop ongoing professional development to teachers and coaches for primary and intermediate schools. 2. Liaise with SportsForce Development Officers to provide professional development to secondary schools. 	<p>Evidence that 15 district primary schools have been provided with professional development opportunities</p> <p>Evidence of the opportunity for coaches to be trained in Secondary Schools.</p>	<p>On-going Reported Quarterly : September 2013, December 2013, March 2014, June 2014</p> <p>On-going</p>	
	<ol style="list-style-type: none"> 3. Swimming – work with Sports Force to Support the newly appointed King Country coaching director to implement the Regional plan for King Country (including Piopio, Te Kuiti, Taumarunui and Otorohanga) 	<p>Plan developed</p> <p>Progress against plan Impact of support</p>	<p>October 2013</p> <p>Progress Reports Quarterly : December 2013, March 2014, June 2014</p>	

Outcomes	Activities	Evidence/Progress	By When	Status
	<p>4. Support for Energize to implement school physical activity, nutrition and/or school sports plans at 15 primary schools.</p> <p>5. DC's support Secondary School Sport Coordinators to develop School Sport Plans</p>	<p>BOT Reports produced</p> <p>Impact of support and feedback</p> <p>Plans developed</p> <p>Role and impact to the plan</p>	<p>Previous years report on March 2014</p> <p>2014 Plans developed December 2013</p> <p>Report on previous years plan March 2014</p>	
	<p>1. Support WILSS to provide opportunities for Secondary School leadership through local KiwiSport initiatives and other community sport opportunities. 12 Secondary School leaders identified.</p>	<p>Evidence of success of secondary school leadership development programme.</p>	<p>Ongoing Report Progress quarterly: September 2013, December 2013, March 2014, June 2014</p>	

Outcomes	Activities	Evidence/Progress	By When	Status
	2. Coordinate club capability workshops. Identify opportunities for development or training for officials, administrators and coaches.	Initiatives detailed in Projects Register. Minimum of 2 workshops Reports provided post each initiative including numbers attending and feedback from participants.	May - June	
	3. Support community projects to improve the delivery of local sport: <ul style="list-style-type: none"> ➤ Coordinate North King Country Cycling opportunities information booklet. ➤ Work with Piopio Domain User Group and local schools to provide pathways and coordinated approach to delivery of sport to the community ➤ Work with Coast Rugby Football Sports Club to build sustainable club structures 	Project detailed and register Report against progress Impact of individual project	December 2013 Start September Progress report Quarterly: December 2013, March 2014, June 2014 Start October 2013 Progress report Quarterly : December 2013, March 2014, June 2014	
	4. Local community recreation projects: <ul style="list-style-type: none"> ➤ Following the Regional Facilities Strategy, work with Otorohanga and Waitomo District Councils around planning of facilities for Otorohanga and Waitomo 	Coordinated approach to facility planning Council feedback Initiatives detailed in Projects Register	April 2014 Underway	

Outcomes	Activities	Evidence/Progress	By When	Status
	<ul style="list-style-type: none"> ➤ Work with the Benneydale community to provide social family recreational opportunities. 	<p>Report and progress of the initiative Impact of the project</p> <p>Evidence of support provided</p>	<p>Progress reports Quarterly: December 2013, March 2014, June 2014</p>	
<p>Improve Information and Promotion</p> <p>Improve coordination and promotion of information on all physical activity, recreation and sport opportunities in the District.</p>	<ol style="list-style-type: none"> 1. Provide the Waitomo community with information on programmes and events, development and funding opportunities. 2. Effective use of communication including: <ul style="list-style-type: none"> ➤ District information on website ➤ Window displays ➤ WDC i-SITE Display Board ➤ Use of local radio and newspapers ➤ Other Sport Waikato programme staff ➤ Email contacts ➤ School newsletters ➤ Verbal Promotion ➤ Attendance at Local Events ➤ Membership of service organisations ➤ Promotion through regional and national links when appropriate ➤ The Te Kuiti Sport Waikato Office is recognised as a central focus for all sport, recreation and physical activity for the Districts communities ➤ Link to Sport Waikato website on Waitomo District Council website and Facebook. 	<p>Evidence promotional material provided.</p> <p>Feedback from the community</p>	<p>Ongoing</p> <p>Quarterly reports : September 2013, December 2013, March 2014, June 2014.</p>	
<p>Create pride in the Community</p> <p>Through supporting, encouraging and valuing our local volunteers and</p>	<ol style="list-style-type: none"> 1. Sport volunteers are recognised through nominations to Sport Maker project and SportNZ e card 	<p>Registers of nominations and club affiliations provided.</p>	<p>Ongoing</p> <p>Quarterly reports: September 2013, December 2013, March 2014, June 2014</p>	

Outcomes	Activities	Evidence/Progress	By When	Status
celebrating local sporting achievements.	2. Host Waitomo District Sports Awards to recognise contribution to and excellence in sport	Number of Nominees Number of attendees	25 November 2013	

Document No: 313210**File No: 305/015****Report To: Council****Meeting Date:** 27 August 2013**Subject:** **Build Waikato – Waikato Building Consent Group**

Purpose of Report

- 1.1 The purpose of this business paper is to brief Council on the Waikato Building Group (Cluster).

Local Government Act S.11A Considerations

- 2.1 There are no Section 11A of the Local Government Act considerations relating to this business paper.

Background

- 3.1 The Waikato Regulatory Cluster was formed in 2004 (as the Waikato Building Consent Group).
- 3.2 The purpose of the Cluster is to foster co-operation, collaboration and consistency in functions, legislative interpretation, and process documentation across the partnering Councils.
- 3.3 Member Councils included Waipa District Council, Hamilton City Council, Waikato District Council, Otorohanga District Council and Matamata-Piako District Council.
- 3.4 The introduction of the Building Consent Authority accreditation in 2007 provided a further incentive for Councils to work collaboratively to strengthen their position when working with Central Government on legislative changes and ensuring building consent accreditation is achieved.
- 3.5 Waitomo District Council and Hauraki District Council confirmed membership to the Cluster, effective 1 July 2013.
- 3.6 Attached to and forming part of this business paper as further background information are the Strategic Intent and Membership Advantage including key deliverables and a copy of the Department of Building and Housing Update from October 2010.

Commentary

- 4.1 The vision of the Cluster is to provide an excellent and consistent service to customers across the Waikato Region.

- 4.2 The mission of the Cluster is to prosper the Waikato Region by:
- Developing and maintaining quality management systems that support excellence and consistency in customer service and business practice, as well as any accreditation and registration required by statutory regulation;
 - Focusing on the customer and working with the community to provide a fair and consistent service;
 - Providing a national voice for the Waikato; and
 - Developing a strong, competent and motivated workforce.
- 4.3 The Cluster has been a successful development with all participating Councils using the same building consent forms and following the same practices and procedures. The building industry works across territorial boundaries so it makes doing business easier for the industry if there is consistency across the regions in terms of administering and enforcing building legislation.
- 4.4 The Cluster also offers other opportunities. Joint and appropriately focused training is regularly made available to building staff within the Cluster and staff resources, expertise and knowledge can be shared.
- 4.5 The Clusters Manager, Elizabeth Goodwin, ensures that all building related documentation is regularly updated when legislation is amended and group members are regularly audited to ascertain that the Clusters quality manual is being consistently applied.
- 4.6 A Transitional Plan has been developed to guide the implementation of the Cluster's documentation and quality assurance system. Implementation commenced on 13 August 2013 with a targeted date of 28 March 2014 set for full implementation.
- 4.7 The proposed transition arrangements allow WDC time to become familiar with the new quality assurance system prior to the next audit by IANZ in May/June 2014.
- 4.8 A customer briefing session will be held in September. The intention of the session is to demonstrate the new system and forms to those involved in the building industry locally.

Suggested Resolution

The business paper on the Build Waikato – Waikato Building Consent Group be received.



HELEN BEEVER
GROUP MANAGER – CUSTOMER SERVICES

August 2013

Attachments: Strategic Intent and Membership Advantage
DBH Newsletter – October 2010

Document No: 313388

File No: 507/010

Report To: Council**Meeting Date:** 27 August 2013**Subject:** The Waipa Catchment Plan Project

Purpose of Report

- 1.1 The purpose of this business paper is to brief Council on Waikato Regional Councils (WRC) Waipa Catchment Plan Project.

Local Government Act S.11A Considerations

- 2.1 There are no Section 11A of the Local Government Act considerations relating to this business paper.

Background

- 3.1 Attached to and forming part of this business paper is an overview of the planned project. It is proposed that the Catchment Plan will put in place a strategy to protect and restore the health of the Waipa River catchment over a twenty year period.
- 3.2 Also attached, for information purposes, is a copy of the Catchment Liaison Subcommittee Agenda for a meeting on 21 August 2013. Cr Digby will answer any Members' questions on this at the Council meeting.
- 3.3 To achieve the outcomes required WDC has indicated that it intends to work collaboratively with Maniapoto Maori Trust Board, Waikato-Rauputu River Trust and Raukawa Charitable Trust.
- 3.4 The key objectives of the project are:
- To produce a Waipa Risk Map that will provide direction on the key issues including their priority scale and location.
 - To identify the most effective approaches for engaging with communities and create a suite of best methods for addressing identified issues within the catchment.
 - Increase the scale and add value to projects in areas within the catchment with severe erosion.

- To build partnerships with Iwi and collaborate with key stakeholders to ensure an integrated plan is developed for the catchment.
- Review environmental monitoring programmes and align with project outcomes to allow changes in the catchment to be demonstrated.

Commentary

- 4.1 The project is a long term strategy that will require support and in some cases funding from land owners, WRC, Iwi groups, key stakeholders and Waikato River Authority.
- 4.2 This particular project is one of several work streams which will impact on the Waipa River catchment. WRC has already signaled that it intends to carry out a Regional Plan review that will focus on point and non point source discharges within the Waipa River catchment and other community based initiatives to improve the catchment will be developed as a result of the JMA.
- 4.3 At this time no action is required from WDC however staff will keep a watching brief on this project and provide further updates to Council when WDC's direct involvement is considered necessary.

Suggested Resolution

The business paper on The Waipa Catchment Plan Project be received.



JOHN MORAN
MANAGER – REGULATORY SERVICES

August 2013

- Attachments:
- 1 The Waipa Catchment Plan Project
 - 2 Catchment Liaison Subcommittee Waipa Agenda – 21/08/13



The Waipa Catchment Plan Project

The aim of this project is to develop a 20 year Waipa Catchment Plan and commence its implementation.

The Waipa Catchment Plan will provide a roadmap for the protection and restoration of the health and well being of the Waipa and in turn the Waikato River. This will be achieved by working with Maniapoto Maori Trust Board, Waikato-Raupatu River Trust, Raukawa Charitable Trust and other key partners to develop an integrated plan for works in the Waipa River Catchment.

A major component of this project is to produce a Waipa Risk/Opportunity Map that will further refine the issues identified in the Waikato River Independent Scoping Study specific to the Waipa catchment. It will provide clear direction on the key issues including their priority, scale and location. It will also provide guidance on remediation actions, scale of those actions and potential objectives to achieve the Vision and Strategy. The Waipa Risk Map will be valuable for all agencies and stakeholders working in the catchment and in particular the Waikato River Authority (WRA) in its role in administering the cleanup fund.

Work on the ground is the key to achieving the overall vision for the river but only if the limited resources available are targeted in the highest priority areas. With this in mind it is our intention that Waikato Regional Council (WRC) and partners will develop a Waipa Catchment Plan and approach Waikato River Authority for co funding to implement in the 2014 bidding round.

Objectives

The objectives of this project are:

- To produce a Waipa Risk Map that will further refine the issues identified in the Waikato River Independent Scoping Study specific to the Waipa catchment. It will provide clear direction on the key issues including their priority, scale and location. It will also provide guidance on remediation actions, scale of those actions and potential objectives to achieve the Vision and Strategy. (December 2013).
- To identify and outline the most effective approaches for engaging communities and land managers and create a suite of best methods for addressing the identified issues within the catchment to instigate long term sustainable land use change. (November 2013).
- Increase the scale and add value to the projects in areas with severe erosion. Work on the ground is key to achieving the overall vision for the river but only if the limited resources available are targeted in the highest priority areas. This work will build on current Waikato Regional Council sediment management projects by scaling up work on the ground to implement change. (Ongoing).
- To build partnerships with Iwi and collaborate with key stakeholders to ensure an integrated plan for all partners involved in future implementation. (Ongoing)
- Review environmental monitoring programmes and align with project outcomes as required to allow changes in the catchment to be demonstrated. This includes alignment with Iwi cultural monitoring programmes. (June 2014).
- To produce the Waipa Catchment Plan which will provide a roadmap to help guide the protection and restoration of the health and well being of the Waipa and in turn the Waikato Rivers. (June 2014).

Milestones and Deliverables

Project Elements		Completion Date
Element One - Act from a Position of Knowledge		
Milestone	Waipa Catchment Spatial Map including the deliverables below completed	December 2013
Deliverable	Waipa Catchment Risk/Opportunity Map developed. - <i>Identifying the location and scale of the key issues and opportunities.</i> - <i>Supported by documentation such as written analysis and also the context the map should be used in.</i>	September 2013
	Potential sediment reduction objectives and key water quality indicators for Waipa catchment produced.	
	Waikato Regional Council Spatial Prioritisation Tool completed.	November 2013
	Maatauranga Maori values for the Waipa catchment included if available from Iwi and appropriate.	Ongoing
Element Two - Create an Effective Approach and Comprehensive Tool Box		
Milestone	Recommended methods and Guidance Document Completed	December 2013
Deliverable	Catchment management toolbox completed. - <i>Develop guiding document covering best practice methods and tools for achieving changes in river management and land use practice.</i> - <i>Guidance on remediation actions and the scale of actions required.</i>	December 2013
Element Three - On Ground Implementation in Priority Areas		
Milestone	Farm Plans with a focus on erosion control completed and implementation underway	April 2014
Deliverable	6 full farm plans prepared (Erosion focus).	April 2014



Element Four - Building Collaboration and Future Partnerships		
Milestone	Collaborative funding bids prepared for the implementation of high priority works in the Waipa Catchment	June 2014
Deliverable	Project key messages developed in partnership with Maniapoto Maori Trust Board, Raukawa Charitable Trust and Waikato Raupatu River Trust.	May 2013
	Iwi and Primary Industry engagement.	Ongoing
	Joint funding bid prepared for the restoration/enhancement of a priority Waipa catchment site/s (e.g. Mangapu Stream) by WRC and Iwi (via their respective Trust Boards).	June 2013
	Joint funding bid prepared for implementation of the 20 year Waipa Catchment Plan priority actions by WRC and Iwi (via their respective Trust Boards).	June 2014
Element Five - Targeted Monitoring Framework		
Milestone	Monitoring Framework developed	June 2014
Deliverable	Environmental monitoring programmes reviewed and aligned with project outcomes.	Ongoing
	Where appropriate Iwi cultural monitoring indicators included in monitoring plan.	Ongoing
Element Six – Waipa Catchment Plan		
Milestone	Waipa Catchment Plan Developed	June 2014
Deliverable	Integrated and collaboratively prepared Waipa Catchment Plan produced.	June 2014

Payment schedule

The following provides a summary of the budgets for each of the elements of the project. Note figures are GST exclusive.

Project Elements	Total Cost	WRC	WRA	Landowner	Completion date
Overview of project (Project Management).	\$35,000	\$35,000	-	-	June 2014
Element One - Act from a Position of Knowledge					
Waipa Catchment Risk/Opportunity map developed. - <i>Identifying the location and scale of the key issues and opportunities.</i> - <i>Supported by documentation such as written analysis and also the context the map should be used in.</i>	\$85,000	-	\$85,000	-	September 2013 expected drawdown from WRA on this completion date.
Potential sediment reduction objectives and key water quality indicators for Waipa catchment produced.					
Waikato Regional Council Spatial Prioritisation Tool completed.	\$27,000	\$27,000	-	-	November 2013
Maatauranga Maori values for the Waipa catchment included if available from Iwi and appropriate.	Waikato Regional Council funded as part of ongoing work				Ongoing
Element Two - Create an Effective Approach and Comprehensive Tool Box					
Catchment management toolbox completed. - <i>Develop guiding document covering best practice methods and tools for achieving changes in river management and land use practice.</i> - <i>Guidance on remediation actions and the scale of actions required.</i>	\$25,000	\$25,000	-	-	December 2013
Element Three - On Ground Implementation in Priority Areas					
6 full farm plans prepared (Erosion focus).	\$30,000	\$30,000	\$0.00 (funding sought was \$15,000)	-	April 2014 - Funding not received from WRA however it is critical that this work be completed to inform the overall plan.



Farm plan implementation underway addressing high priority erosion and landuse change actions.	\$100,000	\$35,000	\$0.00 (funding sought was \$35,000)	\$30,000	Funding not received from WRA – this work will now not be undertaken as part of the current project.
Kaniwhaniwha Stream Project 2km of fencing and planting of 4500 native trees and shrubs.	\$42,500	\$14,875	\$0.00 (funding sought was \$14,875)	\$14,875	
Mangapu River Project 2km of fencing and planting of 4500 native trees and shrubs.	\$42,500	\$14,875	\$0.00 (funding sought was \$14,875)	\$14,875	
Element Four - Building Collaboration and Future Partnerships					
Project key messages developed in partnership with Maniapoto Maori Trust Board, Raukawa Charitable Trust and Waikato Raupatu River Trust.	Waikato Regional Council funded as part of ongoing work				May 2013
Primary Industry engagement.					Ongoing
Joint WRA funding bid prepared for restoration/enhancement of a priority site e.g. Mangapu Stream.					June 2013
Joint WRA funding bid prepared for implementation of priority catchment plan actions.					June 2014
Element Five - Targeted Monitoring Framework					
Environmental monitoring programmes reviewed and aligned with project outcomes.	Waikato Regional Council funded as part of ongoing work				Ongoing
Where appropriate Iwi cultural monitoring indicators included in monitoring plan.					
Element Six - Waipa Catchment Plan					
Integrated and collaboratively produced Waipa Catchment Plan.	Waikato Regional Council funded as part of ongoing work				June 2014



The \$100,000 (including GST) funding grant from the WRA will be required on the completion of the Landcare Sediment Modelling deliverable. This work is planned to be completed in September 2013. The preparation of the 6 Farm Plans (Element Three) was not co funded by WRA but is considered critical to informing the overall catchment plan. In order to undertake this work WRC will defer other work programmes.

The implementation of the identified farm plan actions to address erosion, and the fencing and planting of the Mangapu River near Te Kuiti and the Kaniwhaniwha Stream at Te Pahu on the foot hills of Mt Pirongia were also not co funded by the WRA. These works will only proceed if the landowners are prepared to contribute 65% of the costs. Waikato Regional Council funding policy regarding this type of work is on a cost share basis and Council contribution is capped at 35%.

Risk Management Strategy

A risk is defined as an uncertain event or condition that, if it occurs, has a negative effect on the project's objectives. Risk management is therefore an essential part of project management.

The risks to this project will be managed according to the WRC's Corporate Risk Policy and WRC's Project Management Framework. The Project Manager will maintain a Project Risk Register to identify risks, assess their possible impacts and create mitigation plans for factors that may adversely affect the project objectives.

At the initiation phase of the project high level risks were identified and rated for this project. During the planning phase the risks identified during Initiation were entered into a Project Risk Register. As the project progresses through the Planning and Execution phases additional risks may be identified and added to the Risk Register. Risks rated Low will be managed by routine procedures, but all risks rated Medium must have management responsibility specified and risk controls reviewed. High and Critical rated risks must have a Risk Management Plan. The Project Risk Register will be reviewed at least monthly to identify any new risks, document any changes, and review risk mitigation / management plans.

Given that the Project Risk register covers all risks to project objectives, including internal WRC risks that are highlighted for internal management purposes only, we have summarised the key risks and corresponding management strategies below:

Key project risks and management strategies		
#	Description of the risk	Management strategies
1	Landcare are unable to deliver the Waipa Catchment Risk/Opportunity Map by September 2013.	<ul style="list-style-type: none"> • WRC's Contract Management process used to develop robust contract with Landcare. • WRC peer review of contract prior to signing. • WRC Project Manager to manage contract including regular reviews of progress (including performance standards). • WRC resources prioritised to deliver spatial analyst services to Landcare in timely fashion.
2	The Waipa Catchment Risk/Opportunity Map doesn't deliver the level of detail required to give clear direction on the key issues including priority, scale and location.	<ul style="list-style-type: none"> • WRC's Contract Management process used to develop robust contract with Landcare. • WRC peer review of contract prior to signing. • WRC Project Manager / Project team provide robust on-the-ground briefing for Landcare team at project initiation. • WRC Project Manager and technical staff regularly review Landcare progress.



3	Waipa River Iwi do not have the capacity and/or time to contribute fully to the development of an integrated plan that incorporates Maatauranga Maori values.	<ul style="list-style-type: none"> A separate workstream has been developed within the project plan, including roles and responsibilities, to assist incorporation.
4	Waipa River Iwi do not have capacity and/or time to partner with WRC to co-develop the Waipa Catchment Plan and bid for 2014 co funding for its implementation.	<ul style="list-style-type: none"> A separate workstream has been developed within the project plan, including roles and responsibilities, to help build the partnership.

Communication / Media Plan

When the Deed of Funding is signed, WRC plan to undertake a media release to profile the joint initiative.

Throughout 2013, as the relationship between WRC, Maniapoto Maori Trust Board, Raukawa Charitable Trust and Waikato Raupatu River Trust strengthens, we will jointly develop our key messages for stakeholders and the community, and for potential media releases. These will be particularly important as we move towards a collaborative bid for co funding to implement the Waipa Catchment Plan in June 2014.

Quality Control Plan

The Project Manager is accountable for project quality, through ensuring that the WRC Project Management Framework is adhered to, and also that applicable product development / process standards are followed. Applicable standards for this project include the contract management processes, software development lifecycle, document production processes, and peer review processes. The Project Manager is responsible for ensuring the deliverables are fit for purpose and quality processes and actions have been included in the project management plan.

Personnel

Project Sponsor

David Speirs - Catchment Division Manager

Steering Group Lead

Bridget Maclean – Land and Water Portfolio Manager

Project Manager

Tane Desmond - Waipa Zone Manager

Project Team

The project team is the group responsible for planning and executing the project. It consists of the project manager and a variable number of project team members, who are brought in to deliver their tasks according to the project schedule. The project team members are responsible for executing tasks and producing deliverables



as outlined in the project management plan and directed by the project manager, at whatever level of effort or participation has been defined for them.

Patrick Whaley
Keri Neilson
Reece Hill
Alan Campbell
Gannin Ormsby
Paul Smith

In addition to those listed above this project will report through Council's Land and Water Project Control Group.

CATCHMENT LIAISON SUBCOMMITTEE WAIPA

Notice is hereby given of a meeting of the Waipa Catchment Liaison Subcommittee of the Waikato Regional Council to be held in the Te Awamutu Bible Chapel Lounge, Chapel Drive, Te Awamutu on **Wednesday 21 August 2013 at 10.00am**

RF Laing
Chief Executive Officer

RECOMMENDATIONS contained in reports are NOT to be construed as COUNCIL DECISIONS. Please refer to Council minutes for RESOLUTIONS.

MEMBERS:

Waikato Regional Council

Cr ST (Stu) Kneebone

Cr RM (Russ) Rimmington

Ex officio: Al (Tony) Armstrong

Ex officio: PR (Peter) Buckley or SP (Simon) Friar

Land owner and community representatives

N (Neil) Barnett

M (Mark) Frederikson

J (John) Hodge

G (Graham) McBride (Chair)

M (Malcolm) Mackenzie

M (Maxine) Moana-Tuwhangai

J (John) Oliver

G (Graham) Smith

Territorial Authority representatives

Cr MR (Moera) Solomon (Waikato District Council)

Cr BS (Bruce) Thomas (Waipa District Council)

Cr C (Charles) Digby (Waitomo District Council)

Cr R (Roy) Johnson (Otorohanga District Council)

Iwi representatives

G (Grant) Kettle (Raukawa Charitable Trust)

W (Weo) Maag (Maniapoto Maori Trust Board)

E (Eddie) Neha (Maniapoto Maori Trust Board)

T (Te Arika) Pihama (Waikato Tainui)

Department of Conservation

R (Ray) Scrimgeour

Mighty River Power

D (David) Payne

STAFF:

Group Manager River and Catchment Services (DS Fowlds), Division Manager, River and Catchment (D Speirs), Waipa Zone Manager (T Desmond), Committee Administrator (D Atkinson)

APOLOGIES:

Page1 **Confirmation of Agenda**2 **Disclosures of Interest***Any disclosures of interest relating to the business at this meeting.***SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)**3 **Minutes of previous meeting**

File: 03 02 34 (Doc #2325758)

Minutes of the meeting of the Waipa Liaison Subcommittee held on 14 February 2013. **4-10***Extract from the Catchment Services Committee Minutes of 21 May 2013 also circulated.* **11**Matters Arising*Subcommittee to address any issues within the Subcommittee minutes of 14 February 2013.*4 **Chairman's Report**

File: 03 02 34 (Doc #2803314)

12-33*Verbal update to be given by Chairman regarding:*

- *Catchment Services update from last meeting/s and or workshops*
- *The Waipa Catchment Plan Liaison Subcommittee "Think Tank"*
- *Maniapoto Maori Trust Board joint meeting/fieldtrip*
- *Change in Waipa Zone Manager*
- *Greens Dirty River Tour*

5 **Waipa Zone 2012/2013 Financial Year Summary Report
River and Catchment Services and Biosecurity/Heritage**

File: 03 02 34 (Docs #2806847)

34-45*Report provides a final year end outcome update for the activities undertaken in the zone over the 2012/2013 financial year.*

- 6** **Waipa Zone 2013/2014 Annual Programme Report** **46-52**
 File: 03 02 34 (Docs #2806910)

Outline of the proposed Waipa Zone activities and work programme for the River and Catchment Services and Biosecurity-Heritage Groups.

- 7** **Healthy Rivers/Wai Ora: Plan for Change – Project Update** **53-57**
 File: 23 10 09, 03 02 34 (Docs #2728971)

Update on the Healthy Rivers: Plan for Change/Wai Ora: He Rautaki Whakapaipai Project (draft Waikato Regional Plan Change 1 – Waikato and Waipa River Catchments).

SECTION B: (FOR RECOMMENDATION TO CATCHMENT SERVICES COMMITTEE)

- 8** **Infrastructure Asset Insurance** **58-66**
 File: 03 02 34 (Docs #2807840)

This report sets out key changes to the provision of infrastructure asset insurance following the council's withdrawal of its membership of the LAPP fund.

SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)

- 9** **Other Business**

CATCHMENT LIAISON SUBCOMMITTEE WAIPA

Report of the Waipa Catchment Liaison Subcommittee of the Waikato Regional Council held in the Te Awamutu Bible Chapel Lounge, Chapel Drive, Te Awamutu at 10.00am on Thursday 14 February 2013.

PRESENT

Waikato Regional Council

Cr ST Kneebone
Cr RM Rimmington
Cr SP Friar
Cr AI Armstrong

Land owner and community representatives

N Barnett
J Hodge
G McBride (Chair)
M McKenzie
M Moana-Tuwhangai
J Oliver

Territorial Authority representatives

Cr M Solomon (Waikato District Council)
Cr BS Thomas (Waipa District Council)
Cr R Johnson (Otorohanga District Council)
Cr C Digby (Waitomo District Council)

Iwi Representatives

W Maag (Maniapoto Trust Board)
E Neha (Maniapoto Trust Board)

Department of Conservation

R Scrimgeour

Mighty River Power

M Archer

STAFF:

Division Manager, Catchment Management (D Speirs), Waipa Zone Manager (T Desmond), Committee Administrator (D Atkinson)

APOLOGIES:

Cr PR Buckley, G Kettle, Te A Pihama, M Frederiksen, and G Smith,

Welcome to new Member

Prior to the commencement of business the Chair welcomed new Subcommittee member Mr. Eddie Neha to the meeting. The meeting noted Mr. Neha had been appointed to the Subcommittee by Maniapoto Trust Board to replace former member W Iti.

Confirmation of Agenda

(Agenda Item 1)

M Moana-Tuwhangai Moved/M Archer Seconded

- WPSc13/1** **THAT the agenda of the Waipa Liaison Subcommittee of 14 February 2013 as circulated be confirmed as the business for the meeting.**
The motion was put and carried (WPSc13/1)

Disclosures of Interest

(Agenda Item 2)

There were no disclosures of interest

SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)

Report of Subcommittee Meeting of 7 November 2012

File: 03 02 35 (Agenda Item 3)

Cr Rimmington Moved/ R Scrimgeour Seconded

- WPSc13/2** **THAT the report of the Waipa Liaison Subcommittee Meeting held 7 November 2012 be received.**
The motion was put and carried (WPSc13/2)

Matters Arising

(Agenda Item 3)

The following matters arising from the minutes were noted or discussed:

- In response to a question, staff advised the Otorohanga District Council own the flood control assets that protect Otorohanga. The Council via the Waipa Zone flood protection rate provides funding for the maintenance and renewal of some of these assets.
- Members commented on an apparent lack of information reaching farmers, regarding the intended outcomes of Council's proposed plan change to improve water quality in the Waikato region, and strategies and targets that would be put in place to achieve these outcomes. The meeting was advised that Council has recently signed off on a draft communications strategy relating to the intended plan change. It was agreed that the draft communications strategy would be discussed at the next meeting.
- The current policy of charging outside parties for use of LIDAR is under review. One aspect of the review will be the Government's desire that information held by local Government be made freely available at as little cost possible. There is little point in charging District Councils as in reality the same ratepayers would be being charged again.
- It is intended that Bill Vant (WRC scientist) attend a future meeting of the Subcommittee in the short term to comment on water quality in the Waipa zone.

SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)

Chairman's Report

File: 03 02 34 (Agenda Item 4)

The Chair advised members of the following matters:

Appeals to the RPS (Regional Policy Statement)

By being a submitter to the proposed Regional Policy Statement the Subcommittee has received copies of the nine appeals that have been lodged to the Hearing Committee's decisions. On the invitation of the Chair, Division Manager RCS (D Speirs) outlined the process to be undertaken from the current situation. The meeting noted if Council could not reach individual agreement with the appealing parties, the appeals moved on to the jurisdiction of the Environment Court for decision. Prior to the appeals being heard by the Court (which is an expensive process) there is a six month period to try and resolve the impasse. A required step prior to the appeals being heard by the Environment Court will be mediation under Court direction.

Catchment Services update from last meeting

The Catchment Services Committee meeting of 28 November 2012 had been largely "business as usual". An interesting item had been the review of sand extraction policy and royalty payments relating to the Lower Waikato River. The issue has some relevance for this Subcommittee from the aspect that much of the material extracted has origins within the Waipa zone.

The legacy digitalisation project for preservation of Council records will cost Waipa Zone \$36K over five years. Rivers and Catchment services activities are responsible for 60% of records that need archiving. The project is scheduled for commencement in March 2013 and will run for 3½ years. Division Manager (D Speirs) undertook to confirm for the Subcommittee that there has been no alteration to the project's intended outcomes and it was intended the end result would provide a searchable database sympathetic to and compatible with Council's document system.

Proposed Maniaopoto (Environmental Team) joint meeting (Workshop)

The Chair noted it was proposed that this event take place within the next two months. During discussion on the proposed event and related matters the following points were noted:

- We need to be successful at building relationships with people who have like or complementary interests to our own.

Further discussion continued on the Regional plan change project and communication.

- Regional plan changes will affect future rating.
- The draft communications strategy for the intended plan change relating to water quality will be useful information for the meeting/workshop.
- It was agreed the Subcommittee would receive an electronic update on the communications strategy as soon as this was available. Division Manager Catchment Management (D Speirs) sought Subcommittee member's views on the most effective way of communicating information to farmers and others affected by the proposed plan change to improve water quality. A majority of Subcommittee members indicated support for the view that television is the most effective communications medium but noted cost, could be a drawback. It was also noted that advertorials presented in typeface and font similar to news items have proven to be a successful way of communicating messages/information. It was noted that as with any communication option staff time to undertake preparation of information is a limiting factor.

J Oliver Moved/ N Barnett Seconded

WPSc13/3

THAT the report “Chairman’s Report” (Doc #2339170 dated 1 February 2012) and the verbal report presented by Subcommittee Chair (G McBride) be received.

The motion was put and carried (WPSc13/3)

Waipa Zone Biosecurity and Biodiversity priorities

File: 03 02 34 (Agenda Item 5)

The purpose of this item presented by Group Manager, Biosecurity-Heritage (J Simmons) was to present an overview of the Regional Pest Management Plan (RPMP) Review, with emphasis on the Waipa Zone.

During the presentation and subsequent questions, answers and discussion members noted:

- The current Regional Pest Management Strategy is required to be reviewed prior to December 2013. The Biosecurity Law Reform Act 2012 requires some changes in process and title.
- National Policy Direction is to be provided as guidelines for Plan development. Essentially Council is proposing to keep most of its current policies.
- Some new pest plant species are intended to be added and it is intended alligator weed eradication be downgraded to progressive containment with some local eradication possible.
- Bovine Tb disease management has become less significant as a driver for large-scale possum control and biodiversity projects become more significant

Councillor S Friar out of meeting at 11.15am

The Chair advised the meeting that at the time Liaison Subcommittees had been allocated their Biosecurity/Biodiversity and Natural Heritage Governance role by Council, this Subcommittee had been in the final stages of signing off the Waipa Zone Plan. It had been decided at that time not to delay approval of the Plan and the Subcommittee would return at a later date to determine zone aspirations relating to Biosecurity/Biodiversity and Natural Heritage. Today’s discussion is in the context of “this is the Regional Council expectation”. The next discussion will be in the context of “how does this work”. It was agreed without a formal resolution being passed that the Chairman would in conjunction with staff determine an appropriate date for a mini workshop to enable the next conversation to occur. In the interim it would be useful for members to consider the following issues:

- What is Biodiversity & Natural Heritage (alternatively called Biosecurity enhancement)?
- How does Waipa Zone (representing local concerns) influence the Biosecurity operational initiatives?
- Do Waipa Zone and Waikato Regional Council aspirations have to align?
- How does the Zone align its operational work with regional aspirations?
- How does the Region align its policy with on-ground (zone) work and policy?

- How does Waipa Zone get resources (staff money) to undertake local priority work?
- Is Biosecurity more than “possums and privet”

Group Manager, Biosecurity –Heritage (J Simmons) undertook to bring back a range of propositions for the Subcommittee to consider. The view was expressed that the main objective was to build structures that enhanced a catchment based management system.

J Oliver Moved/ N Barnett Seconded

WPSc13/4 **That the report ‘Waipa Zone Biosecurity and Biodiversity Priorities’** (Doc #2337461 dated 30 January 2013) **be received for information.**
The motion was put and carried (WPSc13/4)

Draft Annual Plan Biosecurity Operations for 2013/14

File: 03 02 34 (Agenda Item 6)

The purpose of this item presented by Group Manager Biosecurity-Heritage (J Simons) was to provide an overview of proposed Biosecurity/Biodiversity operations and projects for 2013/14. During this item a discussion occurred regarding the implications: for Biosecurity operations of Significant Natural areas (SNAs) (and) implications for landowners of future public access to these

M McKenzie Moved/J Hodge Seconded

WPSc13/5 **That the report “Draft Annual Biosecurity/Biodiversity operations and projects for 2013/14”** (Doc #2333923 dated 21 January 2013) **be received for information.**

The motion was put and carried (WPSc13/5)

Councillor A Armstrong out of meeting at 11.35pm

SECTION B: (FOR RECOMMENDATION) COUNCIL)

Waipa Zone – Status Report February 2013

File: 03 02 37 (Agenda Item 7)

The status report was presented by Waipa Zone Manager (T Desmond). The report provided an update on activities undertaken in the zone for the period ending 1 February 2013 and included financial information to 30 December 2012.

During the presentation, questions, answers and subsequent discussion the following matters were discussed noted or determined by the Committee:

- Both capital and maintenance budgets are “on plan” as at 30 December 2012.
- There was no split of reserve balances (as had been promised previously) in the financial report.

- It was suggested the Subcommittee lodge a submission in support of the proposed 2013/2014 Annual Plan.
- In response to a question it was noted the WRA has indicated it will be increasing emphasis on receiving collaborative plans for future funding rounds. Zone Manager (T Desmond) undertook to circulate the project plan for the current project that has WRA approval.

Meeting adjourned at 1.08pm

Meeting resumed at 1.33pm

Councillor Rimmington out of meeting at 1.33pm

Cr Kneebone Moved /M Moana-Tuwhangai Seconded

WPSc13/6 **RESOLVED THAT the report “Waipa Zone – Status Report February 2013” (Doc #2339257 dated 1 February 2013) be received for information.**
The motion was put and carried (WPSc13/6)

N Barnett Moved/W Maag Seconded

WPSc13/6/1 **RESOLVED THAT the Waipa Liaison Subcommittee lodge a submission in support of the Draft 2013/2014 Waikato Regional Council Annual Plan**
The motion was put and carried (WPSc13/6/1)

Councillor Kneebone did not take part in discussion nor vote in respect of item WPSc13/6/1)

N Barnett Moved/ Chair Seconded

WPSc13/6/2 **Recommended That Council approve the funding request relating to fencing for the Johnstone property (Tunaek Stream) to a maximum of \$16,500 (being 35% of the total cost of a 5 wire 2 electric fence) subject to the following conditions:**

- Council staff being satisfied there is a 65% owner contribution to the project in the same manner that applies to all catchment new works projects.
- A memorandum of encumbrance being entered into in respect of any Council funding which will set out;
 - That all stock are to be prohibited from accessing the retired area.
 - That the fence is to be maintained to a stock proof standard being farmed but to a minimum of a 5 wire fence as originally erected.
 - That plant pests are to be controlled within the retired area.
- The applicant providing details of total project scope and costs including identifying all grants and subsidies received from public and private sources.

The motion was put and carried by 11 votes to 2 (WPSc13/6)2)

J Hodge recorded his vote against the motion

Cr Thomas (Waipa District Council) and M Archer (Mighty River Power) each declared an interest and did not take part in discussion or vote in respect of item WPSc13/6/2)

It was noted an appropriate checklist needs to be developed for when similar applications to WPSc are received in the future.

SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)

Waitomo District Council Overview

File: 03 02 34 (Agenda Item 8)

This item took the form of a presentation from Subcommittee Member Councillor Charles Digby (Waitomo District Council), which provided an overview of issues faced by Waitomo District Council, relating to river and catchment management. Councillor Digby indicated Mangaokewa Stream is of major interest to the Waitomo District Council. The Stream is the source of drinking water for Te Kuiti Town and the discharge point for treated waste water from the town's sewerage treatment plant. The plant is presently being upgraded at a total cost of approximately \$8M to meet anticipated future resource consent conditions.

The Maniapoto Joint Management Agreement is an important document that both the Waitomo District Council and Waikato Regional Council are parties to. It is intended to provide one collective agreement for all co-management arrangements.

C Kneebone Moved/ Chair Seconded

WPSc13/7 **That the report “Waikato District Council Overview (Verbal Update)” (Doc #2339240 dated 1 February 2013) and the verbal presentation from Councillor Charles Digby Waitomo District council) be received for information.**

The motion was put and carried (WPSc13/7)

Councillor S Kneebone out of meeting at 2.55pm

Other Business

Waipa River Bank Slip at South end of Te Pahu Road

J Hodge reported on a significant river bank slip that had occurred at the above locality. Staff indicated clean up of this matter would pose some issues due to access difficulties. Division Manager, RCS (D Speirs) advised there were some related issues that appear to require input from the Waipa District Council.

Meeting closed at 3 01 pm

Waipa Catchment Liaison Subcommittee

File: 03 02 34, (Agenda Item 3.3)

G McBride moved/R Hicks seconded

CAT13/16

THAT the report of the Waipa Catchment Liaison Subcommittee meeting held on 14 February 2013 (Doc #2325758) be received, and
1) the following decisions made at that meeting noted and
2) the following recommendations made at that meeting adopted

Chairman's Report

THAT the report "Chairman's Report" (Doc #2339170 dated 1 February 2012) and the verbal report presented by Subcommittee Chair (G McBride) be received.

Waipa Zone Biosecurity and Biodiversity priorities

THAT the report 'Waipa Zone Biosecurity and Biodiversity Priorities' (Doc #2337461 dated 30 January 2013) be received for information.

Draft Annual Plan Biosecurity Operations for 2013/14

THAT the report "Draft Annual Biosecurity/Biodiversity operations and projects for 2013/14" (Doc #2333923 dated 21 January 2013) be received for information.

Waipa Zone – Status Report February 2013

RESOLVED THAT the report "Waipa Zone – Status Report February 2013" (Doc #2339257 dated 1 February 2013) be received for information.

RESOLVED THAT the Waipa Liaison Subcommittee lodge a submission in support of the Draft 2013/2014 Waikato Regional Council Annual Plan.

Recommended That Council approve the funding request relating to fencing for the Johnstone property (Tunaek Stream) to a maximum of \$16,500 (being 35% of the total cost of a 5 wire 2 electric fence) subject to the following conditions:

- Council staff being satisfied there is a 65% owner contribution to the project in the same manner that applies to all catchment new works projects.
- A memorandum of encumbrance being entered into in respect of any Council funding which will set out;
 - That all stock are to be prohibited from accessing the retired area.
 - That the fence is to be maintained to a stock proof standard being farmed but to a minimum of a 5 wire fence as originally erected.
 - That plant pests are to be controlled within the retired area.
- The applicant providing details of total project scope and costs including identifying all grants and subsidies received from public and private sources.

Waitomo District Council Overview

THAT the report "Waikato District Council Overview (Verbal Update)" (Doc #2339240 dated 1 February 2013) and the verbal presentation from Councillor Charles Digby (Waitomo District council) be received for information.

The motion was put and carried (CAT13/16)

Report to Waipa Catchment Liaison Subcommittee

File No: 03 02 34
Date: 6 August 2013
To: Chief Executive
From: Divisional Manager, River and Catchment
Subject: **Chairman's Report (Verbal Update).**
Section: **A (Committee has delegated authority to Make a decision))**

1 Purpose

A verbal update for the information of the committee will be provided by Waipa Zone Liaison Subcommittee Chairman Graham McBride.

The report will include updates on issues of significance or matters of relevance to the zone or committee including;

- Catchment Services update from last meeting/s and or workshops.
- The Waipa Catchment Plan Liaison Subcommittee "Think Tank".
- Maniapoto Maori Trust Board joint meeting/fieldtrip.
- Change in Waipa Zone Manager.
- Greens Dirty River Tour.

Members are asked to pre read the minutes from the previous Catchment Services Committee meetings and raise questions if needed during the Chairman's Report.

Appendix one below contains the minutes of the meetings held since the last Waipa Liaison Subcommittee meeting. Minutes and Agenda's can also be found on the Waikato Regional Council's website at <http://www.waikatoregion.govt.nz/Community/Whats-happening/Council-meetings/Agendas-and-Minutes/Catchment-Services/> in future members are encouraged to pre read utilising above the link to reduce printing.

2 Recommendation

That the verbal report named „Chairman's Report" (doc# 2803314, dated 6 August 2013) presented by Graham McBride be received.

Tane Desmond
Zone Manager – Waipa

David Speirs
Division Manager – Waikato/West Coast

CATCHMENT SERVICES COMMITTEE

Report of the Catchment Services Committee of the Waikato Regional Council held in the Council Chamber, Waikato Regional Council office, 401 Grey Street, Hamilton East at 1 pm on Wednesday 10 July 2013.

- PRESENT:** Councillors ST Kneebone (Chair), Al Armstrong, PM Legg, TM Stark, and SP Friar
J Cotman, B Pope, R Hicks, G McBride, R McGuire, J Sanford and S Smith
- IN ATTENDANCE:** Councillors A Burdett and P Southgate
- STAFF:** Group Manager River and Catchment Services (DS Fowlds), Division Manager Catchment Management (D Speirs), Operations Manager Rivers and Drainage (G Russell), Committee Administrator (DG Atkinson)
- APOLOGIES:** G Baker, S O’Sullivan, M Lumsden and Councillor PR Buckley (leave of absence)

Confirmation of Agenda

(Agenda Item 1)

Chair moved/R Hicks seconded

- CAT13/29** **THAT the agenda of the Catchment Services Committee of 10 July 2013 as circulated be confirmed as the business for the meeting subject to item 7 (Hamilton City Council – Bryce Street Slip funding request being considered following item 3 (Aka Aka Otua Land Drainage Subcommittee)).**

The motion was put and carried (CAT13/29)

Disclosures of Interest

(Agenda Item 2)

There were no disclosures of interest.

SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)

Aka Aka Otua Land Drainage Subcommittee

File: 03 04 08, (Agenda Item 3)

Minutes of Aka Aka/Otua Land Drainage Subcommittee meeting held 10 May 2013.

Chair moved/G McBride seconded

CAT13/30

THAT the minutes of the Aka Aka/Otaua Land Drainage Subcommittee meeting of 10 May 2013 (Doc #2579301) be received and the decisions made at that meeting approved.

The motion was put and carried (CAT13/30)

SECTION B: (FOR RECOMMENDATION TO COUNCIL)

Hamilton City Council – Bryce Street Funding Request

File: 03 04 08, (Agenda Item 7)

The purpose of this item introduced and presented by Division Manager Catchment Management (D Speirs) was to consider a request from the Hamilton City Council for part funding of the cost of remediation of two slips on the true left bank of the Waikato River near Bryce Street, in Hamilton City. Hamilton City Council staff H Paki (Community Group Business Manager) and S Sheedy (Parks and Open Spaces Unit Manager) joined the meeting to answer any questions from the Committee about the funding request and related matters.

During the presentation, questions, answers and discussion the Committee noted:

- The smaller of the two slips is on land owned by the Hamilton City Council and sited slightly north of the larger slip which is sited on land owned by Tainui Group Holdings.
- Council has had both slips assessed by geotechnical consultants.
- Hamilton City Council is committed by resolution to remediation of the slip on it's land and has legal advice that it has no statutory obligation to remediate the land owned by Tainui Group Holdings.
- Tainui Group Holdings has to date declined all approaches to make a contribution towards the cost of remediation of the slip on its land.
- The current request for funding only relates to the smaller slip on land owned by the Hamilton City Council.
- The engineering option chosen to remediate the slip appears to be the better of the two options available as it mitigates against further risks of river erosion and any impacts on the health of the river that may result from sedimentation.
- In response to a question staff advised they were of the opinion the work proposed by HCC was consistent with project watershed funding policy and the intended work is considered to be technically appropriate.
- Concern was expressed regarding the possible repercussions of no remedial work being undertaken on the slip on the property belonging to Tainui Holdings.

Councillor Maguire moved/R Hicks seconded

CAT13/31

That the report "Hamilton City Council – Bryce Street Slip funding request" (Doc #2775786, Dated 2 July 2013) be received, (and)

Recommended That

Council approve part funding of remediation works at a slip on Hamilton City Council land on the true left bank of the Waikato River at a rate of 33% of total costs of remediation up to a maximum of \$197,000 from the Central Waikato Zone reserve as provided for by WRC's project watershed funding policy.

The motion was put and carried (CAT13/31)

Subcommittee representation changes

File: 03 04 08, (Agenda Item 4)

Presented by Group Manager Biosecurity-Heritage (J Simmons) the purpose of this item was to provide an update on changes on changes to representation on the Coromandel, West Coast and Waihou Piako Catchment Liaison Subcommittees and where required a recommendation of approval to council.

J Sanford moved/S Smith seconded

CAT13/32

THAT the report „Subcommittee representation changes’ (Doc #2769447 dated 25 June 2013) be received.

Recommended That

1. **The current community representative vacancy on the West Coast Liaison Subcommittee be filled by Kristel van Houte until the current term ends on 30 June 2014.**
2. **The membership of the Waihou Piako Catchment Liaison Subcommittee be increased by one representative (Pauline Clarkin) subject to endorsement by the Waihou Piako Catchment Liaison Subcommittee.**

The motion was put and carried (CAT13/32)

SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)

Healthy Rivers/Wa Ora: Plan for Change – Project update

File: 3.04 08, (Agenda Item 5)

The purpose of this item presented by Project Manager – Policy & Transport (J Bromley) was to provide the Catchment Services Committee with an update on the Healthy Rivers: Plan for Change/ Wai Ora: He Rautaki Whakapaipai Project (draft Waikato Regional Plan Change 1 – Waikato and Waipa River Catchments). During the presentation and discussion arising from subsequent questions and answers the Committee noted/considered:

Background

- The project will work with stakeholders to develop changes to the regional plan to help restore and protect the health of the Waikato and Waipa rivers. Waikato and Waipa River iwi and the Waikato Regional Council are partners in the project.
- The project will set objectives, limits and targets for the different water bodies in the Waikato and Waipa Catchments as required by the National Policy Statement for Freshwater Management 2011. The focus will be on the priority issue of effects of discharges to land and water in the Waikato and Waipa catchments.
- The primary goal will be for the partners (Waikato and Waipa River iwi and Waikato Regional Council) to jointly recommend that the Waikato Regional Council, notify a change to the Waikato Regional plan that addresses the adverse effects of discharges in the Waipa and Waikato River Catchments.

Key Steps

1. Understand all sides of the issue (Get balanced view) – listen to locals, farmers, industry leaders, foresters, recreationalists, environmental groups.
2. Develop limits and targets (Work with stakeholders to work out limits and when) – use information from step 1 and from impartial scientists and experts.
3. Develop options and policy mix (Develop range of policy methods) – talk with communities, farmers, foresters, recreationalists and industry to find out what is most likely to work.

Key Themes

1. Public accountability
2. Co-governance and co-management
3. Collaboration (the back bone of the project and emphasis of today's presentation)
 - Partner with the public in decisions, including the solution
 - Look to the community for advice and innovation
 - To the maximum extent possible incorporate into the decisions.
4. Evidence based decision making

Community engagement

Draft Terms of Reference for the Collaborative Stakeholder Group are in the final stage of completion. The first major event will be an inclusive workshop (28 August) to discuss the Draft Terms of Reference. This workshop will occur well before any stakeholder group is formed.

Technical alliance

Evidence based decision making is a feature of all policy processes. The Technical Alliance will provide technical information and advice to the project team, including the collaborative stakeholder group.

Collaborative stakeholder group

This will be the central channel for stakeholder and community involvement. There will be 12-30 stakeholder representatives and community members nominated by stakeholders and community.

Waikato Joint Venture Project (WJVP)

Ministers have requested that officials work with regional councils to develop additional economic analysis of the trade-offs around managing water quality and quantity. The WJVP has been created to provide this analysis as part of the Government's Fresh Water Reform

Surveys

Surveys are being undertaken to establish essential baseline information for the project. If the survey method works well it may provide a cost efficient way of helping the collaborative stakeholder group and decision-makers to fine tune practical policy options.

Key Indicative dates

2013-15

- Develop a range of targets
- Design policy, ground truth with land holders and analyse cost effectiveness

November 2014

- Release issues and options paper for feedback

May – November 2015

- Draft proposed plan change

November 2015

- Publicly notify proposed plan change for submissions

Chair moved/S Friar seconded

CAT13/33

THAT the report „Healthy Rivers/Wai Ora: Plan for Change – Project update’
(Doc #22744766 dated 20 June 2013) **be received for information.**

The motion was put and carried (CAT13/33)

Land Drainage Consent Ecological Survey Results

File: 75 40 02 (Agenda Item 6)

The purpose of this item presented by Freshwater Ecologist (M Lake) was to inform the Catchment Services Committee of the results obtained from ecological surveys carried out within the land drainage network. During the presentation, questions, answers and discussion the Committee noted/considered the following matters

- The surveys were required as a condition of a resource consent granted in November 2011 for Council to undertake maintenance works within the land drainage network managed by River and Catchment Services.
- Three types of ecological value triggers identified in the consent were:
 - High predicted fish conservation ranking (top 10% of sites) (6 districts)
 - Black mudfish (13 districts)
 - Potential inanga spawning (5 districts)
- During the 2012 and 2013 work seasons 42 fish surveys have been carried out over 36 drains. Seven sites have been assessed for inanga spawning. No Black mudfish have been caught at any of the 42 sites but the following five other „at risk“ species have been recorded:
 - Giant kokopu – rare whitebait species
 - Inanga – the most common whitebait species caught in New Zealand
 - Longfin eel – the largest of the New Zealand eels and a top predator
 - Koura – freshwater crayfish
 - Kakahi – freshwater mussels
- Changes are required to maintenance approaches where „at risk“ species or other values are found. Mitigation options were recommended for the 2013 works season where significant values were detected. The comprehensive consent also requires the development of monitoring and mitigation plans. These plans will better quantify the ecological effects of drain maintenance and provide a consistent framework for future work programmes. The results of ecological surveys are being used in the development of these plans.

Chair moved/R Hicks seconded

CAT13/34

THAT the report „Land Drainage Consent Ecological Survey Results‘ (Doc #2769865 dated 25 June 2012) be received for information.

The motion was put and carried (CAT13/34)

Meeting adjourned 2.34pm
Meeting resumed 2.39pm

SECTION B: (FOR RECOMMENDATION TO COUNCIL)

Eastern Coromandel Tsunami Strategy Update

File: 32 45 10, (Agenda Item 8)

The purpose of this item introduced by Programme Manager Community Safety (A Munro) and presented by Dr JC Borrero (eCoast Consultancy) was to:

- Provide an update on the „Eastern Coromandel Tsunami Strategy“ project
- To present the final findings of the tsunami inundation modelling report for Tairua/Pauanui as part of the wider project
- To seek Council adoption of the final report (Doc #2741634)

During the presentation and questions, answers and discussion the Committee noted or considered:

- The Waikato Regional Council and the Thames-Coromandel District Council are jointly managing the East Coast Tsunami Strategy, the aim of which is to mitigate the risk to life and property in the face of regional and distant source tsunami. Overall, the community elements of the project aim to build greater community resilience in the face of uncertainty.
- The east coast of the North Island, including the Coromandel Peninsula, is at risk from tsunami hazards. The primary risks to the East Coromandel coast are from distant and local source tsunami. Distant tsunami have travel times (time from event to wave arrival on shore) of greater than 12 hours, while regional tsunami have travel times of up to one hour.
- Studies indicate that the main source of distant tsunami is from South America, and the primary regional source of tsunami is the Tonga-Kermadec Trench to the north east of New Zealand. The risk to Pauanui has been assessed as second only to Whitianga in terms of community risk, based on population and low-lying land with few evacuation routes. Tairua community is also at risk, with a relatively high population in low-lying land areas.
- The report details the results of a tsunami inundation modelling study for Tairua-Pauanui and Whitianga using the latest scientific literature on tsunami sources and high-resolution bathymetric survey grids to produce inundation predictions for Whitianga and Tairua-Pauanui.
- Tsunamis originating in the Tonga-Kermadec Trench are a significant hazard in that this faulting zone lies adjacent to New Zealand and tsunami waves can begin affecting the study region less than 1 hour after generation. For far field sources, it has been shown that sources located in northern Chile or southern Peru produce higher waves in New Zealand relative to other areas around the Pacific Rim.
- The model results suggest that far-field sources have a relatively minor impact on Tairua-Pauanui as compared to Whitianga.. Of the far field sources, the Peru source is shown to be the most potentially damaging. For the near-field sources, the Tonga Kermadec Trench scenarios present a greater inundation hazard than the far-field sources.
- In March 2012, the Tairua-Pauanui Community Board resolved to support the Tairua-Pauanui tsunami project, subject to confirmation of how communication and consultation with the local community would be undertaken. At the time, staff noted that the Tairua/Pauanui project would be similar in nature to the Whitianga project, and would involve:
 - Development of a technical inundation modelling report
 - Formation of a community-based tsunami working group
 - Communication and consultation with the community regarding options for managing tsunami risk and
 - Development of a risk mitigation plan for the Tairua/Pauanui community.
- In February 2013, the Tairua-Pauanui Community Board agreed to form a working party to oversee/implement the next stages of the project. Key tasks during 2013/14 for implementing the Tairua/Pauanui tsunami report include (note: timings to be confirmed):
 - Report back to the Tairua/Pauanui Community Board on the findings of the final report

- Convene the first meeting of the community working party
- Prepare a communications plan, mitigation strategy outline and public education material such as pamphlets
- Conduct a community open day (usually during one of the long weekends)
- Develop a risk mitigation strategy.

J Sanford moved/R Hicks seconded

CAT13/35

THAT this report “Eastern Coromandel Tsunami Strategy Project Update” (Doc #2740422 dated 16 June 2013) be received for information.

Recommended That the Waikato Regional Council Technical Report 2013/24 titled “Numerical Modelling of Tsunami Effects at Two Locations on the Coromandel Peninsula - Whitianga and Tairua/Pauanui” (Doc #2741634) be adopted.

The motion was put and carried (CAT13/35)

SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)

2012 – 13 End of Year Status Report and Forward Work Programme 2013 - 2014

File: 03 04 08 (Agenda Item 9)

The purpose of this item presented initially by Division Manager Catchment Management (D Speirs), was to provide a status report of activities undertaken by the River and Catchment Services group during the year ended 30 June 2012/2013. There was also an outline of expected work programmes for the 2013/2014 year. The item concluded with Zone Managers (or their representative) providing a brief verbal and pictorial presentation of 2012/13 work programme highlights from within their respective zones.

Chair moved/S Smith seconded

CAT13/36

THAT the report ‘2012 End of Year Status Report and Forward Work Programme 2013 – 2014’ (Doc #2738480 dated 28 June 2012) be received for information.

The motion was put and carried (CAT13/36)

Meeting closed at 4.28pm

Doc #2739831

CATCHMENT SERVICES COMMITTEE

Report of the Catchment Services Committee of the Waikato Regional Council held in the Boardroom, Deloitte Office, 24 Bridge Street, Hamilton East at 10.00 am on Tuesday 21 May 2013.

PRESENT: Councillors ST Kneebone (Chair), Al Armstrong, PM Legg, TM Stark, and SP Friar
G Baker, R Hicks, M Lumsden, G McBride, R McGuire, J Sanford and S Smith

IN ATTENDANCE:

STAFF: Group Manager River and Catchment Services (DS Fowlds), Division Manager Business Process (BA Peplow), Division Manager Catchment Management (D Speirs), Operations Manager Rivers and Drainage (G Russell), Committee Administrator (DG Atkinson)

APOLOGIES: Councillor PR Buckley (on other Council business) and S O'Sullivan

Confirmation of Agenda

(Agenda Item 1)

The Chair indicated that due to the workshop to be held at the conclusion of the meeting it was his intention to consider the Public Excluded portion of the meeting following disclosures of interest.

S Friar moved/G McBride seconded

CAT13/9

THAT the agenda of the Catchment Services Committee of 21 May 2013 as circulated be confirmed as the business for the meeting subject to the Public Excluded portion of the agenda being considered immediately following disclosures of interest.

The motion was put and carried (CAT13/9)

Disclosures of Interest

(Agenda Item 2)

There were no disclosures of interest.

SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)

CAT13/10

Resolution to Exclude the Public

(Agenda Item 8)

Chair moved/G Baker seconded

RESOLVED THAT in accordance with the provisions of Standing Orders NZS9202:2003 Appendix A & B (P40/42) and Section 48 of the Local Government Official Information and Meetings Act 1987, the public be excluded from the following part/s of the proceedings of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds

under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Item Name and general subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
9	Public Excluded Minutes – Waikato Central Drainage Advisory Subcommittee 15 March 2013	Good reason to withhold exists under section 7	S48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item No.	Reason/s for withholding official information	Section/s
9	Protect the privacy of natural persons	S7 (2) (a)

The motion was put and carried (CAT13/10)

SECTION B: (FOR RECOMMENDATION TO COUNCIL)

Return to Open Meeting at 10.28 pm

Matter Reported into Open Meeting

The Committee resolved that the following decisions made in Public Excluded be reported in Open Meeting.

Waikato Central Drainage Advisory Subcommittee – Rotomanuka Drainage Area Recommended That

1. THAT an investigation into the retention drain detention dam and its catchment is programmed to be completed in the 2013/14 year.
2. THAT an increase of 50% to the rate collected for the Rotomanuka Drainage Area, be sought by the Chief Executive within his submission to the 2013/2014 Annual Plan process, for the reasons outlined within the report.

Matter Arising from Waikato Central Drainage Advisory Subcommittee Meeting of 15 March 2013

Councillor Stark raised the issue of Drainage Committees becoming involved in legal action through no fault of their own. Incidents of this nature (often generated by the actions or stance of a single ratepayer) can cause significant legal fees that the ratepayers of a drainage district have to meet as a whole.

Cr Stark moved/M Lumsden seconded

CAT13/13

THAT staff provide a report outlining options for distribution of extraordinary costs incurred by Drainage Areas e.g. legal costs.

The motion was put and carried (CAT13/13)

Liaison Subcommittee Meetings February and April 2013

(Agenda Item 3)

Lake Taupo Liaison Subcommittee

File: 03 02 31, (Agenda Item 3.1)

G Baker moved/S Smith seconded

CAT13/14

THAT the report of the Lake Taupo Liaison Subcommittee meeting held on 7 February 2013 (Doc #2342460) be received, and
1) the following decisions made at that meeting noted and
2) the following recommendations made at that meeting adopted

Status Report – January 2012/13

THAT the report “Lake Taupo Zone Status Report – January 2012/13” (Doc: 2329682 dated 17 January 2013) be received for information received.

Lake Taupo Foreshore Update

THAT the report “Update on Lake Taupo Erosion and Flood Strategy” (Doc: 2329933 dated 17 January 2013) be received for information.

Biosecurity-Heritage Group Zone Report

THAT the report “Biosecurity-Heritage Group Zone Report” (Doc: 2330001 dated 17 January 2013) be received for information.

Draft Annual Plan Biosecurity/Biodiversity Operations for 2013/14

THAT the report “Draft Annual Plan Biosecurity/Biodiversity Operations for 2013/14” (Doc: 2333923 dated 21 January 2013) be received for information.

The motion was put and carried (CAT13/14)

Upper Waikato Liaison Subcommittee

File: 03 02 32, (Agenda Item 3.2)

Chair moved/R Hicks seconded

CAT13/15

THAT the report of the Upper Waikato Liaison Subcommittee meeting held on 22 February 2013 (Doc #2347318) be received, and
1) the following decisions made at that meeting noted and
2) the following recommendations made at that meeting adopted

Minutes of Previous Meeting

THAT with the amendments noted above, the minutes of the meeting of the Upper Waikato Liaison Subcommittee held on 30 October 2012 (Doc: 2290042) be confirmed as a true and correct record.

Chairman’s Report

THAT the tabled "Chair's Report" (Doc: 2352482 dated 22 February 2013) presented by S O'Sullivan be received for information.

THAT the verbal update on Land and Water Quality issues presented by Cr N Barker be received for information.

Zone Status Report – 2012/2013

THAT the report „Zone Status Report - 2012/13 (Doc: 2333412 dated 24 January 2013) be received.

Biosecurity-Heritage Group Zone Report and Draft Annual Plan Biosecurity/Biodiversity Operations for 2013/14

THAT the reports „Biosecurity-Heritage Group Zone Report" (Doc: 2344324 dated 12 February 2013) and "Draft Annual Plan Biosecurity/Biodiversity Operations for 2013/14" (Doc: 2333923 dated 21 January 2013) be received for information.

Healthy Farms Healthy Rivers update

THAT the report "Healthy Farms Healthy Rivers update" (Doc: 2345920 dated 13 February 2013) be received for information.

The motion was put and carried (CAT13/15)

Waipa Catchment Liaison Subcommittee

File: 03 02 34, (Agenda Item 3.3)

G McBride moved/R Hicks seconded

CAT13/16

THAT the report of the Waipa Catchment Liaison Subcommittee meeting held on 14 February 2013 (Doc #2325758) be received, and
1) the following decisions made at that meeting noted and
2) the following recommendations made at that meeting adopted

Chairman's Report

THAT the report "Chairman's Report" (Doc #2339170 dated 1 February 2012) and the verbal report presented by Subcommittee Chair (G McBride) be received.

Waipa Zone Biosecurity and Biodiversity priorities

THAT the report „Waipa Zone Biosecurity and Biodiversity Priorities" (Doc #2337461 dated 30 January 2013) be received for information.

Draft Annual Plan Biosecurity Operations for 2013/14

THAT the report "Draft Annual Biosecurity/Biodiversity operations and projects for 2013/14" (Doc #2333923 dated 21 January 2013) be received for information.

Waipa Zone – Status Report February 2013

RESOLVED THAT the report "Waipa Zone – Status Report February 2013" (Doc #2339257 dated 1 February 2013) be received for information.

RESOLVED THAT the Waipa Liaison Subcommittee lodge a submission in support of the Draft 2013/2014 Waikato Regional Council Annual Plan.

Recommended That Council approve the funding request relating to fencing for the Johnstone property (Tunaek Stream) to a maximum of \$16,500 (being 35% of the total cost of a 5 wire 2 electric fence) subject to the following conditions:

- Council staff being satisfied there is a 65% owner contribution to the project in the same manner that applies to all catchment new works projects.

- A memorandum of encumbrance being entered into in respect of any Council funding which will set out;
 - That all stock are to be prohibited from accessing the retired area.
 - That the fence is to be maintained to a stock proof standard being farmed but to a minimum of a 5 wire fence as originally erected.
 - That plant pests are to be controlled within the retired area.
- The applicant providing details of total project scope and costs including identifying all grants and subsidies received from public and private sources.

Waitomo District Council Overview

THAT the report "Waikato District Council Overview (Verbal Update)" (Doc #2339240 dated 1 February 2013) and the verbal presentation from Councillor Charles Digby Waitomo District council) be received for information.

The motion was put and carried (CAT13/16)

Central Waikato Liaison Subcommittee

File: 03 02 33, (Agenda Item 3.4)

R McGuire moved/J Sanford seconded

CAT13/17

THAT the report of the Central Waikato Liaison Subcommittee meeting held on 8 February 2013 (Docs #2341754) be received, and
1) the following decisions made at that meeting noted and
2) the following recommendations made at that meeting adopted

Central Waikato Zone Status Report to December 2012

THAT the report „Central Waikato Zone Subcommittee Status Report to 31 December 2012" (Doc# 2330697 dated 13 January 2013) be received.

Healthy Rivers – Plan for Change Project

THAT the report „Healthy Rivers – Plan for Change Project" (Doc# 2334924 dated 24 January 2013) be received.

Pest Plant Update

THAT the report „Pest Plant Update to Central Waikato Liaison Subcommittee" (Doc# 2329200 dated 17 January 2013) be received.

Draft Annual Plan Biosecurity/Biodiversity Operations for 2013/14

THAT the report „Draft Annual Plan Biosecurity/Biodiversity Operations for 2013/14" (Doc# 2333923 dated 21 January 2013) be received.

Karapiro Catchment Overview

THAT the report „Karapiro Catchment Overview" (Doc# 2336064 dated 25 January 2013) be received.

The motion was put and carried (CAT13/17)

R McGuire moved/J Sanford seconded

CAT13/18

THAT the report of the Central Waikato Liaison Subcommittee meeting held on 30 April 2013 (Docs #2391855) be received

The motion was put and carried (CAT13/18)

NOTE: The Committee only received the report of the meeting of 30 April at this juncture as the recommendations were to be separately considered under Item 5 (Central Waikato Zone Plan) later in the meeting.

Lower Waikato Catchment Liaison Subcommittee

File: 03 02 36, (Agenda Item 3.5)

During consideration of the report the following matters were noted or discussed:

- There is a need to ensure that estimated budget costs of proposed stopbank upgrades, as discussed and agreed with ratepayers, to be as accurate and consistent as practicable in relation to expected prices received under a competitive tendering process.
- (Programme Manager Asset Management) A Martin advised about 20 responses have been received over the Region regarding proposals to refurbish/upgrade stopbanks. The majority were in support while those opposed, largely wanted the work done quicker or cheaper.
- Programmes such as sustainable freshwater fisheries need some tangible input from those who are receiving benefit.

M Lumsden Moved/R McGuire moved

CAT13/19

**THAT the report of the Lower Waikato Catchment Liaison Subcommittee meeting held on 21 February 2013 (Doc #2350070) be received, and
1) the following decisions made at that meeting noted and
2) the following recommendations made at that meeting adopted**

Chairman's Report

THAT the Chairman's report be received dated 13 February 2013 be received for information.

Lower Waikato Zone - 2012/2013 Financial Year – Status and Performance Report

THAT the report „Lower Waikato Zone – 2012/2013 Financial Year – Status and Performance Report Update“ dated 5 February 2013 (Doc # 2341080) be received for information.

2013/2014 Annual Plan Lower Waikato

THAT the report „2013/2014 Annual Plan – Lower Waikato“ (Doc # 2337777) dated 20 February 2013 be received for information.

Lower Waikato Stopbank Performance and Management

THAT the report „Lower Waikato Stopbank Performance and Management“ (Doc # 2340453) dated 5 February 2013 be received.

Draft Annual Plan Biosecurity/Biodiversity Operations for 2013/14

THAT the report „Draft Annual Plan Biosecurity/Biodiversity Operations for 2013/14“ (Doc # 2333932) dated 21 January 2013 be received for information.

Lower Waikato Land and Licences Update

THAT the report „Lower Waikato Land and Licences Update“ (Doc # 2339245) dated 11 February 2013 be received for information.

Tainui Environmental Management Plan

THAT the report „Tainui Environmental Management Plan River“ (Doc # 2342033) dated 20 February 2013 be received for information.

Restoration of Whitebait Populations in the Lower Waikato River

THAT the report „Restoration of Whitebait Populations in the Lower Waikato River“ (Doc # 22337585) dated 20 February 2013 be received for information.

Koi Carp Trap/Digester Lake Waikare

THAT the report „Koi Carp Trap/Digester Lake Waikare“ (Doc # 2343298) dated 20 February 2013 be received for information.

THAT the Lower Waikato Liaison Subcommittee support further analysis into the potential development of a larger pest fish management programme.

General Business

THAT the Lower Waikato Liaison Subcommittee receive the minutes of 6 August 2012 with the following wording on page 2 of the minutes:

“The Chairperson noted that whilst Waikato Regional Council was having meetings with both Waikato District and Franklin District Council staff, and annual meetings with the drainage rate paying public regarding these assets, this may have given the impression that they had responsibility for these assets, however the Waikato Regional Council was not fully responsible for these assets until recently.”

The motion was put and carried (CAT13/19)

Waihou Piako Catchment Liaison Subcommittee

File: 03 02 37, (Agenda Item 3.6)

R Hicks moved/Cr Stark moved

CAT13/20

THAT the report of the Waihou Piako Catchment Liaison Subcommittee meeting held on 19 February 2013 (Doc #2326083) be received, and
1) the following decisions made at that meeting noted and
2) the following recommendations made at that meeting adopted

Chairman’s Report

THAT the report “Chairman’s Report” (Docs #2337607 dated 19 February 2013) and the verbal report from the Chair be received.

Land and Water Portfolio Update

THAT the verbal Land and Water Portfolio Update from Cr NW Barker (Doc #2348303) be received for information.

Zone Status Report

THAT the report “Zone Status Report – 2012/2013” (Docs #2329138) dated 5 February 2013) be received.

2012 Waihou Flood Event and Zone Disaster Recovery Reserve

THAT the report “2012 Waihou Flood Event and Disaster Recovery Funding” (Docs #2332004 dated 21 January 2013) be received.

Recommended That the flood repair works associated with the three events outlined in Doc #2332004 be expensed against the Zone Disaster Recovery Reserve.

2013/2014 Annual Plan

That the report “2013/14 Annual Plan” (Docs #2340962) dated 5 February 2013) be

received.

Draft Annual Plan Biosecurity/Biodiversity operations for 2013/2014

That the report "Draft Annual Plan Biosecurity/Biodiversity Operations for 2013/14 (Docs 2333923 dated 21 January 2013) be received for information.

Pest Plant Update to Waihou Liaison Subcommittee

That the report "Pest Plant Update to Waihou Liaison" (Docs #2340356 dated 4 February 2013) be received for information.

Stopbank Performance and Management

That the report "Stopbank performance and management" (Docs #2340167 dated 1 February 2013) be received for information.

The motion was put and carried (CAT13/20)

Coromandel Catchment Liaison Subcommittee

File: 03 02 35, (Agenda Item 3.7)

In presenting the report J Sanford advised that when the Coromandel Liaison Subcommittee introduced the Public Forum held at the beginning of each Subcommittee meeting it had been agreed that a review would be held after 12 months. The review has now been undertaken and the Subcommittee had agreed that the forum would continue. A view was expressed supporting all Subcommittees providing a Public Forum opportunity.

J Sanford moved/S Smith seconded

CAT13/21

THAT the report of the Coromandel Catchment Liaison Subcommittee meeting held on 15 February 201 (Doc #2342110) be received, and
1) the following decisions made at that meeting noted and
2) the following recommendations made at that meeting adopted

Coromandel Liaison Subcommittee Chair's Report

THAT the report „Coromandel Liaison Subcommittee Chairman's Report" dated (Doc #2341484) be received.

Coromandel Zone Status Report

THAT the report „Coromandel Zone Status Report" dated (Doc #2331824) be received for information.

2013 Draft Annual Plan Status Report

THAT the report „2013 Draft Annual Plan Status Report" (Doc # 2341090) dated be received for information.

Draft Annual Plan Biosecurity/Biodiversity Operations for 2013/14

THAT the report „Draft Annual Plan Biosecurity/Biodiversity Operations for 2013/2014" (Doc # 2333923) dated be received for information.

Mangrove Removal Activity Update

THAT the report „Mangrove Removal Activity Update" (Doc # 2323387) dated 10 January 2013 be received for information.

Review of Public Forum

THAT the report „Review of Public Forum" (Doc # 2341898) dated be received.

THAT a „Public Forum" as set out in Appendix F of NZS 9202: 2003 at the

commencement of the Coromandel Liaison Subcommittee meetings continue.

The motion was put and carried (CAT13/21)

West Coast Liaison Subcommittee

File: 03 02 38, (Agenda Item 3.8)

S Smith moved/G McBride seconded

CAT13/22

THAT the report of the West Coast Liaison Subcommittee meeting held on 5 February 2012 (Doc #2340749) be received, and
1) the following decisions made at that meeting noted and
2) the following recommendations made at that meeting adopted

Chair's Report

THAT the report be received.

West Coast Zone Status Report – February 2013

THAT the report „West Coast Zone Status report – February 2013“ (doc#2304626 dated 24 January 2013) be received.

Draft Annual Plan Biosecurity/Biodiversity Operations for 2013/14

THAT the report „Draft Annual Plan Biosecurity/Biodiversity Operations for 2013/14“ (doc#2333923 dated 21 January 2013) be received.

Beachcare update report

THAT the report „Beachcare update“ (doc#2328435 dated 6 February 2013) be received.

Whaingaroa Harbour Care – future relationships and funding options

1. THAT the report „Whaingaroa Harbour Care – future relationships and funding options“ (doc#2306143 dated 26 January 2013) be received
2. The West Coast Zone Liaison Subcommittee recommends to the Catchment Services Committee that a legal agreement with Whaingaroa Harbour Care be prepared to include an outline of future working relationships, strategic priorities, performance targets and agreed funding levels.

The motion was put and carried (CAT13/22)

SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)

SECTION B: (FOR RECOMMENDATION TO COUNCIL)

Drainage Advisory Subcommittee Meetings March/April 2012

(Agenda Item 4)

Thames Valley Drainage Advisory Subcommittee

File: 03 02 17, (Agenda Item 4.1)

S Smith moved/G McBride seconded

CAT13/23

THAT the report of the Thames Valley Drainage Advisory Subcommittee meeting held on 29 April 2013 (Doc #2387216) be received, and
1) the following decisions made at that meeting noted and

2) the following recommendations made at that meeting adoptedThames Valley Drainage Area Works Progress Report – 13 October 2012 to 10 April 2013

That the report “Thames Valley Drainage Area Works Progress Report – 13 October 2012 to 10 April 2013” (Doc # 2327945 dated 10 April 2013) be received.

Thames Valley Drainage Financial Report April 2013

THAT the report “Thames Valley Drainage: Financial Report April 2013” (Doc # 2347770 dated 10 April 2013) be received.

Thames Valley Drainage Advisory Subcommittee Waiheka Subdivision Drainage Dispute

That the report “Thames Valley Drainage Advisory Subcommittee Waiheka Subdivision Drainage Dispute” (Doc # 2381024 dated 11 April 2013) be received.

Thames Valley Drainage Advisory Subcommittee – Amendments to Drainage Networks

That the report “Thames Valley Drainage Advisory Subcommittee – Amendments to Drainage Networks” (Doc # 2380226 dated 16 April 2013) be received.

Recommended to Council that

- A) That further clarification be provided by staff prior to Waiheka Drain 106 being considered for removal from the networks of Council Drains
- B) Amendments to the drainage networks be approved as identified in the table below:

Subdivision	Location / Drain	Length New Drain to be added (m)	Length Drain to be Shortened (m)	Reason
Waiheka	Inghams and Farquhar	965		Solve Drainage dispute
Tatuanui	Suisted [A]	470		Rationalise drains
	Suisted [B]	130		Rationalise drains
	Suisted [C]		370	Drain filled in years ago
	Suisted [D]		200	Not required due to changes

The motion was put and carried (CAT13/23)

Waikato Central Drainage Advisory Subcommittee

File: 03 02 17, (Agenda Item 4.2)

R McGuire moved/M Lumsden seconded

Committee members noted there was an issue with large developments being undertaken in Drainage Districts without adequate planning for future drainage that

will be required as further land use intensification occurs. A very important aspect of this issue was being able to provide a situation of costs sitting where they should lie.

CAT13/24

THAT the report of the Waikato Central Drainage Advisory Subcommittee meeting held on 15 March 2012 (Doc #2365082) be received, and
1) the following decisions made at that meeting noted and
2) the following recommendations made at that meeting adopted

Confirmation of Agenda

THAT the resignation of Subcommittee Member P Williams be accepted and a letter of acknowledgement be sent in response.

2013/2014 Annual Plan

THAT the report "2013/2014 Annual Plan" (Doc: 2356818 dated 4 March 2013) be received for information.

Works Progress Report

THAT the report "Works Progress Report" (Doc: 2332664 dated 27 February 2013) be received for information.

Financial Report March 2013

THAT the report "Financial Report March 2013 (Doc: 2347751 dated 27 February 2013) be received for information

Maungahaumia Update Report

THAT the report "Maungahaumia Update Report" (Doc: 2347747 dated 25 February 2013) be received for information

Tauhei Stream Improvements

1. THAT the report "Tauhei Stream Improvements" (Doc: 2347754 dated 27 February 2013) be received.
2. THAT the verbal update provided by Programme Manager (M Mulholland) and Zone Manager (M Duffy) be received.
3. THAT the update be communicated to all affected parties.

Drainage for Proposed Developments at Ruakura, and Future Hamilton City

Resolved

THAT the report "drainage for proposed developments at Ruakura, and future Hamilton City" be received.

Recommended

1. THAT staff undertake to engage with Hamilton City, Waikato District and Waipa District to ensure that all future structure planning in development areas seek to ensure that stormwater generated within the city boundary (current and future) is managed within the city boundary, and
2. THAT where stormwater generated within the city boundary is proposed to be discharged in to rural drainage networks;
 - a. THAT those discharges are adequately treated to ensure no net loss of water quality, and
 - b. THAT WRC drainage staff, the relevant drainage ratepayers and representative drainage subcommittee of WRC are considered as affected parties in any consent process and are consulted with, particularly with regard to any potential physical or financial impacts on the performance of existing drainage networks.

Proposed Rotokauri Industrial Development Update

THAT the report "Proposed Rotokauri Industrial Development Update" (Doc: 2347730 dated 28 February) be received for information

Amendments to Drainage Networks

Resolved

THAT the report "Amendments to Drainage Networks" (Doc: 2354447 dated 28 February 2013) be received.

Recommended

THAT the amendments to the drainage networks identified in the table below be approved

Subdivision	Location / Drain	Length New Drain to be added (m)	Length Drain to be Shortened (m)	Reason
Waitakaruru	L100.014 Allison Drain	425		Provide better outlet
Waitakaruru	L100.012 Tea Tree Drain		400	Unable to maintain
Freshfield	L300.047 Hughes Drain	285		Subdivision
Rotokauri	L810.056 Spud Drain		480	Serves no other land owner
Komakorau	North side Reid Road	480		Subdivision
Komakorau	North side Graham Road	210		Subdivision
Komakorau	South side Piako Road	145		Subdivision

The motion was put and carried (CAT13/24)

Aka Aka/Otaua Land Drainage Subcommittee

File: 03 02 04, (Agenda Item 4.3)

The Committee considered reports of meetings of the Aka Aka Otaua Land Drainage Subcommittee held on 8 March 2013 and 12 April; 2013.

Chair moved/G Baker seconded

CAT13/25

THAT the minutes of the meetings of the Aka Aka Otaua Land Drainage Subcommittee of 8 March 2013 and 12 April 2013 (Docs #2370988 & 2477049 be received, and

- 1) the decisions made at that meeting noted and**
- 2) the recommendations made at that meeting adopted.**

The motion was put and carried (CAT13/25)

SECTION B: (FOR RECOMMENDATION TO COUNCIL)Central Waikato Zone Plan

File: 03 02 33, (Agenda Item 5)

R McGuire (Central Waikato Liaison Subcommittee Chair) presented the Central Waikato Zone Plan for adoption. He indicated while the Plan did not include a service

level agreement with Hamilton City he was hopeful of this being remedied in the short term.

R McGuire moved/M Lumsden seconded

CAT13/26 **THAT The report “Approval of Central Waikato Zone Management Plan”**
(Doc #2444406 dated 7 May 2013) **be received.**

Recommended That
The Central Waikato Zone Management Plan (Doc #2128732) **be recommended to Council for adoption.**

The motion was put and carried (CAT13/26)

SECTION A: (UNDER DELEGATION FOR THE INFORMATION OF COUNCIL)

River and Catchment Services – 2012/2013 work programme status report to 30 April 2013

File: 03 04 08, (Agenda Item 6)

The purpose of this item presented jointly by Division Manager Business Process (BA Peploe) and Division Manager Catchment Management (D Speirs), was to provide a status report for 2012/2013 activities undertaken by the River and Catchment Services Group to 30 April 2013.

Chair moved/ G Baker seconded

CAT13/27 **THAT the report “River and Catchment Services – 2012/2013 work programme status report to 30 April 2013”** (Doc #2391899 dated 10 May 2013) **be received.**

The motion was put and carried (CAT13/27)

Roger Harris Scholarship 2013

File: Z23 129, (Agenda Item 7)

Karl Jackson and his parents joined the meeting for this item and the Committee Chair congratulated Carl on his achievement of being the successful applicant for the Roger Harris Scholarship 2013. After receiving the award from the Chair Karl expressed thanks to the Council and indicated the award would greatly assist the successful completion of his studies

Chair moved/G Baker seconded

CAT13/28 **THAT the report “Roger Harris Scholarship”** (Doc #2379297 dated 30 April 2013) **be received.**

The motion was put and carried (CAT13/28)

Chair moved/ G Baker seconded

CAT13/28.1

THAT

- 1) **The Catchment Services Committee confirm that Karl Jackson be awarded the Roger Harris (Waihou Valley Scheme) Scholarship for 2013; and**
- 2) **The presentation of the award of \$4,000 be made at the Catchment Services Committee meeting on 21 May 2013.**

The motion was put and carried (CAT13/28.1)

Meeting closed 11.50am
Doc #2395914

Report to Waipa Catchment Liaison Subcommittee

File No: 03 02 34
Date: 6 August 2013
To: Chief Executive Officer
From: Group Manager - River and Catchment Services
Subject: **Waipa Zone 2012/13 Financial Year Summary Report River and Catchment Services and Biosecurity/Heritage**
Section: **A (Committee has delegated authority to make a decision)**

1 Purpose

To provide a final year end outcome update for the activities undertaken in the zone over the 2012/2013 financial year. These will include River and Catchment Services and Biosecurity/Heritage activities:

- Financial performance up to 30 June 2013.
- Non financial up to 30 June 2013:
 - Long Term Plan (LTP) measures.
 - Zone Plan level of service targets.

Along with an overview of those topics listed above the following projects will be profiled and or updated during presentation at the meeting;

- Waipa Zone WRA application.
- Moakurarua Stream Bank Erosion Protection project.
- Whatawhata and Ngaruawahia riparian enhancement/protection projects.
- Johnston property Tunaeke Stream funding request.

2 Recommendation

That this report 'Waipa Zone 2012/13 Financial Year Summary Report for River and Catchment Services and Biosecurity/Heritage' (Doc# 2806847, dated 6 August 2013) be received.

3 Financial summary

The following is a summary of zone expenditure to 30 June 2013 as a percentage of full year expenditure.

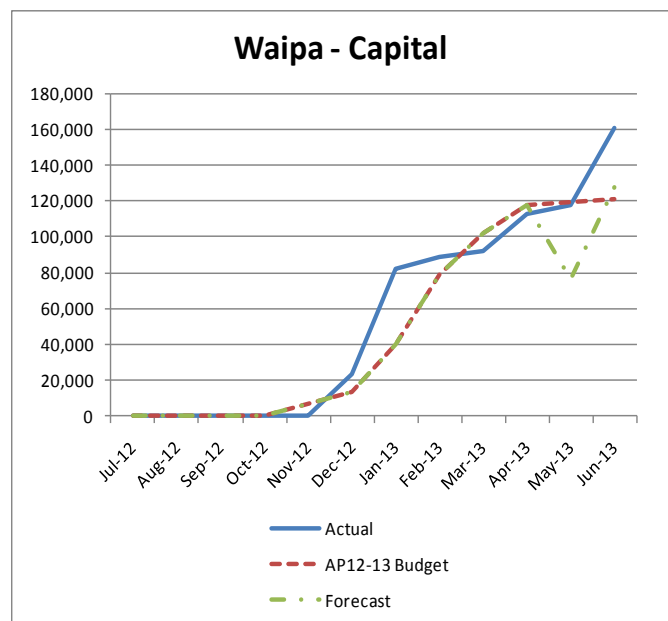
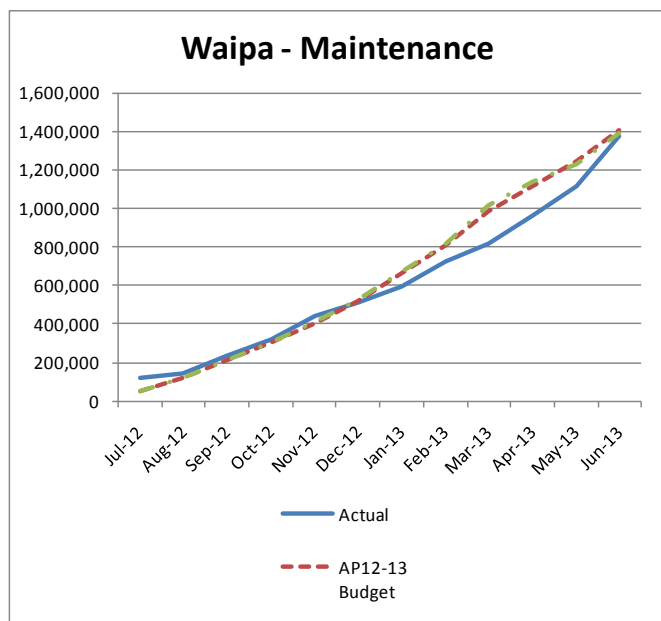
The key below provides the traffic light status definition for the following non-financial target tables.

	Achieved		Achieved in part		Not achieved		Not applicable
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Operational Expenditure (Maintenance)	
Forecast	Actual Status
100%	100%
Capital Expenditure	
Forecast	Actual Status
100%	106%
	Although the table over the page reports 126% spent, this does not include the landowner contribution (revenue) to the cost of the works. Revenue from landowners equates to \$25,000. This is directly put against the Capital Reserve.

The financial tables above provide an overall snapshot of our year end position financially. Overall it was an excellent outcome given the staff shortages we had while the restructure was being undertaken and while the Zone Manager was on secondment. The above results reflect a conscious decision to prioritise physical works. Unavoidably this is done at the expense of forward planning. I have reflected this in the Waipa Zone 2013/2014 Annual Programme report where we are not as advanced in the preparation of this work programme as we would like to be.

The following graphs provide an illustration of actual expenditure over the year vs. the phased (anticipated) expenditure, it also includes where the budget was re-forecasted. The table below provides the financial information for the full programme.



**Waipa Catchment
Period: Jun-13 (DRAFT)**

	YTD Actual	FY Budget (Revised)	Variance	FY Budget Ann Plan	% Spent
MAINTENANCE					
Catchment Oversight	214,126	187,875	(26,251)	188,596	114
Information and Advice	114,126	141,807	27,682	141,111	80
Catchment Maintenance	26,602	70,697	44,095	83,697	38
Catchment New Works	209,016	198,762	(10,254)	213,762	105
River Management	553,572	511,219	(42,353)	475,297	108
River Improvement	62,958	55,435	(7,523)	55,037	114
Flood Tunawaea	71,084	69,206	(1,878)	99,206	103
Flood Protection	122,295	130,470	8,175	121,470	94
	1,373,779	1,365,471	(8,307)	1,378,176	101
Interest on reserve expense	26,948	29,074	2,126	34,000	93
TOTAL OPERATING EXP (OPEX)	1,400,727	1,394,545	(6,181)	1,412,176	100
CAPITAL					
Rivers Improvement New Works	154,678	107,755	(46,923)	14,250	144
Rivers Improvement Renewals	0	1,525	1,525	60,005	0
Tunawaea New Works	6,365	10,785	4,420	9,150	59
Tunawaea Renewals	0	7,871	7,871	37,756	0
TOTAL CAPITAL EXP (CAPEX)	161,043	127,936	(33,107)	121,161	126
FUNDED BY					
General Rate	337,141	337,141	0	337,141	(100)
Targeted Rates	1,341,230	1,343,075	(1,845)	1,347,397	(100)
Direct Charges	58,073	0	58,073	0	n/m
TOTAL REVENUE	1,736,444	1,680,216	56,227	1,684,538	(103)
NET SURPLUS / (DEFICIT)	174,674	157,735	16,939	151,201	(111)

The following tables provide information on the reserve positions for the zone. This information is also illustrated as a graph on the following page and includes information from the start of Project Watershed through to the end of the current Long Term Plan (LTP).

Waipa Financials

		Budget figures	
	2012/13	2013/14	2014/15
OPERATING RESERVE BALANCE			
Opening balance	121,546	239,867	280,917
Plus revenue	1,561,413	1,614,754	1,726,174
Less Operating expenditure	(1,400,727)	(1,527,868)	(1,610,015)
Transfer to regional disaster reserve ³	(28,244)	(30,557)	(32,220)
Transfer to zone disaster reserve ³	(14,122)	(15,279)	(16,110)
Plus non cash item	-	-	-
Plus depreciation added back	1,716	16,941	20,541
Less budgeted depreciation funding transferred to capital reserve	(1,716)	(16,941)	(20,541)
Closing balance / (deficit)	239,867	280,917	348,746

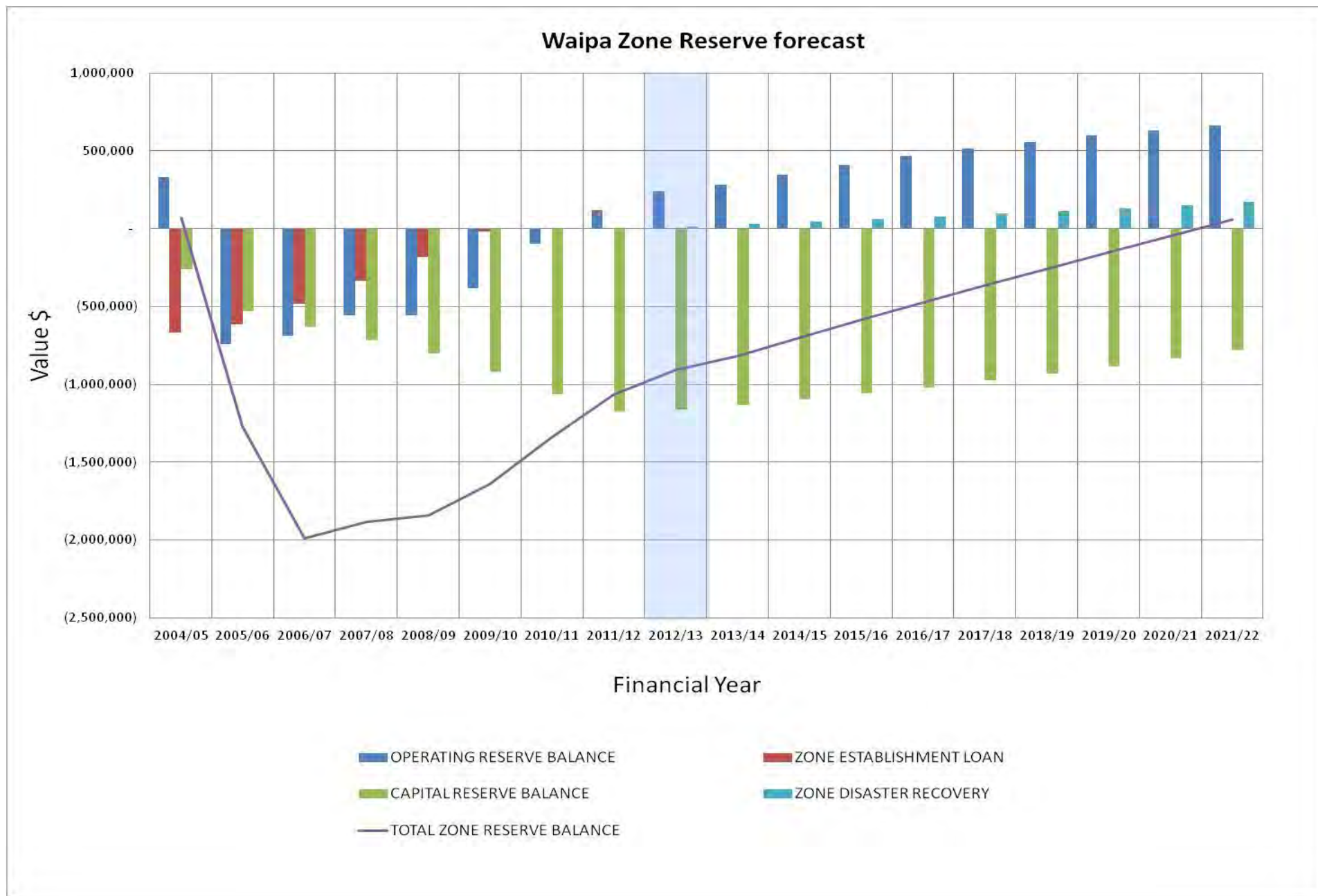
ZONE DISASTER RECOVERY			
Opening balance	-	14,122	29,401
Transfer in from operating reserve	14,122	15,279	16,110
Plus interest	-	-	-
Closing balance / (deficit)	14,122	29,401	45,511

ZONE ESTABLISHMENT LOAN			
Opening balance	(15,616)	-	-
Plus loan repayment funded	16,476		
Less interest charged	(860)		
Closing balance / (deficit)	-	-	-

CAPITAL RESERVE BALANCE			
Opening balance	(1,173,426)	(1,160,727)	(1,130,285)
Plus revenue	158,555	133,196	144,663
Less Capital expenditure	(161,043)	(119,695)	(130,000)
Plus budgeted depreciation funded	15,187	16,941	20,541
Closing balance / (deficit)	(1,160,727)	(1,130,285)	(1,095,081)

Notes for ZMP inclusion

1. Depreciation costs do not include the impact of revaluations. The impact on depreciation of new works has not been included as they are considered to be minor.
2. The Waipa Zone has a negative balance in the early years resulting in interest expense and a positive balance in the later years resulting in interest income.
3. Funding is put aside each year from the Zone into a Regional Disaster Recovery Fund.
4. LTP values from 2014/15 - 2021/22 include inflation where applicable.
5. This table reflects actual figures in 2012/13 and approved Annual Plan for 2013/14.



4 Non-financial outcomes

The tables below provide an update on the Long Term Plan measures relevant to the Waipa Zone.

Long Term Plan Performance Measures			
Strategic Objective/Outcomes	Measure/Targets	Status	Commentary as at 30 August 2013
River and Catchment Services			
Budget management operational and capital <ul style="list-style-type: none"> Manage operational and capital activities as scheduled within budget. As demonstrated by monthly financial reports and end of year full result. 	Operational: Equal or less than 102% variance. Capital: Equal or less than 102% variance. Equal or greater than 90% of capital programme completed.	<i>Achieved</i>	The operational work programme was completed within 1% of budget. The capital programme was completed with a relatively large erosion control project completed on the Moakururu Stream. Further capital works were completed on the Waipa main channel and Mangatutu stream. The budget year end position was 6 % over budget (\$8,107).
Zone Plan Levels of Service	Prepare an annual report to catchment liaison subcommittees and Catchment Services Committee on the achievement of performance measures set out in the Zone Plan.	<i>Achieved</i>	Zone Plan Level of Service tracking and reporting is underway. The next section of this report provides a year end update on these.
	Implement action plan.	<i>Achieved in part</i>	Zone Improvement Plan tasks have been scheduled however, with the exception of the Waipa Catchment Plan work no progress has been made in implementing these. This is due to lack of staff resource to implement the improvement plan. In particular the Zone Manager secondment to Programme Land Management. This situation is being rectified by recruitment of a new Zone Manager. It is anticipated that in the 2013/2014 Financial Year the Improvement Plan will be progressed.
Maintain the catchment scheme to the standards set out in the Asset Plan.	Property inspection data indicates at least 95% compliance.	<i>Not applicable</i>	No maintenance inspections were undertaken this financial year due to lack of staff resource. The recruitment of the Waipa Land Management Officer was delayed due to the RCS restructure. This position is currently being advertised. Maintenance works were undertaken on several compartments to bring them up to a compliant status.

Promote new catchment works and river management according to the agreed zone priorities.	See Zone Plan Catchment Management targets.	<i>Achieved</i>	The work programme is fully allocated and works are underway. The scale and level of work is set to increase as better weather and ground conditions allow access to sites.
Report the findings of the zone environmental monitoring programme.	By 30 June 2013.	<i>Achieved in part</i>	The monitoring programme for the 2012/2013 financial year has been completed although the monitoring report has not been completed.
Biosecurity/Natural Heritage			
To control plant and animal pests to improve environmental conditions on the ground, improve vegetation health, soil stability and biodiversity	Achieve 5% Residual Trap Catch Index(rtc) for all possum ground based control in priority areas in the Waipa area.	<i>Achieved</i>	Arohena control operation completed monitoring results = sector 1 - 1.6% rtc. sector 2 – 4.3% rtc
	Average a 5% or less rat tracking index (rti) for all rat control operations.	<i>Achieved</i>	3 years contracts have been awarded for the following HALO blocks: Te Miro, Maungakawa reserves to EPRO, Bridal Veil falls and Old Mountain Road - Johnston to Wildlife contractors and Old Mountain Road – Hope block to Ecofx.
	Reduce (in area or number) infestations of low density, high threat pest plants at regionally representative sites for alligator weed, old man's beard, climbing spindleberry, Japanese knotweed, cathedral bells, sagittaria, water poppy, evergreen buckthorn, Manchurian wild rice; to achieve the objective of zero density within a ten year period (2012-2022). Carry out discretionary direct control of other pest plants. Reduce the adverse effects of privet in community initiative areas. Support the Yellow Bristle Grass Action Group (YBGAG)and Tutsan Action Group (TAG).	<i>Achieved</i>	Council contractors and/or staff carried out direct control of the following 'eradication' pest plants present in the Waipa Zone: <ul style="list-style-type: none"> Alligator weed – intensive control (herbicide spraying) and survey carried out on dairy land at Te Rore. Control and surveillance carried out on all other sites. Only one or two plants found at several sites including – cropping land at Ohaupo and lifestyle properties at Matangi. An infestation at Te Kowhai was found to have spread into a wetland reserve area. Two new significant sites were discovered. A 14 hectare site at Mystery Creek. This is in grass and has been cropped. It has been declared a Restricted Place. The other is an extensively infested 4 hectare property outside of Hamilton. This alligator weed is believed to have been introduced through the transfer of elephant dung from a visiting circus. Old man's beard and climbing spindleberry- several hundred individual properties in the zone are recorded to have these pests. Most have been checked and had control carried out however, to reduce to zero density will be a challenge. Cathedral bells- a site at Te Kuiti was controlled. Evergreen buckthorn, sagittaria, water poppy – single sites of each of

			<p>these pests are known in the zone. All have been controlled and are on track for zero density.</p> <ul style="list-style-type: none"> • Japanese knotweed – one of the worst weeds in the UK. A new infestation was discovered near Tauwhare and has been sprayed • Rough horsetail – a potential pest plant. A new infestation was discovered at the back of a nursery near Cambridge. Only one other site is known in the region. This site was also sprayed. • Manchurian wild rice – managed under the Ministry for Primary Industry National Interest Pest Response programme. There is a small infestation in the Waipa Zone at Lake Te Koutu, Cambridge. This was sprayed and is on track for zero density • Boneseed – Kawhia was surveyed for boneseed. None was found. • Woolly nightshade and moth plant – Pest Plant Contractors have carried out discretionary control of these pests on occasion. • Privet Community Initiative areas – Pirongia, Otorohanga and Kihikihi were surveyed. Follow-up inspections were carried out for Te Kuiti. • WRC has supported the YBGAG and TAG. Road surveys for tutsan have been carried out with Otorohanga District Council to identify tutsan requiring control.
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The tables below provide an update on the Waipa Zone Levels of Service outlined in the Waipa Zone Plan 2012.

Waipa Zone Levels of Service – Waipa Zone Plan				
Flood Protection Level of Service				
River and flood protection schemes provide the standard of flood protection agreed with communities				
Targets	2011/2012 Performance	2012/13 Target	2012/13 Status	Commentary
The percentage of stopbanks (length) maintained to the design standard ¹	New measure	89%		Information not available at the time of reporting.
Percentage of failed pump stations or floodgates diagnosed within 24 hours and remedied within 3 days ²	New measure	100%	100% <i>Achieved</i>	No reports of failed pump stations or flood gates.
Prepare an annual report to the Waipa Catchment Liaison Subcommittee and Catchment Services Committee on the achievement of performance measures set out in Zone Plans.	New measure	Achieved	<i>Achieved</i>	Completed as per this report.
River Management Level of Service				
To provide river management services to maintain priority river/stream channel capacity and stability while enhancing water quality, biodiversity and promoting the sustainable use of land and water. ³				
Targets	2011/2012 Performance	2012/13 Target	2012/13 Status	Commentary
Percentage of river instability enquiries responded to within three days and appropriate actions taken on a prioritised basis	New measure	New measure	33%	All requests were responded to although only 3 out of the 9 inputted into conquest were responded to within the 3 days. The 9 requests entered under represents the actual number which would likely be 10 times this. Staff will be reminded that this is a level of service measure and all requests need to be entered into the database and response time recorded.

¹Subject to agreement and approval by Otorohanga District Council - Refer to zone maps which identify protection schemes and specified design levels.

² Subject to agreement and approval by Otorohanga District Council - Should the pump station or floodgate failure be such that immediate action is not possible (as a result of inability to gain access, unavailability of suitable component parts, equipment or contractors) actions will be taken as soon as conditions permit.

³ Priority streams and catchments have been identified within Section 3.2.3 of the Waipa Zone Plan. Note that these priorities need to be revisited, as noted in Section 3.2.3.2 of the Waipa Zone Plan.

Environmental Enhancement Levels of Service

To provide land and catchment management services to enhance water quality, biodiversity and promote the sustainable use of land and soil by:

- Undertaking and promoting new riparian and land protection measures within the Zone according to the established priorities and within budget estimates.
- Undertaking and promoting the maintenance of existing riparian and land protection measures within the Zone according to the established priorities and within budget estimates.

Targets	2011/2012 Performance	2012/13 Target	2012/13 Status	Commentary
Percentage of sampled catchment scheme works maintained in effective condition to the standards set out in zone plans.	77%	80%	<i>Not applicable</i>	No maintenance inspections were undertaken this financial year due to lack of staff resource. The recruitment of the Waipa Land Management Officer was delayed due to the RCS restructure. This position is currently being advertised. Maintenance works were undertaken on several compartments to bring them up to a compliant status.
Kilometres of new fencing (to exclude stock) in priority catchments and significant natural areas.	Annual average over past 10 years 10 - 20km	≥10 km	<i>Achieved 20km Completed</i>	Overall 21.4km of fencing was completed of which 20km was within priority catchments (this includes the subcommittee approved Johnston project ~6km of fencing). This equates to 94% of our fencing being priority catchments.
Prepare an annual progress report that details protection measures that have commenced in the preceding 12 months.	Achieved	Achieved	<i>Achieved in part</i>	This is currently being prepared and will be completed over the next month.

Reliability and responsiveness levels of service

Response to events, requests and complaints is timely, and appropriate solutions are provided. Services are provided and performed to agreed levels and standards

Targets	2011/2012 Performance	2012/13 Target	2012/13 Status	Commentary
Maintain on-going operational flood readiness and response capability.	100%	100%	<i>100% Achieved</i>	This is being achieved by ensuring that pre-event arrangements are in place and maintained. This includes having trained staff on call monitoring and receiving rainfall and river level information, weather watches and warnings and alerting staff and key stakeholders and mobilising staff as required.

Community engagement levels of service	
Work with all stakeholders to achieve mutual objectives. Decision-making processes are transparent and easily understood. Work in partnership with Iwi to sustain the Mauri of the Waipa Zone; co-management arrangements are incorporated within river and catchment management decision making.	
Achieved	<p>As legally required Council openly consults with the community and stakeholders on its Annual Plan (AP) and Long Term Plan (LTP). This is undertaken through notices, website and notification of approximately 400 key stakeholders that receive AP and or LTP information preceding the consultation process. Consultation also occurs through the catchment liaison subcommittees who have the opportunity to submit on the AP and LTP. Council decision making processes are clear and transparent and decisions are made available via adopted AP and LTP documentation and at a zone level these decisions are reflected in the Waipa Zone Plan.</p> <p>Relevant Iwi are represented on the Liaison Subcommittees. They have provided invaluable input and direction to the management of the Waipa Zone and have also made considerable contribution to the Waipa Zone Plan and the preparation of the Waikato River Authority bid for funding to prepare a Waipa Catchment Plan with Iwi and key stakeholders. As co-management arrangements and Joint Management Agreements are developed these will be incorporated into how we work in the Waipa Zone. In the mean time, we continue to work alongside Iwi in undertaking and developing our work programmes and will look to work together where possible.</p> <p>Over the next few months we will be endeavouring to increase our work alongside Iwi in the development of the Waikato Regional Council – Waikato River Authority jointly funded Waipa Catchment Plan project. This is well underway with discussions being undertaken at present regarding the Catchment Plan.</p>
Affordability levels of service	
Costs for services are distributed equitably Services are managed for the benefit of current and future generations	
Achieved	<p>All activities funded by Council must comply with Councils funding policies. New funding policy is consulted on under AP or LTP processes with submissions received by Council recorded within Councils Submission Tracking System and reported to Council. Special consultative procedures may apply to specific activities and audits are undertaken prior to new funding policy being adopted to assess likely impact.</p> <p>Funding policies differentiate operating (maintenance) and capital expenditure. Typically maintenance works are funded in full the year they are undertaken whereas capital expenditure is funded by either loan or depreciation over a number of years. As capital assets provide benefit to future ratepayers/generations this approach is more equitable.</p> <p>Assets are also recorded in our Asset Management System and deprecation is collected annually to fund these works over their respective life spans.</p> <p>Within the Waipa Zone a special project is being undertaken over the 2011 – 2013 period internally audit and update the zones current register of assets to ensure it is current and that replacement and depreciation costs are adequate. Work is well progressed and it is expected that by the end of the calendar year this information will be entered into our Asset Management System and be driving our depreciation and funding requirements.</p>

5 Summary

The Waipa 2012/2013 end of financial year result for operating expenditure (maintenance programmes) was over expenditure of \$6,181, the result for Capital expenditure was over expenditure by \$8,107. Within the work programmes there was some over expenditure which was generally offset by under expenditure elsewhere.

Non financial target/objectives were on the most met and or exceeded with the exception of some work programmes delayed due to staff resourcing.

In all, a very successful year for the Waipa Zone with financial and non financial targets mostly met and the Waipa Zone Plan written with excellent contributions and direction provided by the Waipa Liaison Subcommittee and staff.

Tane Desmond
Waipa Zone Manager
River and Catchment Services

David Speirs
Division Manager – Waikato / West Coast
River and Catchment Services

Report to Waipa Catchment Liaison Subcommittee

File No: 03 02 34
Date: 6 August 2013
To: Chief Executive Officer
From: Group Manager - River and Catchment Services
Subject: **Waipa Zone 2013/2014 Annual Programme Report**
Section: **A (Committee has delegated authority to make a decision)**

1 Purpose

This purpose of this report is to outline the proposed Waipa Zone activities and work programme for the River and Catchment Services and Biosecurity-Heritage Groups and the adoption 2013/14 financial year annual plan, this being the second year of the 10 year Long Term Plan (LTP) programme.

2 Recommendation

That this report 'Waipa Zone 2013/2014 Annual Programme Report' (Doc# 2806910, dated 6 August 2013) be received.
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3 Financial summary

The table below contains the approved Annual Plan budget summary for 2013/14 including draft reserve positions. I have also included last financial years and next year's figures as a comparison.

Waipa Zone Financials

Budget Figures

	2012/13	2013/14	2014/15
	Actual	AP	LTP
OPERATING			
Catchment oversight	214,126	197,092	220,596
Information & advice	114,126	133,740	164,938
Catchment maintenance	26,602	98,969	100,309
Catchment new works	209,016	274,326	274,984
River management	551,856	482,948	513,102
River improvement	62,958	59,390	61,203
Tunawaea maintenance	71,084	98,871	105,735
Flood protection	122,295	120,591	128,607
Total Maintenance Costs	1,372,063	1,465,927	1,569,474
Depreciation ¹	1,716	16,941	20,541
Interest expense on reserve balance ²	26,948	45,000	20,000
TOTAL OPERATING EXPENDITURE	1,400,727	1,527,868	1,610,015
FUNDED BY:			
General rate	337,141	379,585	395,381
Targeted rate	1,341,230	1,368,365	1,475,457
Less debt funding	(16,476)		
Less capital funding	(158,555)	(133,196)	(144,663)
Fees and Charges	58,073		
Interest income on reserve balance ²			
	1,561,413	1,614,754	1,726,174
TRANSFER TO / (FROM) OPERATING RESERVE	160,686	86,886	116,160
CAPITAL			
New Works	161,043	99,050	105,129
Renewals	0	20,645	24,871
Interest expense on reserve balance ²			
Total capital	161,043	119,695	130,000
FUNDED BY			
Targeted rate	133,196	133,196	144,663
Fees and Charges	25,359		
Interest income on reserve balance ²			
TOTAL REVENUE	158,555	133,196	144,663
TRANSFER TO / (FROM) CAPITAL RESERVE	(2,488)	13,501	14,663
OPERATING RESERVE BALANCE			
Opening balance	121,546	239,867	280,917
Plus revenue	1,561,413	1,614,754	1,726,174
Less Operating expenditure	(1,400,727)	(1,527,868)	(1,610,015)
Transfer to regional disaster reserve ³	(28,244)	(30,557)	(32,220)
Transfer to zone disaster reserve ³	(14,122)	(15,279)	(16,110)
Plus non cash item	-	-	-
Plus depreciation added back	1,716	16,941	20,541
Less budgeted depreciation funding tfprd to capital reserve	(1,716)	(16,941)	(20,541)
Closing balance / (deficit)	239,867	280,917	348,746

ZONE DISASTER RECOVERY			
Opening balance	-	14,122	29,401
Transfer in from operating reserve	14,122	15,279	16,110
Plus interest	-	-	-
Closing balance / (deficit)	14,122	29,401	45,511
ZONE ESTABLISHMENT LOAN			
Opening balance	(15,616)	-	-
Plus loan repayment funded	16,476		
Less interest charged	(860)		
Closing balance / (deficit)	-	-	-
CAPITAL RESERVE BALANCE			
Opening balance	(1,173,426)	(1,160,727)	(1,130,285)
Plus revenue	158,555	133,196	144,663
Less Capital expenditure	(161,043)	(119,695)	(130,000)
Plus budgeted depreciation funded	15,187	16,941	20,541
Closing balance / (deficit)	(1,160,727)	(1,130,285)	(1,095,081)
TOTAL ZONE RESERVE BALANCE			
Opening balance	(1,067,496)	(906,738)	(819,967)
Plus revenue	1,736,444	1,747,950	1,870,838
Less Operating expenditure	(1,400,727)	(1,527,868)	(1,610,015)
Less Capital expenditure	(161,043)	(119,695)	(130,000)
Less interest on internal loan	(860)	-	-
Transfer to disaster reserve ³	(28,244)	(30,557)	(32,220)
Plus non cash item	-	-	-
Plus depreciation added back	15,187	16,941	20,541
Closing balance / (deficit)	(906,738)	(819,967)	(700,823)

Notes for ZMP inclusion

1. Depreciation costs do not include the impact of revaluations. The impact on depreciation of new works has not been included as they are considered to be minor.
2. The Waipa Zone has a negative balance in the early years resulting in interest expense and a positive balance in the later years resulting in interest income.
3. Funding is put aside each year from the zone into a regional disaster recovery fund.
4. LTP values from 2014/15 - 2021/22 include inflation where applicable
5. This table reflects actual figures in 2012/13 and approved Annual Plan for 2013/14.

4 Zone Programme

The tables below provide an update on the Long Term Plan (LTP) measures relevant to the Waipa Zone and the levels of service outlined in the Waipa Zone Annual Plan. Due to this being early in the financial year, there is no status update presented in this report.

Programme	Strategic Objective/Outcomes	Measure/Targets	Commentary	Status
RCS LTP Summary				
Budget management operational and capital	Manage operational and capital activities within budget. Demonstrated by monthly financial reports and end of year full result.	Operational: Target equal or less than 102% variance from budget.	To be updated as the year progresses.	
Catchment Management	Promote new catchment works and river management according to the agreed zone priorities	>10 Kilometres of new fencing (to exclude stock) in priority catchments and significant natural areas (>60km for whole region). Prepare an annual progress report that details protection measures that have commenced in the preceding 12 months.	The catchment new works and river management works programme are ~50% confirmed for 2013/14 financial year. A summary of some of the key projects planned for the year is detailed below.	
River Management	River management enquiries	Percentage of river instability enquiries responded to within three days, and appropriate actions taken on a prioritised basis. Target 95%.	River instability enquiries and responses are being recorded. To date we have received no new enquires.	
Environmental Monitoring	Report on the outcomes of the annual zone environmental monitoring programme.	By 30 June 2013.	2012/2013 reports need to be completed and circulated.	
RCS Annual Plan Summary				
Catchment Oversight	Servicing catchment liaison subcommittee	Three meetings per year and one field trip.	The first subcommittee meeting is due on the 21 August 2013. Additional meetings will be confirmed later in the year.	
	Manage operational activities as scheduled within budget	Equal or less than 102% variance.	Nothing to report at present.	
Information and advice	Respond to zone enquiries effectively	Enquiries received are recorded in conquest and responded to appropriately.	Several enquiries have been received for support and advice; these will be prioritised and responded to appropriately.	

Programme	Strategic Objective/Outcomes	Measure/Targets	Commentary	Status
	Report on the outcomes of the annual zone environmental monitoring programme.	By June 30 2013.	2012/2013 reports need to be completed and circulated.	
Catchment Maintenance	To develop a draft maintenance work programme for the Waipa.	To develop a maintenance plan for known sites, prioritise works and undertake maintenance as budget allows.	The Waitomo Scheme and Waipa Zone general Land Improvement Agreements (LIA) are the priority and the initial focus will be on maintaining these assets.	
Catchment New Works	Promote catchment new works in priority catchments.	Complete works in priority catchments within budget estimates	<p>The catchment new works programme is approximately 65% allocated for this coming financial year with a range of new and ongoing projects. A number of small ongoing projects will be completed.</p> <p>Significant projects that are planned for this financial year include:</p> <ul style="list-style-type: none"> I. Upper Waipa and Upper Mangaokewa - Tiroa - Te Hape Trust. Continuation of waterway protection and fencing on the Trust lands. Riparian planting subject to joint application to WRA. II. Upper Mangapu – Stephens’ property. Fencing and restoration of two large gully systems, headwaters of the Upper Mangapu Stream. III. Mangapiko headwaters and Maungatautari SNA – Griggs property - continuation of fencing and restoration programme, with co-funding from QEII. <p>In addition we are in preliminary negotiations with several landowners regarding additional projects.</p>	
River Management	Carry out routine river management activities in priority catchments.	To achieve a balance between maintaining channel capacity and stability and environmental values in the management of priority rivers and streams.	Several large projects are in the preliminary planning stages. Programme is 50% confirmed. Focus to date this financial year has been fencing and planting of last year’s works sites.	
River management enquiries	Percentage of river instability enquiries responded to within three days, and appropriate actions taken on a prioritised basis. Target 95%.	Percentage of river instability enquiries responded to within three days, and appropriate actions taken on a prioritised basis.	River instability enquiries and responses are being recorded.	
Flood Protection	Work with Otorohanga District Council (ODC) to maintain and manage all flood protection assets in the Otorohanga Flood Protection Scheme.	Flood Protection Scheme maintained as per the Service Level Agreement and Waipa Zone Plan targets.	Service Level Agreement with ODC current for Financial Year.	

Programme	Strategic Objective/Outcomes	Measure/Targets	Commentary	Status
	Implement main channel works programme.			
Capital Work Programme	Carry out large scale high priority capital works to prevent river bank erosion.	Complete capital works programme as agreed and included within annual programme.	Planning of works underway – Likely works will focus on the Moakurarua, Mangatutu and Waipa Rivers.	
Biosecurity/Natural Heritage Summary				
Animal pests	To control animal pests to improve environmental conditions on the ground, improve vegetation health, soil stability and biodiversity.	Achieve 5% Residual Trap Catch Index(rtc) for all possum ground based control in priority areas in the Waipa zone.	Tender out for possum control in the Pirongia-Hauturu PPCA. This involves four sectors – Pirongia North Buffer, Pirongia West Buffer, Oparau and Waipa/Puniu II.	
		Average a 5% or less rat tracking index (rti) for all rat control operations.	3 year contracts have been awarded for the following HALO blocks: Te Miro, Maungakawa reserves to EPRO, Bridal Veil Falls and Old Mountain Road - Johnston to Wildlife contractors and Old Mountain Road – Hope block to Ecofx.	
Plant pests	To control plant pests to improve environmental conditions on the ground, improve vegetation health, soil stability and biodiversity.	<p>Reduce (in area or number) infestations of low density, high threat pest plants at regionally representative sites for alligator weed, old man’s beard, climbing spindleberry, Japanese knotweed, cathedral bells, sagittaria, water poppy, evergreen buckthorn, Manchurian wild rice; to achieve the objective of zero density within a ten year period (2012-2022).</p> <p>Carry out discretionary direct control of other pest plants.</p> <p>Reduce the adverse effects of privet in community initiative areas.</p> <p>Support the Yellow Bristle Grass Action Group (YBGAG) and Tutsan Action Group (TAG).</p>	<p>Direct control will continue to be carried out for eradication pest plants present in the Waipa zone.</p> <ul style="list-style-type: none"> The main pests requiring follow-up control and surveillance will be alligator weed, climbing spindleberry and celastrus. Other pest plants present in this category are small in extent and direct control will continue to ensure further reductions. Woolly nightshade outlier sites will be assessed and control carried out if required Surveys will be carried out in privet community initiative areas and programmes issued as required Support will continue for YBAG and TAG 	
Biodiversity restoration	To provide coordinated identification, advice, funding and education, involving the community, district councils and landowners to improve biodiversity.	<p>Number of significant natural areas under active management (can include fencing, predator and weed control and dedicated habitat and species management)</p> <p>Target 6 (region)</p>	The scoping project will be completed and further discussions undertaken with local landowners. Depending on outcomes a project proposal will be prepared and consultation undertaken.	

5 Summary

The Waipa Zone 2013/2014 Annual Plan budget has been adopted and work programming is underway. Planning is slightly behind, however, staff focus is now concentrated on completing planning and allocating budget and resources to priority works.

Tane Desmond
Waipa Zone Manager

David Speirs
Division Manager – Waikato/West Coast

Report to Waipa Catchment Liaison Subcommittee August 2013 – to be received

File No: 23 10 09, 03 02 34
Date: 29 July 2013
To: Chief Executive Officer
From: Group Manager, River and Catchment Services
Subject: Healthy Rivers/Wai Ora: Plan for Change – Project update
Section **A (Committee has delegated authority to make decision)**

1 Purpose

To provide the Waipa Catchment Liaison Subcommittee with an update on the Healthy Rivers: Plan for Change/ Wai Ora: He Rautaki Whakapaipai Project (draft Waikato Regional Plan Change 1 – Waikato and Waipa River Catchments).

2 Recommended

That the report “Healthy Rivers/Wai Ora: Plan for Change – Project Update” (Doc #2782971 dated 29 July 2013) be received.

3 Background

The Healthy Rivers: Plan for Change/Wai Ora: He Rautaki Whakapaipai Project will work with stakeholders to develop changes to the regional plan to help restore and protect the health of the Waikato and Waipa rivers, which are key to a vibrant regional economy.

Waikato and Waipa River iwi and Waikato Regional Council are partners on this project. The iwi partners are Ngāti Maniapoto, Raukawa, Ngāti Tūwharetoa, Te Arawa River Iwi and Waikato-Tainui.

The project:

- plays a part in restoring and protecting the health and wellbeing of the rivers for current and future generations, as required by the Vision and Strategy for the Waikato River/Te Ture Whaimana o Te Awa o Waikato.
- will, over time, help achieve reduction of sediment, bacteria and nutrients (nitrogen and phosphorus) entering water bodies (including groundwater) in the Waikato and Waipa River catchments.

This project will set objectives, limits and targets for the different water bodies in the Waikato and Waipa catchments, as required by the National Policy Statement for Freshwater Management 2011.

4 Project Update

4.1 Community Engagement

A stakeholder workshop to consider the Draft Terms of Reference for the Collaborative Stakeholder Group (CSG) will be held on Wednesday 28 August 2013. Detailed planning of the workshop is currently taking place with invitations expected to be sent out mid July.

Because this is the first event, an inclusive approach will be taken. The main requirement is that those attending are prepared to participate in intensive small group discussions for the full day. Approximately 150 organisations and individuals will be invited to send a representative/s with additional representatives being invited through Iwi representatives. It will be the decision of that organisation whether they send a staff member and/or governance representative and the number of representatives they will send. A broad based invitation to the first key meeting of the project is consistent with a collaborative approach, allowing stakeholders to participate in the co-design of aspects of the process and understand the range of stakeholders involved in the project.

The final allocation of seats on the CSG among sectors, and the nomination process, will be decided based on input from the day, and communicated back after the workshop. The workshop will not identify members as this baton will be handed back to each sector to negotiate and agree. Nominations will be sought following the October elections.

The objectives of the workshop are to;

- build agreement on draft ToR as the enabler to establish CSG. (Note: - the ToR will be retained as a draft for consideration at the inaugural meeting of the CSG (Council Resolution)),
- advance the Vision and Strategy for the Waikato and Waipa Rivers through the Healthy Rivers: Wai Ora Project, and
- gauge interest and identify criteria for CSG membership, and the most desirable size (across all sectors).

The expected outcomes from this workshop are;

- Positive feedback received on ToR and workshop content
- Next steps clearly defined and level of agreement identified
- Clear visibility that progress is being achieved
- Collaboration evident in all discussions
- Expressed interest from external stakeholders to be part of CSG
- Cohesive leadership modelled by Project Partners

The measurement of success from the workshop would be:

- Well attended by a wide cross section of sectors
- High level of engagement and conducive to progress

Local Body elections on the 12 October 2013 impose a constraint on the extent to which any recommendations from this workshop can be formally approved by Council. This will mean that the CSG will not be established until early 2014.

4.2 Technical Alliance

Evidence based decision making is a feature of all policy processes. This project seeks that appropriate technical expert's work together, in a technical alliance, to endeavour to reach agreement on key evidence issues. The Technical Alliance will provide technical information and

advice to the project team, including the Collaborative Stakeholder Group. This group will be established as part of the stakeholder and community engagement process and will make recommendations to the project partners.

The partners have agreed the following principles to help inform the establishment of the Technical Alliance (as outlined in the council approved Technical Alliance terms of reference and process for membership):

- The need for the debate to be full and comprehensive across all areas of expertise, and to take into account any tension around the science or value being debated
- The need to be strategic and protect relationships between stakeholders
- The need to set limits on the number of experts per area of expertise
- The need for diversity in science and understanding of values around water quality including cultural, recreational, economic and social values.

We asked stakeholders to consider the following criteria when nominating Technical Alliance member/s:

- Availability during the expected project timeframe
- Ability to be impartial
- Previous experience and performance
- The need to use experts with knowledge of Waikato and Waipa catchments
- Integrity and credibility as recognised by project partners, stakeholders and with the Environment Court
- Ability to work in a team and to clearly communicate.

Nominations from key stakeholders for members of the Technical Alliance closed on 21 June 2013. Responses were received from 18 stakeholders, with 14 of these providing nominations in one or more area of expertise. Stakeholders generally supported the collaborative approach, were appreciative of the opportunity to input into the Technical Alliance, and considered the group a good initiative.

Named specialists, including those provided by council staff and iwi partners, totalled 46 across the ten areas of expertise. In addition to or instead of providing nominations, some stakeholders commented on broader issues related to the process used to establish the Technical Alliance and on the structure of the group. Five stakeholders provided feedback on a range of issues associated with establishment and size of the Technical Alliance. The issues included:

- That the proposed group (of 15-20) is too large and that we are expecting experts to do the work on a voluntary basis
- That the Technical Alliance should not be established ahead of the CSG, but rather that the CSG should agree on scope and nature of technical work and how that might be undertaken and resourced
- That expertise might be best provided by organisations rather than individuals, and the CSG will need to be able to commission its own technical advice
- That the CSG might be best served by a small group of three or four technical specialists or by about six senior experts and chair who can inform and advise
- That funding be managed through a collaborative funding model involving a joint funding group
- Concern that the Technical Alliance process and reports are to be facilitated by council

Staff are discussing feedback with the respective parties to understand the merits and risks of the ideas put forward. What is clear is a preference exists for a small senior group of technical experts that would draw on a wider support group (either individuals or organisational-based provision of expertise) to carry out the work required. This 2-tier structure is not within the scope of the Membership Process and Terms of Reference adopted by Council in February 2013.

A process is underway to assess the nominations against the criteria set out in the Membership Process, including discussions with nominating stakeholders about the structure of the group.

5 Waikato Joint Venture Project

Ministers have requested that officials work with regional councils to develop additional economic analysis on the trade-offs around managing water quality and quantity. The Waikato Joint Venture Project (WJVP) has been created to provide this analysis as part of the Government's Fresh Water Reform.

The Waikato Joint Venture Project is commissioning a series of studies to enable more accurate estimation of the impacts of quality limits in freshwater. This work is a joint effort involving the Ministry for the Environment, Dairy NZ, Waikato Regional Council (WRC) and the Waikato River Authority (WRA).

Staff are continuing to develop a proposed programme of Waikato-based work that would support central government decision making as well as providing information critical to this project.

6 Surveys

WRC commissioned surveys to be undertaken with farmers in the Waikato Region. The purpose of collecting this information is to use it as background information for the Healthy Rivers: Plan for Change/Wai Ora: Rautaki Whakapaipai project.

The survey topics and audiences were:

A. Sheep and Beef farmers

- 450 farmers surveyed about how they currently manage grazing practices
- background info, well in advance of any decisions about what future policy options could be

B. Pastoral farmers with streams on their land

- 20 farmers surveyed about riparian management
- is a „Waikato specific“ test of a survey method to find out landowner response to potential policy changes
- asking farmers who already work positively with WRC
- questions around how they would respond to a hypothetical requirement to exclude animals from streams (as in the Variation 6 water allocation WRC requirement that affects some dairy farmers at present).

More information about each survey is included below.

[Sheep and Beef farmers - Quantitative assessment of farm grazing practices in the Waikato and Waipa River catchments](#)

Waikato Regional Council commissioned Versus Research Ltd to undertake a telephone survey to quantify grazing and other management practices of sheep and beef farmers in the Waikato and Waipa River catchments. It built on one to one interviews done with sheep and beef farmers several years ago. The questions asked were around what mix of enterprises there are on the farm, and what the farmer does to manage for winter feed deficits, waterlogged soils and pugging.

As part of the Healthy Rivers: Plan for Change/Wai Ora: Rautaki Whakapaipai project council needs to work with potential affected parties to make changes to the Regional Plan. This includes pastoral farmers.

At a later point in the project, the survey will become essential baseline information that will help the collaborative stakeholder group in assess practicable policy options.

Versus Research undertook this work from 19 June 2013 with completion in early July 2013.

Pastoral farmers with streams on their land - Landowner response to hypothetical riparian policy changes

This type of survey is one way of gaining more of an understanding about how farmers view any proposed changes. It is useful for councils to know likely landowner response so policy can be adjusted or changed before it is formally introduced.

The Healthy Rivers: Plan for Change/Wai Ora: Rautaki Whakapaipai Project Team tested the survey method with farmer participants that were “close to home”, that is connected to WRC staff members (partners, parents, siblings with farms) or other agency staff with farms (staff from AgResearch). This is because the suite of policy interventions are hypothetical and do not represent proposed policy options.

The survey is a mock up only of some examples of riparian options that council and stakeholders might want to consider as a way to test this survey tool. These are just test options but it is also essential to interview a small number of people to see if the survey is working properly and to see that the statistics work.

WRC staff undertook this survey in June 2013. The information will not be used from this testing phase to inform council as they were hypothetical options. However, the survey method is currently being analysed and if it is concluded that the method works well, it could provide a cost efficient way of helping the collaborative stakeholder group and decision-makers fine-tune practical policy options.



Jo Bromley
Project Manager – Policy & Transport



Vaughan Payne
Group Manager – Policy & Transport

Report to the Waipa Catchment Liaison Subcommittee - June 2013 - Decision Required

File No: 03 02 34
Date: 10 June 2013
To: Chief Executive Officer
From: Group Manager, River and Catchment Services
Subject: Infrastructure Asset Insurance
Section: B (Recommends to Council)

1 Purpose

This report sets out key changes to the provision of infrastructure asset insurance following the council's withdrawal of its membership of the LAPP fund.

2 Recommendation:

1. That the report "Infrastructure asset insurance" (Doc #2807840, dated 10 June 2013) be received, and
2. That the Waipa Subcommittee recommends to council that the additional funds realised through reduced insurance costs be directed in the following proportions to the zone and regional disaster recovery reserves:
 - Zone disaster recovery reserves – 33%
 - Regional disaster recovery reserve – 67%

3 Background

Waikato Regional Council (WRC) owns and manages infrastructural assets on behalf of the Waikato regional community. Those assets are primarily employed to mitigate the damaging effects of flooding and erosion for both urban and rural communities and to reduce the potential for community disruption in major flooding events.

By their very nature, the assets are at risk of damage in a major flood, and are also susceptible to damage associated with other natural hazard events. The total replacement value of those assets as at 30 June 2012 was estimated to be \$359 million. This value is estimated on the basis that replacement would occur in an orderly manner in a „business as usual“ environment. It assumes replacement of assets in their current form and to the design standard to which they were

constructed. However, the experience of other councils confirms that replacement costs can increase considerably in a post-disaster high resource demand environment.

The Waikato Region covers a land area of 24,600 km² and it includes the catchments of the Waikato, Waipa, Waihou, and Piako rivers, and also the numerous waterways of the Coromandel Peninsula. The region is sufficiently widespread that large storms/floods very rarely impact across the whole region at one time, rather they tend to impact severely on perhaps two or three of the major catchment systems, with typically only low to moderate damage across the remainder of the region.

Through the 2012-2022 Long Term Plan (LTP) the council adopted a Risk Financing Strategy in relation to meeting the costs associated with damage to these scheme assets. This Risk Financing Strategy is summarised below.

Treatment option	Item	Description	Target funding level
Internal financing	Zone funding	To meet routine damages up to a 20 year (5% AEP) event for both insured and non-insured assets	\$2.22 million
	Regional disaster recovery reserve	For the risk cost for both insured and non-insured assets between the 20 year event and events which qualify for LAPP funding and / or Government funding For the "insurance excess" in events which qualify for LAPP and / or Government funding	\$10 million
Risk transference	LAPP fund	For 40% of the risk cost for insured assets between the LAPP excess and the Probable Maximum Loss	
	Government funded (National Recovery Plan)	For 60% of the risk cost for insured assets between National Recovery Plan excess and the Probable Maximum Loss	

In 2011/12, at the time of adopting the 2012 LTP, the following limits applied with respect to LAPP funding:

- Annual contribution \$665,267
- Deductible \$2,253,867

This meant that the council was required to meet costs for damage to assets up to \$2,253,867 (being the LAPP deductible). Funding is set aside on an annual basis with the intention of building reserves that enable the costs of the smaller-scale events to be met. At 30 June 2012, \$2.853 million was held in the regional disaster reserve, with \$744,000 budgeted to be added to disaster recovery reserves in the 2012/13 financial year. A drawdown on the zone disaster recovery reserves of approximately \$371,000 is expected in relation to the costs associated with the July 2012 flooding in Waihou / Piako.

4 Local Authority Protection Programme (LAPP)

The LAPP fund was established in 1993 in response to Central Government's requirement that local authorities should make provision for 40% of the cost of disaster damage reinstatement as a

prerequisite for the government meeting the balance of 60% of costs through the National Civil Defence Emergency Management Plan (referred to as the Recovery Plan).

At the time the LAPP fund was established, „underground“ and river scheme infrastructure was generally uninsurable on the international insurance market. The fund was established with the objective of building a reserve fund from members“ contributions that would in time be able to meet two successive claims for damage arising from a major natural disaster or emergency. Initially the fund was unable to purchase reinsurance and for that reason the Central Government / LAPP split was 90% / 10%. After two or three years re-insurance was obtained and the split was ultimately set at 60% / 40%.

For the first 18 years of its existence, the fund was very successful. In that time it accumulated \$51 million in members“ contributions and paid out in respect of a number of minor claims. Furthermore, the fund satisfied its primary objective by meeting the substantial claims of its members arising from two successive major disasters in 2010-11. Unfortunately those claims extinguished all reserves and left the fund with no re-insurance.

With hindsight it could be said that the fund should have purchased re-insurance for a third event and should have accumulated a larger reserve instead of giving approximately \$26 million back in member discounts. However, until the Canterbury earthquakes occurred, neither the fund trustees nor the international re-insurance market fully understood the „underground“ risk in New Zealand and consequently the real level of exposure the fund had.

For the 2011/12 year, following the depletion of all members“ accumulated funds, LAPP was ultimately able to purchase most of the reinsurance it required to continue to provide „qualified“ 40% cover for all of its members apart from Christchurch City and Waimakariri District. However, members were required to increase their LAPP contributions four-fold in order that the fund could meet substantially increased re-insurance costs and simultaneously rebuild reserves within an acceptable period.

WRC contributed the sum of \$665,267 to LAPP in the 2011/12 year and had a deductible of \$2,253,867. Had a claim been made in that year, LAPP would have been unable to meet its full share of the 40% cover before re-insurance kicked in, since members“ contributions had not accumulated sufficiently.

With increasing re-insurance costs and the generally recognised need to re-build members“ contributions quicker, LAPP made some significant changes for the 2012/13 year. The changed model comprised a mix of re-insurance and self-insurance and was intended to be retained for a limited period while LAPP rebuilt its reserves. Key features of the changed model are summarised in the table below:

	2011/12	2012/13
Re-insurance purchased	\$109 million (92% of that sum was actually secured)	\$50 million (between \$50 million and \$100 million of a claim)
LAPP share of claim	First \$13 million after member deductible (fund could actually only pay \$2.8 million so the deficit would have sat with the member making a claim)	First \$5 million after member deductible
Mutual self insurance	Nil	\$45 million (between \$5 million and \$50 million of a claim)
Members“ total contributions	\$14.4 million	\$9 million
Members“ total deductibles	\$44.9 million	\$84.9 million

The most significant change was the introduction of the mutual self insurance facility. Under this facility, if any member suffers damage to scheduled infrastructure that exceeds the sum of its own deductible and the \$5 million LAPP share, then all members would contribute to the balance of the claim in proportion to their annual contributions to the Fund. In the current year, all members have a collective exposure equal to five times their annual contribution per event, with a maximum of two events per year.

Under this new insurance model, WRC's contribution for the 2012/13 year reduced substantially to \$449,000, however, the trade-off was a substantially increased deductible of \$3,448,000 and a maximum exposure of 10 times its annual contribution in respect of the mutual self insurance facility, giving a maximum annual exposure of \$4.49 million.

On the basis of those very significant changes, the council gave notice of its intention to withdraw from LAPP as from 30 June 2013. This notice was given to allow consideration of alternatives to LAPP, including assessing the availability of commercial insurance.

Following the most recent LAPP member meeting held in November 2012, the Fund trustees advised of their intention to maintain the fund in its present format at least for 2013/14, but with some minor changes. Most importantly, on the basis of substantial majority support of members, the mutual self-insurance programme is to be retained for the foreseeable future. It is also proposed to increase the total member contributions from the present \$9 million to \$11 million over the next two years. Based on this format and assuming there are no claims, the projected fund position over the next seven years would be as follows:

Year	Opening balance (\$m)	Members' contributions (\$m)	Reinsurance premiums (\$m)	Other expenses (\$m)	Closing balance (\$m)
2013/14	8.0	10	3	0.6	15.0
2014/15	15.0	11	3	0.6	23.3
2015/16	23.3	11	3	0.6	31.9
2016/17	31.9	11	3	0.6	40.9
2017/18	40.9	11	3	0.6	50.2
2018/19	50.2	11	3	0.6	59.9
2019/20	59.9	11	3	0.6	70.0

The benefit of retaining the mutual self insurance facility is seen to be to minimise the cost of re-insurance. In that way a greater proportion of members' contributions become available to build the Fund. Rebuilding the LAPP fund more quickly will enable the trustees to consider one or more of the following options for making the fund more attractive to members:

- To increase the \$5 million that would be met directly by the LAPP Fund to a higher amount;
- To reduce members' exposure to additional contributions arising from mutual self-insurance;
- To reduce members' contributions;
- To change the amount of re-insurance purchased.

LAPP has also advised that it is comprehensively reviewing member contributions and deductibles for 2013/14. As it did for the first time in 2012, LAPP has again engaged independent consulting actuaries to assist in this process. Using the data available, the actuaries will base their contribution calculations on the amount covered; the different natural hazard risks; the concentration of risk; the reinsurers' cost of capacity; the fact that LAPP's cover to members is currently capped at \$100 million; and an allowance for the additional costs that are known to occur over and above „business as usual“ costs in a major disaster. Deductibles are then set as the greater of the Central Government deductible (.002% of Net Equalised Capital Value), the 20 year flood risk; and 50% of the 100 year earthquake risk.

5 Regional flood risk profile

In order to understand the level of risk that the council faces, staff have undertaken a review of flood risk profiles to support ongoing discussions with LAPP regarding the setting of annual contributions and deductible levels. This updated information has been the basis for reassessing contributions and deductibles through LAPP, and premiums and deductibles under a commercial insurance arrangement.

WRC has a limited amount of historical data on flood damage to infrastructural assets. One reason for this is that the works in many zones are relatively young, and the length of record since the schemes have been completed is short. To overcome this, a formal risk assessment has been undertaken for each asset whereby asset value, exposures, and damage ratios are estimated, and then combined to arrive at expected flood damage curves. These curves have then been validated with observed flood damage data where available.

Damage has been assessed in two categories:

- that which is covered under the LAPP scheme and under government's disaster recovery policy; and
- damages which are not covered under the LAPP scheme and for which council must make alternative arrangements.

The focus of this report is on the provision of insurance in relation to those assets currently covered under the LAPP scheme and the government's disaster recovery policy.

Historically, however, a good deal of flood damage has occurred to more "ephemeral" assets which have not been specifically constructed, and which are not valued. These types of assets and the typical types of damages suffered are shown in Table 1 below.

Table 1 Non insured assets and damages

Asset type	Damage type
Natural and modified watercourses	Bank erosion, sedimentation and siltation
Riparian vegetation. Natural vegetation and ad-hoc or diffuse historical plantings	Bank collapse, loss of vegetation
Soil conservation, fencing, planting and structures	Erosion, loss of vegetation or structures

These damages can be a significant portion of total flood damages, and this is particularly so in highly volatile catchments which are characterised by one or more of the following:

- flash flooding,
- steep slopes,
- high velocities,
- high sediment loads,
- inherently unstable rivers,
- erosive soils,
- bare surfaces/riverbanks.

For the purpose of this assessment the focus was on damage to insured assets, i.e. those currently covered by the LAPP fund. However, in the wider sense, council must consider management of all risks associated with infrastructural assets.

The bulk of the council's infrastructural asset values reside within the stopbanks of the three major schemes (Waihou, Piako and Lower Waikato). Exposures for stopbanks within the Waihou and Piako Schemes have been reassessed using the results of hydraulic modelling undertaken for

separate purposes. This modelling has provided actual crest levels, flood levels, and velocities along each section of stopbank for the 20 year, 100 year and 500 year return period events.

For non stopbank assets, the modelled channel velocities have been used to estimate the percentage of assets within each exposure type.

For the other zones/schemes, exposures have been re-estimated using the results obtained for the Waihou and Piako Schemes.

This re-assessment has highlighted that the previous exposure values tended to overestimate the lengths of stopbanks which would overtop and the quantity of assets which would be exposed to high velocities. For this reason there has been, across the board, a substantial reduction in expected damage costs for the different events. This reduced level of damage costs looks to be translating into the reduced deductible proposed by LAPP for 2013/14.

Flood protection scheme	Declared asset values	Council exposure (40% of declared values)	1 in 500 year flood loss estimates	
			100% loss estimate	Council exposure (40% of loss estimate)
Waihou	140,000,000	56,000,000	3,300,000	1,320,000
Lower Waikato	107,700,000	43,080,000	2,200,000	880,000
Piako	82,500,000	33,000,000	3,000,000	1,200,000
Other	28,750,000	11,500,000	548,000	218,000
TOTAL	358,950,000	143,580,000	9,048,000	3,618,000

6 LAPP membership costs for 2013/14

At the time of council making its decision to withdraw from LAPP, there were a number of uncertainties that were preventing LAPP and its advisors from concluding their calculations and advising final member contributions and deductibles for 2013/14. The main uncertainty was what the actual fund membership will be as at 1 July. 20 councils, including WRC, had given notice to withdraw from the Fund as at 30 June this year; however, a number of those were expected to rescind their notice before the 30 April 2013 deadline. If the Trustees were to adhere to their decision to collect a total of \$10 million from members, then the ultimate number of confirmed withdrawals would have a significant impact on individual member contributions. Similarly the amount of reinsurance to be purchased and therefore the cost is to some extent dependant on that confirmed membership.

LAPP had provided indicative figures for deductibles and contributions for the 2013/14 year:

Level of deductible	WRC Contribution for 2013/14		
	Best case	Worst case	Most likely case
\$2,260,000	\$468,548	\$566,869	\$494,302

7 Commercial insurance

Through the LASS insurance procurement collective, the council's insurance broker, Aon, undertook a process to test the availability of commercial insurance as an alternative to the current LAPP membership held by a number of councils in the Waikato region. In WRC's case, the level of coverage sought has been based on the same information as had been supplied to LAPP for consideration of contributions and deductibles for 2013/14.

Total insurance cover is limited to \$100 million (split 60/40 between central government and insurers). Sub-limits would be applied to each council as follows:

- Hamilton City Council - \$80,000,000 each and every loss
- Councils with total sum insured of >\$100,000,000 - \$25,000,000 each and every loss
- Councils with total sum insured of <\$100,000,000 - \$12,500,000 each and every loss

In WRC's case this sub-limit is \$25,000,000 (based on a 100% loss) noting there is no limit to the number of events that can be claimed during the insurance period.

A claims excess of \$500,000 is proposed. This means that where damage exceeds \$500,000 insurance cover at 40% of the loss amount would be available. This loss level is significantly lower than the level at which any claim under the National Recovery Plan would be recognised, meaning that even when government funding is not available coverage through insurance may be attained.

The premium for all of those councils participating in the review is \$750,000. WRC's share of this is \$101,777. This pricing is dependent on having \$2 billion of assets covered under the policy, which has been secured by those councils now taking up the commercial insurance cover.

A Memorandum of Understanding (MOU) is being prepared with those councils taking up the commercial insurance. This MOU is aimed at clarifying how insurance proceeds would be allocated in the unlikely event of a claim that either exceeds the Maximum Probable Loss estimates, or the council-specific sub-limits. The MOU will also commit councils to participating in the insurance policy for a period of 3 years to provide certainty over pricing through having at least \$2 billion of assets covered in the programme.

The initial policy period will be from 1 July 2013 to 1 November 2014. This enables this insurance programme to be aligned with the rest of the council's insurance programme.

Having weighed up the two options, the council resolved in May to withdraw its membership of LAPP and to take up the commercial insurance option.

8 Budget impact

Through the Chief Executive's submission to the 2013/14 Draft Annual Plan, an amendment to the proposed budget was approved. The 2013/14 Draft Annual Plan included provision for infrastructure insurance of \$665,000, based on the contributions paid in 2011/12. For 2012/13, the difference between the budgeted amount and actual contributions has been transferred to the regional disaster reserve on the basis that this funding may be required to meet claim costs from another LAPP council under the mutual self-insurance model.

By taking up the commercial insurance option, a budget saving of \$560,000 results. Staff have recommended that some of this saving is retained in order to accelerate the accumulation of the disaster recovery funds. However, some budget saving has been realised.

Funding has been retained at \$450,000 (previous LAPP contribution level) allowing approximately \$100,000 for the insurance premium plus \$350,000 for disaster recovery reserves. This would mean that approximately \$1.1 million would be transferred to these reserves on an annual basis.

The remaining budget provision of \$210,000 has been released resulting in a targeted rates reduction to those zones affected.

9 Zone vs. regional disaster recovery reserves

At this stage, it is anticipated that the budget savings realised from the move to commercial insurance will be transferred to the regional disaster recovery reserve. However, there is an opportunity to instead see these funds allocated between the zone and regional disaster recovery reserves on the same basis as the current 3% per annum provision is split. The current 3% provision for the regional disaster recovery reserve is apportioned between the regional disaster recovery reserve (2% per annum) and the zone disaster recovery reserve (1% per annum). This allows funding to be recognised to meet the lower-level event response costs, while still providing for the ongoing accumulation of the regional disaster recovery reserve.

The rationale for splitting this reserve contribution in order to build these reserves may be applied to the additional funding being directed to accelerate the establishment of the reserve balances.

10 Policy Considerations

To the best of the writer's knowledge, this decision is not significantly inconsistent with nor is anticipated to have consequences that will be significantly inconsistent with any policy adopted by this local authority or any plan required by the Local Government Act 2002 or any other enactment.

Janine Becker
Programme Manager, Finance

David Speirs
RCS Division Manager – Waikato / West Coast

Flood damages

	Recurrence interval	Zones									Drainage schemes	Total
		Coromandel	Waihou	Piako	Taupo	Upper Waikato	Central Waikato	Lower Waikato	Waipa	West Coast		
Insured assets	5	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	20	\$27,919	\$838,062	\$219,688	\$109,144	\$2,381	\$736	\$479,452	\$1,248		\$28,038	\$1,706,669
	100	\$31,622	\$1,833,361	\$854,334	\$138,190	\$40,484	\$1,105	\$981,346	\$3,813		\$75,469	\$3,959,724
	500	\$41,967	\$3,300,375	\$2,998,237	\$249,942	\$42,865	\$1,381	\$2,229,882	\$4,581		\$175,976	\$9,045,206
Channels and edge protection	5	\$96,078	\$358,244	\$5,679	\$89,662	\$173,593	\$25,521	\$147,865	\$123,037	\$170,437	\$0	\$993,918
	20	\$296,888	\$1,054,826	\$10,438	\$171,244	\$312,347	\$45,920	\$366,528	\$221,381	\$306,669	\$0	\$1,810,379
	100	\$790,681	\$3,026,593	\$15,714	\$261,687	\$466,173	\$68,535	\$806,474	\$330,408	\$457,699	\$0	\$2,715,523
	500	\$1,908,624	\$8,186,875	\$20,936	\$351,215	\$618,443	\$90,921	\$1,616,083	\$438,332	\$607,201	\$0	\$3,611,507
Total	5	\$96,078	\$358,244	\$5,679	\$89,662	\$173,593	\$25,521	\$147,865	\$123,037	\$170,437	\$0	\$1,190,115
	20	\$324,806	\$1,892,888	\$230,126	\$280,388	\$314,729	\$46,656	\$845,980	\$222,630	\$306,669	\$28,038	\$4,492,910
	100	\$822,304	\$4,859,954	\$870,048	\$399,877	\$506,657	\$69,639	\$1,787,820	\$334,221	\$457,699	\$75,469	\$10,183,689
	500	\$1,950,592	\$11,487,250	\$3,019,173	\$601,157	\$661,308	\$92,302	\$3,845,966	\$442,913	\$607,201	\$175,976	\$22,883,837

Document No: 313292

File No: 051/003A

Report To: Council**Meeting Date:** 27 August 2013**Subject: Delivery of Dog Control Services in Waitomo District**

Purpose of Report

- 1.1 The purpose of this business paper is to brief Council on the approach to be taken in reviewing the delivery of dog control services in the Waitomo District.

Local Government Act S.11A Considerations

- 2.1 There are no Section 11A of the Local Government Act considerations relating to this business paper.

Background

- 3.1 Recently there has been a degree of public concern that stray dogs in the district are on the increase and the number of dogs which appear to be unregistered is also escalating.
- 3.2 The issue has been highlighted in recent editions of the Waitomo News and further reinforced by local Te Kuiti resident, Graham Mackenzie when he addressed the July Council meeting.
- 3.3 Following on from Mr Mackenzies presentation it was resolved that the Chief Executive should review the delivery of dog control services in the Waitomo District.

Commentary

- 4.1 Prior to initiating the review of dog control services it was important for staff to carefully scope what the review should cover.
- 4.2 It was concluded that the review should focus on the following:
- What are the dog control services Council is required to deliver?
 - How does Council currently deliver the services?

- How does Councils dog control service compare with other territorial authorities?
 - What options are available for delivering dog control services?
 - Benefits / disadvantages of the options.
- 4.3 At the end of the process detailed above a preferred service delivery option will be established and reported back to Council. It is anticipated that the review will be completed in time to be considered at the November Council meeting.
- 4.4 Having decided on the strategy to be implemented staff are currently collating dog control statistics from a range of rural territorial authorities.
- 4.5 To date dog control information has been obtained from:
- Horowhenua District Council
 - Masterton District Council
 - South Wairarapa District Council
 - Waimakariri District Council
 - Central Hawkes Bay District Council
 - Gisborne District Council
- 4.6 When all the information is to hand the statistics will be analysed with the exercise giving a general indication as to how effectively animal control is being delivered locally.
- 4.7 Conclusion**
- 4.8 The work carried out to date is simply the beginning of the review. Further progress reports will be prepared for elected members as this work stream continues.

Suggested Resolution

The business paper on Delivery of Dog Control Services in Waitomo District be received.



JOHN MORAN
MANAGER – REGULATORY SERVICES

August 2013

Document No: 313041

File No: 097/001B

Report To: Council**Meeting Date:** 27 July 2013**Subject: Progress Report: Resource Consent Applications**

Purpose of Report

- 1.1 The purpose of this business paper is to provide Council with a progress report on outstanding resource consent applications and those applications currently being processed.

Local Government Act S.11A Considerations

- 2.1 There are no Section 11A of the Local Government Act considerations relating to this business paper.

Background

- 3.1 Most resource consent applications are dealt with by staff under delegated authority. In such circumstances it is important that both the Chief Executive and Council are briefed on progress with such applications.
- 3.2 So as to ensure that Council is adequately briefed on all resource consent applications, a schedule is attached to and forms part of this business paper detailing progress of consent applications. This schedule also includes all completed consents processed in the current financial year.
- 3.3 Some resource consent applications are inevitably appealed to the Environment Court. Such a process is both expensive and time consuming and there is a need to ensure that Council is well briefed on applications being processed in this manner.
- 3.4 It is intended on a monthly basis to prepare a progress report for Council on all outstanding resource consents and those resource management issues impacting on this Council which are being dealt with by the Environment Court.

Commentary

- 4.1 Commentary on outstanding resource consents is provided below:

4.2 Mokau Sands Limited

- 4.3 In May 2012 Council received a resource consent application from Mokau Sands Limited seeking Councils approval to redevelop the Seaview Motor Camp at Mokau.
- 4.4 The applicant is proposing to redevelop the site to provide 31 holiday apartments and a 50 seat café/restaurant.
- 4.5 The application was publicly notified in August by both the Waikato Regional Council and WDC with submissions closing 4 September 2012.
- 4.6 A total of 39 submissions were received, some supporting the proposal while others opposed the development.
- 4.7 The applicant subsequently asked for the application to be placed on hold so as to allow ongoing discussions with the Department of Conservation and the NZ Transport Agency. Both organisations lodged submissions on the application and the applicant believed that it would be prudent if possible to resolve matters between the parties prior to a hearing.
- 4.8 Recently the applicant met with WDC staff where a revised proposal was outlined. The new proposal will involve the same no of units, however the buildings will be one level, capable of relocation in the event of further erosion and will be designed to blend into the coastal environment rather than intrude upon it.
- 4.9 When the amended application is received by Council the proposal will be reviewed and at that time a decision will be made in terms of the most appropriate way to process the revised proposal.
- 4.10 A joint hearing with Waikato Regional Council is now expected to be held in November/December.

4.11 Troll Cave Limited

- 4.12 In June 2013 Council received a resource consent application from Troll Cave Limited seeking approval to establish and operate a Troll Cave tourist activity on a site in Waitomo Valley Road, Waitomo.
- 4.13 The Troll Cave will be a family tourist attraction (connected to Waitomo Rock) with a target range of 4 to 10 year old children. It is expected that a significant proportion of the clientele will be persons already visiting Waitomo Rock.
- 4.14 The activity will comprise a new building with a gross floor area of 65m. The building will include a walk through experience with various activities and props.
- 4.15 A key feature of the proposal is the siting of the building in a location which will have limited views from surrounding residential properties and public viewpoints. In particular, the siting of the building will ensure that the building will not be visible from Waitomo Caves Road following the establishment of mitigation planting.
- 4.16 Recently the applicant has submitted a revised application which would give flexibility to allow the Troll Cave to be constructed and operated prior to the construction of Waitomo Rock.

4.17 The revised application is currently being assessed by Councils planning consultants.

Suggested Resolution

The Progress Report: Resource Consent Applications be received.



JOHN MORAN
MANAGER – REGULATORY SERVICES

August 2013

Attachment: Resource Consent Schedule (Doc 313044)

RESOURCE CONSENTS PROGRESSING AS AT 27 AUGUST 2013

WDC Ref	Applicant	Brief Outline of Application	Date Application Lodged	Further Information Required Yes/No	Details of Further Information	Date Further Information Requested	Date Further Information Received	Internal Comments Required From	Date of Extension of Time Notice	Hearing Required Yes/No	Decision Due Date / Hearing Date	Decision Notified
090022	Mr E Manawaiti	Three Lot Rural Subdivision, Walker Road	9/6/09	Yes	Property in hazard zone – Geotech report required.	22/6/09						
090026	Greenplan Holdings Ltd	Two Lot Rural Subdivision SH 3, Mahoenui	26/6/09	Yes	Comment required from NZ Transport Agency.	26/6/09						
090037	R & K Pethybridge	Two Lot Residential Subdivision, Ailsa Street, Te Kuiti	31/8/09	Yes	Geotech report required. Applicant is considering other options.							
110019	Mokau Sands Limited	Development of 31 holiday apartments and 50 seat café, Seaview Motor Camp site, Mokau	2/5/12	Yes	Applicant has requested that the application be placed on hold to allow further consideration to take place.	17/5/12						
110024	Waitomo District Council	Earthworks in excess of 2,000m ³	8/9/11	Yes	Affected parties approval required.	19/9/11						
130004	Rozel Farms Limited	2 Lot Rural Subdivision, Rangitoto Road, Te Kuiti	25/1/13	No	Application placed on hold by the applicant.							
130014	Troll Caves Limited	Establish and operate a Troll Cave Tourist Activity, Waitomo Valley Road, Waitomo	1/5/13		Applicant has asked that the application be placed on hold pending a review of the proposal.		9/8/13					
130016	MJ & CM Coleman	Proposed retail outlet, Te Kumi Road, Te Kuiti	27/06/13	Yes	Full assessment of environmental effects from the proposal required.							

RESOURCE CONSENTS GRANTED (FOR 2013/14) AS AT 30 APRIL 2013

WDC Ref	Applicant	Brief Outline of Application	Date Application Lodged	Further Information Required Yes/No	Details of Further Information	Date Further Information Requested	Date Further Information Received	Internal Comments Required From	Date of Extension of Time Notice	Hearing Required Yes/No	Decision Due Date / Hearing Date	Decision Notified
130013	Rusling Family Trust	2 Lot Residential Subdivision, Hill Street, Te Kuiti	28/05/13	No						No	24/06/13	Conditional Consent Granted 31/05/13
130015	Barnett Farm Limited	Front Yard Dispensation, Ohura Road, Aria	4/06/13	No						No	26/6/13	Conditional Consent Granted 5/6/13
130017	Telecom Mobile Limited	Upgrade of Piopio Mobile Phone Site, SH 3, Piopio	26/7/13	No						No	23/8/13	Conditional Consent Granted 2/8/13